

Minutes of the Annual Parish Council Meeting held on Tuesday 5th May 2026

Present: Councillor, Mrs N Whalley (Chair),
Councillors, T Fiddler, Mrs L Willis, Mrs C Thomas, Mrs C Thomas, Mrs P Mulholland Mrs J Atherton,
Mrs F Craig-Wilson and T Threlfall.

1) To Elect the Chairman

It was resolved that Councillor Mrs N Whalley be elected Chairman for the next 12 months. Councillor Mrs N Whalley took the Chair.

2) The Chairman and new members to sign the declaration of acceptance of office.

Councillor Mrs N Whalley signed the declaration of Acceptance of Office, in the presence of the members of the Council.

3) To Elect the Vice Chairman

It was resolved that Councillor Mrs P Mulholland be elected Vice Chairman for the next 12 months.

4) To accept Apologies for absence

Councillor Mrs N Griffiths – Other business - The reason was accepted.

Councillor Mr A Smith - Other business - The reason was accepted.

Councillor M K McKay - Other business - The reason was accepted.

5) To elect the Officials to the Committees and to represent the Council on Committees of Organisation and Bodies.

It was resolved to elect the following officials: -

Chairman – Councillor Mrs N Whalley.

Vice Chairman – Councillor Mrs P Mulholland.

Finance Committee

Chairman - Councillor Mrs P Mulholland

Vice- Chairman – Councillor Mrs. N Whalley.

Members: The full Council

Open Spaces/Fabrics Committee

Chairman - Councillor T Threlfall,

Vice- Chairman – Councillor Mrs C Thomas.

Members – Councillors K McKay, Mrs E Willis, Mrs P Mulholland, T Fiddler, Mrs N Whalley, Mrs. J Atherton, Mrs D Dickinson and a member of the Freckleton in Bloom Committee.

Planning Committee

Chairman - Councillor K McKay

Vice-Chairman – Councillor Mrs L Willis

Members: The full Council (except Cllr T Threlfall)

Communications Committee

Chairman – Councillor Mrs F Craig-Wilson

Vice- Chairman – Councillor Mrs N Griffiths

Members - Councillors K McKay and Mrs J Atherton

Members on Committees of other Organisations and Bodies:

It was resolved to appoint the following representatives:-

Rawstone Sports Centre Management – Councillors T Fiddler, Mrs N Griffiths, Mrs N Whalley and Mrs L Willis.

Over 60s - Councillors Mrs E Willis and Mrs J Atherton

- Village Hall Management** - Councillors Mrs L Willis, T Threlfall and Mrs N Griffiths
- Fylde CAB** – None
- Freckleton Charities Trust** - Councillors T Fiddler, T Threlfall and Mrs L Willis.
- Parish Liaison meeting** – Councillors Mrs N Whalley, Mrs P Mulholland, Mrs D Dickinson and Mrs C Thomas.
- BAE Community Liaison group** – Councillors K McKay, Mrs L Willis, Mrs D Dickinson and Mrs N Whalley.
- SITA Community Liaison Panel** – Councillor T Threlfall.
- Club Day committee** – Councillor Mrs L Willis.
- Freckleton in Bloom** – Councillor T Threlfall.
- Friends of the Memorial Park** – Councillor T Threlfall.
- Governor of Strike Lane School** – Councillor Mrs J Atherton.
- Governor of C of E School** – Councillor A Smith.
- Friends of Freckleton Library** – Councillor K McKay.

6) To review the Terms of reference for the Committees.

It was resolved to agree the following terms of reference for committees, with one addition to Item 1.

The Terms of reference for the Committees.

1. All Committees

It was resolved that none of the Committees or sub-committees would have authority to approve any expenditure, *except the Finance Committee.*

2. Finance

It was resolved that the Finance committee would have full delegated authority for the decisions made. In addition, that it would meet in January.

3. Planning

It was resolved that the Planning committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis.

4. Open Spaces/Fabrics

It was resolved that the Open Spaces/Fabrics committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis between March and July and again in October. In addition, the Chairman may call additional meetings.

6. Communications

It was resolved that this would be a “Task and Finishing” group.
 It was resolved that this working group would have delegated responsibility for the content, production and distribution of the Newsletter. All other recommendations made by this group would be referred to Council for ratification.
 The Chairman will be represented on this Committee each year.
 In addition, it would meet in April and October each year.

7) To approve the dates of the meetings for the next 12 months.

The following dates were approved:-

May/June '26

- 26/05/26– Full Council - starting 7:00pm (being held early due to Clerk’s holiday)
- 26/05/26 – Planning Committee - starting 6:30pm (being held early due to Clerk’s holiday)
- 16/6/26 – Open Spaces – starting 6:00pm

July '26

- 06/07/26 – Full Council - starting 7:00pm
- 06/07/26 – Planning Committee - starting 6:30pm
- 14/7/26 – Open Spaces – starting 6:00pm

August '26

03/08/26– Planning Committee - starting 6:30pm

September '26

07/09/26 – Full Council - starting 7:00pm
07/09/26 – Communications Group – starting 6:00pm
07/09/26 – Planning Committee - starting 6:30pm
16/9/26 – Open Spaces – starting 6:00pm

October '26

05/10/26 – Full Council - starting 7:00pm
05/10/26 – Planning Committee - starting 6:30pm
05/10/26 - Communications Group – Starting 6:00pm

November '26

02/11/26 – Full Council - starting 7:00pm
02/11/26 – Planning Committee - starting 6:30pm

December '26

07/12/26 – Full Council - starting 7:00pm
07/12/26 – Planning Committee - starting 6:30pm

January '27

04/01/27 - Full Council - starting 7:00pm
04/01/27 – Planning Committee - starting 6:30pm
11/01/27 – Finance Committee – starting 6:30pm
11/01/27 - Rawstone Trust fund – starting 7:00pm

February '27

01/02/27 – Full Council - starting 7:00pm
01/02/27 – Planning Committee - starting 6:30pm

March '27

01/03/27 – Full Council - starting 7:00pm
01/03/27 – Communications Group - starting 6:00pm
01/03/27 - Planning Committee - starting 6:30pm

April '27

05/04/27 - Annual Assembly – Meeting of the electorate - starting 6:30pm
05/04/27 – Full Council - starting 7:00pm
12/04/27 – Planning Committee - starting 7:00pm
12/04/27 - Communications group – Starting 6:30pm

May '27

04/05/27- Annual Parish Council meeting - starting 6:30pm (Tuesday as bank holiday)
04/05/27 - Full Council - starting 7:00pm after the Annual Parish Council meeting (Tuesday as bank holiday)
04/05/27– Planning Committee - starting 6:00pm (Tuesday as bank holiday)

Signed: Cllr Mrs N Whalley (Chair)

Date: 26th May 2026