

## Freckleton Parish Council

### Minutes of the Parish Council Meeting held on Monday 3<sup>rd</sup> February 2014, in the Rawstone Centre.

**Present:** Councillor St J Greenhough, (Chairman)

Councillors Mrs. L Willis, Mrs. M Whitehead, Mrs. G Cowell, Mrs. S Delany, Mrs. J Cartmell, T Threlfall, L Rigby, K McKay, and P Walton.

**1) To accept Apologies for Absence.**

Councillors T Fiddler (another appointment) and C Robb (ill).

It was resolved that the reasons for absence should be accepted.

**2) Open Forum**

**a) Police Update** – No officer attended the meeting.

The Clerk read out the following report:-

**Figures: for 06/01/2013 to 03/02/2013**

**Last year**

Location	Total Incidents	Total Crimes
Freckleton West	15	3
Freckleton East	49	7
Lower Lane/The Mede	16	1

The figures show a total of 11 crimes recorded for the month of January 2013.

**Figures: for 06/01/2014 to 03/02/2014**

**This year**

Location	Total Incidents	Total Crimes
Freckleton West	16	4
Freckleton East	27	3
Lower Lane/The Mede	14	4

The figures show a total of 9 crimes recorded for the month of January 2014.

This shows a **decrease in 2 crimes** when comparing last year's figures to this year.

The crimes for January 2014 are made up as follows:

**Harassment x2** – Neither crime can be discussed.

**Vehicle crime x3** – Set of ladders stolen off a work man's van, Brick thrown at car driving through the village and disabled badge stolen from with a car.

**Burglary in an outbuilding** – Outbuilding broken into overnight, nothing was taken from the building.

**Theft x3** – Theft of mail from an address on the Lower Lane estate. Theft of car keys from an address on Lower Lane and theft of engine from the boat yard.

**Great news ☺**

The new CBM has started in the village and we are working on him getting to know as many people as possible. He is already involved in long and ongoing disputes on Lower Lane. He attended last month PACT along with Sgt Andy Hill and met PACT attendees.

We have recently had a forensic match on 3 Burglaries in the Freckleton area from 2011, 2012 and 2013. The male responsible has been arrested for these crimes and is due in court. ☺

**b) Public Participation**

A member of the public made some adverse comments about the recently held public meeting.

**3) To record Declaration of interest from members in any item to be discussed.**

All Councillors, as Landlords, declared an interest in the Rawstorne Centre and as Trustees, the Bush lane allotments.

**4) To read and approve the minutes of the following meeting:**

- a) The Parish Council meeting held on Monday 6<sup>th</sup> January 2014 and
- b) The Public meeting held on Wednesday 8<sup>th</sup> January 2014

It was resolved that the minutes of the above meetings, previously circulated, be approved and signed by the Chairman.

**5) Finance**

**a) Ratification of accounts paid by Clerk**

It was resolved that the accounts should be approved – see Appendix A

**b) Monthly budget statements**

The statements were noted – see Appendix B

**c) To consider re-appointing Derek Scholes as the Internal auditor for the 2013/14 accounts**

It was resolved that Derek Scholes should be appointed Internal auditor for the 2013/14 accounts.

**d) To ratify that the Council's internal audit procedures have been carried out for 2013/14.**

It was resolved that the Council's internal audit procedures have been carried out for 2013/14.

**e) To approve the transfer of the reserve of £1,200 from the Precept account to the Community development account.**

It was resolved to transfer the reserve of £1,200 from the Precept account to the Community development account.

**f) To approve the assets register**

It was resolved that the Asset register, previously circulated, be approved.

**6) To Consider and approve the reports for the Risk Assessment proposals**

It was resolved that the Risk assessment for 2014, previously circulated, be approved.

**7) To Consider whether to enter the Lancashire Best Kept Village Competition 2014**

It was resolved to enter the Lancashire best kept village competition.

Councillors Mrs. Whitehead, Mrs. Delany and Mrs. Willis agreed to complete the form.

**8) To consider a request from the Club day committee to hold “a last night at the proms” event on the Bush lane Playing fields on Saturday 30<sup>th</sup> August 2014.**

It was resolved that the Club day committee should be allowed to hold “a last night at the proms” event on the Bush lane Playing fields on Saturday 30<sup>th</sup> August 2014.

**9) To consider various issues raised by the Rawstorne management committee.**

The following issues were raised:-

**Fair Electricity** - It was agreed that the meter should be read immediately before the fair couple up to the electricity and again after they have left. The usage would then be calculated and the Rawstone Centre credited with the full amount.

**Gary Fiddler and his plans** - It was agreed to wait for the report from Sports4All before a decision is made.

The Clerk reported that the report will be presented to Council in March.

**Outside lighting** - it was agreed that this problem should be resolved.

The Clerk agreed to check if there was a lockable switch on the outside of the buildings that controls the two lights

**AWS** - It was agreed to wait for the report from Sports4All before a decision is made.

**10) To consider a response to the Lancashire and Blackpool Local Flood Risk Management Strategy – Public Consultation**

The comments in the consultation document were noted.

Councillor Threlfall stated that, as a FBC representative, he attends meetings in the development of this project.

**11) To consider a response to LCC's proposals to reduce the subsidised bus services**

It was resolved that a further letter should be sent to LCC strongly objecting these proposals.

