

## Freckleton Parish Council

### **Minutes of the Parish Council Meeting held on Monday 2<sup>nd</sup> November 2015, in the Rawstone Centre.**

**Present:** Councillor T Fiddler, (Chairman)

Councillors, T Threlfall, St J Greenhough, C Robb, P Walton Mrs M Whitehead, L Rigby, K McKay, Mrs P Holt, Mrs S Delany, Mrs J Cartmell and Mrs N Griffiths.

**1) To accept Apologies for Absence.**

None

**2) Open Forum**

**a) Police Update** – There was no Police present.  
The police report previously circulated was noted.

**b) Public Participation**

Members of the public:-

Can it be considered at next month's meeting to have a designated dog walking area that is fenced off? The people in the village would look after the area. The chairman reminded everyone that this had been done in the past and villagers were not happy with it being fenced off. TF agreed to have it put on the agenda for next month's meeting.

County Councillor Paul Rigby thanked the council for cutting the hedges, he also told the Council that he would address the issues regarding the visibility of road signs in the village.

**3) To record Declaration of interest from members in any item to be discussed.**

All Councillors, as landlords, declared an interest in the Bowling club, Memorial park, the Cenotaph and Bush Lane Allotments.

Councillor L Rigby declared a pecuniary interest in Item 6.c.

Councillor Mrs J Cartmell declared a pecuniary interest in Item 6.g.

**4) To read and approve the minutes of the following meetings:**

**a)** The Parish Council meeting held on Monday 5<sup>th</sup> October 2015

**b)** The Communications committee meeting held on Monday 19<sup>th</sup> October 2015

**c)** The Fabrics committee meeting held on Monday 26<sup>th</sup> October 2015

It was resolved that the minutes of the above meetings, previously circulated, be approved.

**5) To review the Clerk's report**

The contents were noted.

**6) Finance**

**a) Ratification of accounts paid by Clerk**

It was resolved that the accounts should be approved

**b) Monthly budget statements**

Noted.

*Councillor L Rigby left the room*

**c) To consider a request from the Bowling Club for a donation towards the cost of the new floodlight deflectors.**

It was resolved to make a grant of £485 towards the costs of the deflectors.

*Councillor L Rigby returned*

- d) To consider enrolling in the Local Government Pension Scheme, run by LCC**  
The Clerk reported that the Parish Council could be accepted into this scheme.  
It was resolved that the Parish Council should apply for enrolment into the Local Government Pension scheme run by Lancashire County Council.
- e) To review the FBC's annual contract (2016-17) for the inspection and maintenance of the playground equipment.**  
The Clerk reported that FBC were proposing a 1% increase in the contract. The cost for 2016/17 will be £2038.22  
It was resolved to accept the new contract of £2038.22.
- f) To consider renewing the Council's Insurance contract for the next 3 years.**  
It was resolved to renew for contract for 3 years at an annual cost of £4,125.11.

*Councillor Mrs. J Cartmell left the room*

- g) Emergency Resolution to consider the quotations for the pruning of trees in the Cenotaph, Balderstone Road/Memory Close and Croft Butts lane allotments.**  
It was resolved to accept the quote of £2,800 from R Womack Tree services.  
*Councillor Mrs. J Cartmell returned*

**7) To receive an update from the Friends of the Memorial park.**

Two representatives from the Friends of the Park gave a brief update on the progress made with the fund raising for the scheme. Applications for grants have been submitted to Veolia Environment Trust - £32,475 and The Lancashire Environmental trust £30k. If these are successful this will secure the total amount required for the three phases of the scheme (£175k). It is hoped that work will start on the revamping of the park in March '16. Fund raising was ongoing with events planned in the future

**8) To review the Tree Lighting and Carol service arrangements.**

The following was agreed:-

Volunteers to assist. C Robb, P Walton Mrs M Whitehead, L Rigby, Mrs P Holt, Mrs S Delany, Mrs J Cartmell and Mrs N Griffiths.

Trevor Fiddler, as Chairman will attend the session in the Village hall.

St J Greenhough to Supply Mince pies and biscuits and to organise the positions around the Cenotaph.

Mrs M Whitehead Mrs S Delany to supply goodie bags for the children.

David Kirby has retired so T Threlfall has located a new tree supplier. He will supply a tree of between 20 – 25 foot for between £150 - £160.

**9) To review the FBC's Statement of gambling Policy.**

Noted

**10) To receive updates from the Chairman of the Committees.**

**Finance** – The Budget meeting will be held 16/11/15.

**Communications** - Considerable savings made thanks to the Clerk printing the newsletter.

**Fabrics**

**Internal Inspection**

- Internal inspection was completed on the 26<sup>th</sup> October. Unfortunately Guide hut, Rawstrone and score box were not inspected, due to nonattendance of lessee's. We hope to complete this next week. Main arising from Council Garage and store and scout hut is that the electrics need to be checked and certified.

