

Freckleton Parish Council

Minutes of the Annual Parish Council Meeting held on Thursday 14th May 2015

Present: Councillor Mrs. M Whitehead, (Chair),
Councillors T Fiddler, T Threlfall, C Robb, St J Greenhough, P Walton, Mrs S Delany, Mrs. J Cartmell,
Mrs. P Holt and Mrs. N Griffiths.
Councillor L Rigby arrived late.

1) To Elect the Chairman

It was resolved that Councillor Mr T Fiddler be elected Chairman for the next 12 months.

2) The Chairman to sign the declaration of acceptance of office.

Councillor Mr. T Fiddler signed the Chairman's declaration of Acceptance of Office, in the presence of the members of the Council.

All Councillors signed the declaration of office in the presence of the Clerk.

Councillor Mr T Fiddler thanked the past Chairman and vice Chairman for their hard work over the past 12 months. He also thanked all the various committee Chairmen and members for their hard work over the past 12 months.

3) To Elect the Vice Chairman

It was resolved that Councillor Mr T Threlfall be elected Vice Chairman for the next 12 months.

4) To accept Apologies for absence

Councillor, K McKay (away on business)
It was resolved to accept the reasons for absence.

5) To elect the Officials to the committees and to represent the Parish Council on committees of other Organizations and Bodies

It was resolved to elect the following officials:-

Chairman – Councillor T Fiddler

Vice Chairman - Councillor T Threlfall

Finance Committee

Chairman - Councillor Mrs. S Delany,
Vice- Chairman – Councillor Mrs. J Cartmell.

Members: The full Council

The Chairman thanked the Chairman of Finance for all the hard work she had put in over the last three years.

Open Spaces Committee

Chairman - Councillor T Threlfall,
Vice- Chairman – Councillor Mrs. M Whitehead,

Members – Councillors Mrs. N Griffiths, T Fiddler, K McKay, St J Greenhough and a member of the Freckleton In Bloom Committee.

Fabrics Committee

Chairman - Councillor C Robb,
Vice- Chairman – Councillor Mrs. S Delany,
Members – Councillors St. J Greenhough, K McKay, Mrs. J Cartmell and P Walton

Planning Committee

Chairman - Councillor ST J Greenhough.
Vice-Chairman – Councillor P Walton.
Members: The full Council

Communications Committee

Chairman – Councillor Mrs. M Whitehead,
Vice- Chairman – Councillor C Robb

Members - Councillors L Rigby, St J Greenhough Mrs. S Delany and K McKay

Members on committees of other Organisations and Bodies:

It was resolved to appoint the following representatives:-

Rawstone Sports Centre Management – Councillors T Fiddler, L Rigby, C Robb and Mrs. P Holt.

Old Peoples' Welfare - Councillors Mrs. M Whitehead, Mrs. J Cartmell, Mrs. S Delany and P Walton.

LALC – Mrs. N Griffiths.

Village Hall Management - Councillors Mrs. S Delany, Mrs. J Cartmell and St. J Greenhough

Lower Lane Community Centre - Councillors Mrs. M Whitehead and T Threlfall.

Fylde CAB – Councillor P Walton.

Freckleton Charities Trust - Councillors Mrs. S Delany, Mrs. M Whitehead and T Fiddler.

Parish Liaison meeting – Councilor Mrs. S Delany, Mrs. M Whitehead, Mrs. J Cartmell, Mrs. P Holt, L Rigby and P Walton.

BAE Community Liaison group – Councillors L Rigby, K McKay, P Walton and St J Greenhough.

YMCA Rural Splash – Councillor L Rigby and St J Greenhough

SITA Community Liaison Panel – Councillor T Threlfall

Fylde Civic Awareness Group – Councillor L Rigby

Club Day committee – Councillor Mrs. S Delany

Freckleton in Bloom – Councillor Mrs. S Delany.

Friends of the Memorial park – Councillor T Threlfall.

6) To review the Terms of reference for the Committees.

It was resolved to agree the following terms of reference for committees:

1. All Committees

It was resolved that none of the Committees or sub-committee would have authority to approve any expenditure.

2. Finance

It was resolved that the Finance committee would have full delegated authority for the decisions made. In addition, that it would meet in November.

3. Planning

It was resolved that the Planning committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis.

4. Open Spaces

It was resolved that the Open Spaces committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis between March and July and again in October. In addition the Chairman may call additional meetings.

5. Fabrics

It was resolved that the Fabrics committee would have full delegated authority for the decisions made. In addition, that it would meet in February and October. In addition the Chairman may call additional meetings.

6. Communications

It was resolved that this would be a “Task and Finishing” group.

It was resolved that this working group would have delegated responsibility for the content, production and distribution of the Newsletter. All other recommendations made by this group would be referred to Council for ratification.

The Chairman will be represented on this committee each year.

In addition, it would meet in March, June, September and December each year.

7) To approve the dates of the meetings for the next 12 months. – See Appendix A

It was resolved that the dates be approved.

There being no further business the Chairman closed the meeting.

Signed.....T Fiddler, Chairman.....

Date.....14/05/15.....

Appendix A

Diary of meetings June 2015 to May 2016 (Subject to change if any Full Council meeting clashes with FBC full Council meeting)

June '15

01/06/15– Full Council - starting 7:00pm
08/06/15 – Planning Committee - starting 7:00pm
15/06/15 – Open Spaces Committee - starting 6:30pm

July '15

06/07/15 – Full Council - starting 7:00pm
13/07/15 – Planning Committee - starting 7:00pm
20/07/15 – Open Spaces Committee - starting 6:30pm

August '15

03/08/15 – Planning Committee - starting 7:00pm

September '15

07/09/15 – Full Council - starting 7:00pm
14/09/15 – Planning Committee - starting 7:00pm
21/09/15 – Open Spaces Committee - starting 6:30pm

October '15

05/10/15 – Full Council - starting 7:00pm
12/10/15 – Planning Committee - starting 7:00pm
(19/10/15 – Open Spaces Committee - starting 6:30
(19/10/15 - Communications Group directly after planning meeting
26/10/15 – Fabrics Committee - starting 6:30pm

November '15

02/11/15 – Full Council - starting 7:00pm
09/11/15 – Planning Committee - starting 7:00pm
(16/11/15 – Finance Committee – starting 6:30pm
(16/11/15 – Rawstone Trust fund – starting 7:30pm

December '15

07/12/15 – Full Council - starting 7:00pm
14/12/15 – Planning Committee - starting 7:00pm

January '16

04/01/16 - Full Council - starting 7:00pm
11/01/16 – Planning Committee - starting 7:00pm

February '16

01/02/16 – Full Council - starting 7:00pm
08/02/16 – Planning Committee - starting 7:00pm
15/02/16 – Fabrics Committee - starting 6:30pm

March '16

07/03/16 – Full Council - starting 7:00pm
14/03/16 - Planning Committee - starting 7:00pm
21/03/16 – Open Spaces Committee - starting 6:30pm

April '16

(04/04/16 - Annual Assembly – Meeting of the electorate - starting 6:30pm
(04/04/16 – Full Council - starting 7:00pm
(11/04/16 – Planning Committee - starting 7:00pm
(11/04/16 - Communications group – starting directly after planning meeting
18/04/16 - Open Spaces Committee - starting 6:30pm

May '16

(09/05/16- Annual Parish Council meeting - starting 6:30pm
(09/05/16 - Full Council - starting 7:00pm after the Annual Parish Council meeting
16/05/16 – Planning Committee - starting 7:00pm
23/05/16 – Open Spaces Committee - starting 6:30pm