

Minutes of the Annual Parish Council Meeting held on Thursday 18th May 2023

Present: Councillor, T Threlfall (Chair),
Councillors, T Fiddler, Mrs L Willis, Mrs C Thomas, Mrs. N Whalley, Mrs. J Atherton and
Mrs. F Craig-Wilson

1) To Elect the Chairman

It was resolved that Councillor Mrs. P Mulholland be elected Chairman for the next 12 months.

It was resolved that the Chairman be allowed to sign the Declaration of Office at a later date.

2) The Chairman and new members to sign the declaration of acceptance of office.

Councillor T Threlfall & T Fiddler signed the declaration of Acceptance of Office, in the presence of the members of the Council. All other Councillors had previously signed the forms in the presence of the Clerk.

3) To Elect the Vice Chairman

It was resolved that Councillor T Fiddler be elected Vice Chairman for the next 12 months.

Cllr. Fiddler took the Chair.

4) To accept Apologies for absence

Councillors. K McKay (other business) Mrs P Mulholland (holiday) and Mrs. N Griffiths (working)

It was resolved to accept the reason for absence.

5) To elect the Officials to the Committees and to represent the Council on Committees of Organisation and Bodies.

It was resolved to elect the following officials: -

Chairman – Councillor Mrs. P Mulholland

Vice Chairman – Councillor T Fiddler,

Finance Committee

Chairman - Councillor Mrs. P Mulholland

Vice- Chairman – Councillor Mrs. N Whalley.

Members: The full Council

Open Spaces/Fabrics Committee

Chairman - Councillor T Threlfall,

Vice- Chairman – Councillor Mrs. C Thomas.

Members – Councillors K McKay, Mrs E Willis, Mrs. P Mulholland, T Fiddler, Mrs. N Whalley, Mrs. J Atherton and a member of the Freckleton in Bloom Committee.

Planning Committee

Chairman - Councillor K McKay

Vice-Chairman – Councillor Mrs. L Willis

Members: The full Council (except Cllr T Threlfall)

Communications Committee

Chairman – Councillor Mrs. F Craig-Wilson
Vice- Chairman – Councillor Mrs. N Griffiths
Members - Councillors K McKay and Mrs. J Atherton

Members on Committees of other Organisations and Bodies:

It was resolved to appoint the following representatives:-

Rawstone Sports Centre Management – Councillors T Fiddler, Mrs. N Griffiths, Mrs. N Whalley and Mrs. L Willis.

Old Peoples' Welfare - Councillors Mrs E Willis and Mrs. J Atherton

Village Hall Management - Councillors Mrs. L Willis, T Threlfall and Mrs. N Griffiths

Fylde CAB – Mrs. N Griffiths

Freckleton Charities Trust - Councillors T Fiddler, T Threlfall and Mrs. L Willis.

Parish Liaison meeting – Councillors Mrs. N Whalley, Mrs. P Mulholland and Mrs. F Craig-Wilson

BAE Community Liaison group – Councillors K McKay, Mrs. L Willis and Mrs. N Whalley.

SITA Community Liaison Panel – Councillor T Threlfall

Club Day committee – Councillor Mrs. L Willis

Freckleton in Bloom – Councillor T Threlfall

Friends of the Memorial park – Councillor T Threlfall.

Governor of Strike Lane School – Councillor Mrs. P Mulholland.

Governor of C of E School – Councillor Mrs. C Thomas

Friends of Freckleton Library – Councillor K McKay.

6) To review the Terms of reference for the Committees.

It was resolved to agree the following terms of reference for committees:

The Terms of reference for the Committees.

1. All Committees

It was resolved that none of the Committees or sub-committees would have authority to approve any expenditure.

2. Finance

It was resolved that the Finance committee would have full delegated authority for the decisions made. In addition, that it would meet in January.

3. Planning

It was resolved that the Planning committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis.

4. Open Spaces/Fabrics

It was resolved that the Open Spaces/Fabrics committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis between March and July and again in October. In addition, the Chairman may call additional meetings.

6. Communications

It was resolved that this would be a “Task and Finishing” group.

It was resolved that this working group would have delegated responsibility for the content, production and distribution of the Newsletter. All other recommendations made by this group would be referred to Council for ratification.

The Chairman will be represented on this Committee each year.

In addition, it would meet in April and October each year.

- 7) **To approve the dates of the meetings for the next 12 months. – See Appendix A**
It was resolved that the dates be approved.

There being no further business the Chairman closed the meeting.

Signed.....Mrs. P Mulholland, Chairman.....

Date.....05/06/2023.....

Appendix A

**Diary of meetings June 2023 to May 2024
(Subject to change if any Full Council meeting clashes with FBC Group meetings)**

June '23

- 05/06/23– Full Council - starting 7:00pm
- 05/06/23 – Planning Committee - starting 6:30pm
- 12/06/23 – Open Spaces /Fabrics committee – starting 6:30pm

July '23

- 03/07/23 – Full Council - starting 7:00pm
- 03/07/23 – Planning Committee - starting 6:30pm
- 10/07/23 – Open Spaces /Fabrics committee – starting 6:30pm

August '23

- 07/08/23– Planning Committee - starting 7:00pm

September '23

- 04/09/23 – Full Council - starting 7:00pm
- 04/09/23 – Communication – 6:00pm
- 04/09/23 – Planning Committee - starting 6:30pm
- 11/09/23 - Open Spaces /Fabrics committee – starting 6:30pm

October '23

- 09/10/23 – Full Council - starting 7:00pm (FBC Full Council meeting – 02/10/23)
- 16/10/23 – Planning Committee - starting 6:30pm
- 16/10/23 - Communications Group directly after Planning meeting

November '23

- 13/11/23 – Full Council - starting 7:00pm (FBC Full Council meeting – 06/11/23)
- 13/11/23 – Planning Committee - starting 6:30pm

December '23

- 04/12/23 – Full Council - starting 7:00pm
- 04/12/23 – Planning Committee - starting 6:30pm

January '24

08/01/24 - Full Council - starting 7:00pm
08/01/24 – Planning Committee - starting 6:30pm
15/01/24 – Finance Committee – starting 6:30pm
15/01/24 - Rawstorne Trust fund – starting 7:00pm

February '24

05/02/24 – Full Council - starting 7:00pm
05/02/24 – Planning Committee - starting 6:30pm

March '24

11/03/24 – Full Council - starting 7:00pm (FBC Full Council meeting – 04/03/24)
11/03/23 – Communications - 6:00pm
11/03/24 - Planning Committee - starting 6:30pm

April '24

08/04/24 - Annual Assembly – Meeting of the electorate - starting 6:30pm
08/04/24 – Full Council - starting 7:00pm
15/04/24 – Planning Committee - starting 6:30pm
15/04/24 - Communications group
22/04/24 - Open Spaces /Fabrics committee – starting 6:30pm

May '24

13/05/24- Annual Parish Council meeting - starting 6:30pm
13/05/24 - Full Council - starting 7:00pm after the Annual Parish Council meeting
13/05/24– Planning Committee - starting 6:00pm
20/05/24 - Open Spaces /Fabrics committee – starting 6:30pm