**Scout hut, band room, and Guide hut painting**

- Kirkham prison has completed the painting. Still some minor repairs to do.

**Guide hut doors and windows**

- Completed

**Repairs to Rawstone roof and fascia board**

- Ongoing

**Bush Lane Drains**

- Work will start at the end of October

**Arising's from October report Completed**

- Scout hut fire door, needs refurbishing – **complete.**

**Arising's from October Report, still to be completed**

- Scout hut rear drain pipe needs to be re-directed to prevent flooding of band room
- Palisade fencing to rear of Rawstone needs to be re-visited
- Run off from compost heap at rear of scout hut needs to be resolved
- Following open spaces meeting, compost heap on Bush Lane playing fields needs a specification and quotations

**New Arising**

- Notice board is in need of repair at the bottom has started to rot.

**11) To receive an update from meetings held with other Organisations and Bodies**

Cllr. St. J Greenhough reported that he had a meeting with BAE systems and it was mentioned that a decisions over houses being built and the problems it is bringing. This is causing problems with local traffic and that a lot of the new property doesn't have parking so people are parking on the road.

**12) To receive an update from the FBC Councilor's.**

Cllr. Threlfall reported that Freckleton was the winner in its category for the North West in Bloom competition. It was agreed that the Clerk will contact John from Lorenzo's to hold a function to congratulate them. Also to write to the Freckleton in Bloom committee and the Contractor for the excellent keeping of the flower beds. Cllr. P Walton asked if the Council could contribute to the FIB team's expenses as the have to pay for their own transport and accommodation when collecting their awards. Cllr. T Threlfall stated that the Council contributed last year.

Cllr. T Threlfall requested that, if anyone had difficulties with refuse collection over Christmas to contact him and he would take it to FBC.

Cllr. T Fiddler reported that Blackpool Airport was now licensed for airplanes of up to 17 passengers. Currently the airport is running on helicopter usage and that it was quite lucrative for the airport.

**13) To agree the date of the next meeting**

7<sup>th</sup> December 2015

Signed.....T Fiddler, Chairman.....

Date.....07/12/15.....

## Schedule of payments Oct-15

Appendix A

		Cheque No.	£	VAT	Net of VAT
<b>Precept Account</b>					
01/10/2015	KM Armistead - Salary	6365	1210.82		1210.82
01/10/2015	PO ltd - Tax & N/I N Bibby -	6367	£486.76		£486.76
01/10/2015	salary	6366	£274.57		£274.57
01/10/2015	KM Armistead - expenses Stales - Cartridges & Print	6368	£130.80		£130.80
01/10/2015	head	6373	£165.55	£27.59	£137.96
01/10/2015	FBC - Election costs	6374	£2,331.02		£2,331.02
<b>Open Spaces Account</b>					
13/10/2015	Golden leaf - grass cutting	6383p	£1,500.00		£1,500.00
13/10/2015	Golden leaf - Bedding out & Borders	6383p	£1,000.00		£1,000.00
13/10/2015	Golden leaf - litter picking	6383p	£390.00		£390.00
13/10/2015	Golden leaf watering	6383p	£430.00		£430.00
20/10/2015	Scottish power - electricity charges	D/D	£35.00		£35.00
19/10/2015	Townsend's - Diesel & petrol	6385	£105.60	£17.60	£88.00
01/10/2015	J Wareing - new roof for container	6372	£822.00	£137.00	£685.00
01/10/2015	Club day committee - donation towards new roof	cheque	-£685.00		-£685.00
01/10/2015	Balmers - materials for Tractors	6375	£231.27	£38.55	£192.73
01/10/2015	Rigby Taylor - Materials for Cricket Club	6376	£745.20	£86.40	£658.80
02/10/2015	UU - Compensation - car park & Storeroom	cheques	-£120.00		-£120.00
13/10/2015	CIS - survey fir Club day committee	6379	£645.84	£107.64	£538.20
13/10/2015	Club day committee - donation towards survey	cheque	-£538.20		-£538.20
13/10/2015	Bank of America - interest	cheque	-£64.34		-£64.34
13/10/2015	Golden leaf - additional work	6383p	£125.00		£125.00
19/10/2015	J Rayton - repair to security system at Bowling green	6384	£132.60		£132.60
19/10/2015	Danvic turf - materials for bowling green	6386	£785.00	£117.50	£667.50
19/10/2015	Bowling club - donation towards materials	cheque	-£667.50		-£667.50
22/10/2015	FIB - donation for watering and winter plants	cheque	-£795.00		-£795.00
22/10/2015	Bowling club - donation towards petrol	cheque	-£16.98		-£16.98

**Allotments**

22/10/2015	Water charge - Croft Butts lane	D/D	£114.99		£114.99
22/10/2015	Water charge - Bush lane	D/D	£175.79		£175.79
19/10/2015	Rent - Croft butts lane	cheques	-£620.00		-£620.00

**Community Development Account**

01/10/2015	Andy Moore - cancelled cheque	6361	-£75.00		-£75.00
01/10/2015	Andy Moore - water valve - watering system	6369	£75.00		£75.00
01/10/2015	Cobblers Den - labels for Electrics in cenotaph	6377	£20.00	£3.33	£16.67
13/10/2015	Plan4Sport - Feasibility study on AWS	6382	£6,000.00	£1,000.00	£5,000.00
13/10/2015	Threlfall electric - rewiring Cenotaph & Flood Lights	6380p	£1,242.00	£207.00	£1,035.00
13/10/2015	Threlfall Electric - replace photocell	6380p	£26.40	£4.40	£22.00
13/10/2015	F Wrigley - Replace windows & doors in Guide hut	6381	£2,172.00		£2,172.00
13/10/2015	Bank of America - interest	cheque	-£64.34		-£64.34
30/09/2015	Natwest - Interest	D/P	-£0.42		-£0.42
30/09/2015	Nationwide - Interest	D/P	-£50.85		-£50.85

**Rawstorne Centre**

13/10/2015	Freckleton PC - Transfer of funds	6378	£12,210.61		£12,210.61
01/10/2015	C & L Wholesale - new fridge & glass Washer	6370	£1,350.00	£225.00	£1,125.00
17/10/2015	Talk-talk - line rental & Broadband	D/D	£24.94		£24.94
01/10/2015	Walsh plumbing - new radiators	6371	£870.00		£870.00
05/10/2015	Cricket club - donation towards re-furbishment	cheque	-£4,000.00		-£4,000.00

**VAT -Refunds**

02/10/2015	HM Customs - VAT Refund	d/p	-£4,965.37	£0.00	-£4,965.37
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<b>Total</b>			<b>£23,165.76</b>	<b>£1,972.01</b>	<b>£21,193.75</b>
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**Precept Account**

**Oct-15 Appendix B**

<b>Budget</b>		<b>Expenditure</b>		<b>Balance</b>	<b>Percentage</b>
<b>Headings</b>	<b>Allocation</b>	<b>Oct-15</b>	<b>To date</b>	<b>Outstanding</b>	<b>used</b>
Wages	£23,000	£1,972	£13,730	£9,270	60%
Insurance	£4,600	£0	£42	£4,559	1%
Stationery	£1,000	£138	£516	£484	52%
Postage	£1,800	£131	£978	£822	54%
LAPTC	£620	£0	£689	-£69	111%
Audit fee	£500	£0	£470	£30	94%
Chair Allow	£100	£0	£100	£0	100%
Training	£100	£0	£324	-£224	324%
Civic functions	£500	£0	£216	£284	43%
Election	£2,000	£2,331	£2,331	-£331	
Reserve	£0	£0	£0	£0	
equipment	£280	£0	£133	£147	48%
Grants	£2,500	£0	£500	£2,000	20%
Section137	£500	£0	£400	£100	80%
<b>Open Spaces Account</b>					
Grass cutting & shrub borders	£16,275	£1,889	£15,701	£574	96%
Bedding out & Watering	£25,175	£635	£14,201	£10,974	56%
Cleansing	£5,900	£390	£3,046	£2,854	52%
Maintaining Buildings	£2,700	£133	£984	£1,716	36%
Organisations	£9,850	£594	£6,406	£3,444	65%
Electric & rates	£2,200	-£85	£1,726	£474	78%
<b>Total</b>	<b>£99,600</b>	<b>£8,128</b>	<b>£62,493</b>	<b>£37,107</b>	<b>63%</b>

**Other Accounts Oct-15**

<b>Account</b>		<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
Croft Butts lane Allotments		£680	£246	£434
Bush lane Allotments		£1,211	£357	£854
Rawstone Centre	£7,944	£3,029	£10,973	£0
Rawstone Centre - refurbishment		£13,000	£13,000	£0
Community Development	£67,318	£520	£9,514	£58,323
Memorial park - playground	£20,275	£0	£0	£20,275
Tom Croft Car park	£8,692	£8,193	£534	£16,351
Open spaces -capital	£10,263	£3,798	£8,050	£6,012
VAT		£8,501	£9,060	-£559
<b>Total</b>	<b>£114,492</b>	<b>£38,932</b>	<b>£51,735</b>	<b>£101,689</b>