**12) To consider the request from the Bush lane Allotment Holders Association for amendments to the new lease agreement**

The following proposed amendments to the lease agreement were discussed:-

a) Item j – re-instate the word husbandry.

It was resolved that this word should not be re-instated because of the ambiguity of its meaning.

b) Appendix A - , 3, to read, the plots allocated horses or ponies are.

It was resolved not to amend the lease agreement.

If a lease holder wishes to have more than one horse or pony on the allotment the Council would consider the request.

c) Plot 7 is Mrs Harper not Mrs Foster.

The Clerk confirmed that the agreement has been amended.

**13) To consider a request from Richard Cubbins to use the Bush lane playing fields for the club day weekend.**

It was resolved that Richard Cubbins should be allowed to use the Bush lane playing fields for the club day week end 20-23 June 2014

**14) To consider the options for installing a blue plaque and the wording that should go on this plaque**

It was resolved that the blue plaque wording should be that recommended by Andrew Norris

“In recognition of their service to this country by the men of Freckleton in the Great War.”

It was further resolved that the plaque should be located on the south side of the Cenotaph, inside the railing, on a metal stand.

**15) To receive an update from meetings held with other Organisations and Bodies**

Councillor Walton reported that at the latest LAPTC meeting the following were reported.

This year's LCC grass cutting contract will be reduced by 36%.

The cost of each marshal for club day will be £250. If the club day committee wishes to train its own marshal (at a cost of £250) that person would be able to supervise the other marshals.

**16) To receive an update from the FBC councillors.**

Councillor Threlfall informed the meeting that there would be a meeting at the Town hall, on Friday 07/02/14 with representatives from the newly formed Unconventional gas body. The FBC Councillors have been invited to attend and two representatives from the parish council would be invited plus the Clerk.

It was agreed that Councillors Walton and Greenhough should attend.

Also, Councillor Threlfall reported that he will be attending a presentation at BAE where a donation of £10k will be made to the Friends of the Memorial park.

**17) To agree the date of next meeting.**

It was resolved that the next meeting would be held on Monday 3<sup>rd</sup> March 2014, at the Rawstone Centre.

The Clerk reminded the Councillors that the Finance meeting, to set the budget for 2014/15 will be held immediately after the Planning meeting, on 10/02/14.

**Signed...Councillor St J Greenhough.....**

**Date...3<sup>rd</sup> March 2014.....**

<b>Schedule of payments Jan '14</b>				<b>Appendix A</b>
	<b>Cheque No.</b>	<b>£</b>	<b>VAT</b>	<b>Net of VAT</b>
<b>Precept Account</b>				
KM Armistead - Salary	5966	£1,130.27		£1,130.27
PO ltd - Tax & N/I	5968	£388.89		£388.89
J Winstanley - salary	5967	£284.29		£284.29
KM Armistead - expenses	5974	£104.77		£104.77
Freeola Ltd - Web-site domain rental	5976	£16.79	£2.80	£13.99
DeliveredNW - Printing Newsletter	5965	£140.00		£140.00
Village hall - hire of room	5981	£50.00		£50.00
Methodist hall - hire of room - Nov & Dec	5973	£84.00		£84.00
Staples - Stationery	5980	£25.97	£4.33	£21.64
<b>Open Spaces</b>				
Golden leaf - grass cutting	5970p	£600.00		£600.00
Golden leaf - Bedding out & Borders	5970p	£500.00		£500.00
Golden leaf - litter picking	5970p	£375.00		£375.00
Steve Carter - Servicing & repairs to	5964	£4,552.69	£758.78	£3,793.91
Scottish power - electricity charges	D/D	£27.00		£27.00
Townsend's - diesel	5971	£55.01	£9.17	£45.84
R Cartmell - put up signs & repairs in	5975p	£81.13		£81.13
Golden Leaf - repair Goe lane & remove ivy	5970p	£515.00		£515.00
FIB - donation for Borders work	cheque	-£100.00		-£100.00
Woodys - materials for Goe lane	5972p	£24.48	£4.08	£20.40
Newgate Nurseries - deposit for summer	5978	£384.15	£64.03	£320.12
<b>Allotments</b>				
Croft Butts - water charges	D/D	£14.06		£14.06
Woodys - materials for fence repair	5972p	£129.61	£21.60	£108.01

R Cartmell - repair Croft butts fence	5975p	£250.00		£250.00
Croft Butts rent	cheques	-£30.00		-£30.00
<b>Community Development</b>				
Glasdon - new seat in memory of A Davies	5979	£1,044.90	£174.15	£870.75
Bank of America - interest	cheque	-£9.71		-£9.71
FIB Donation for plaques	cheque	-£195.00		-£195.00
In-Trak - hire of barriers	D/P	-£36.40	-£6.07	-£30.33
<b>Rawstorne Centre</b>				
British Gas - Rawstorne electric	D/D	£80.22	£3.82	£76.40
UU - water (Oct '13to Jan '14)	D/D	£78.12		£78.12
CNG- Rawstorne gas	D/D	£97.22	£4.63	£92.59
UU - surface water & drainage charge	D/D	£11.28		£11.28
HM Customs - VAT Refund	d/p	-£946.62		-£946.62
<b>Grand total</b>		£9,727.12	£1,041.32	£8,685.79

**Precept Account Jan '14**

Appendix B

Budget		Expenditure		Balance Outstanding	Percentage used
Headings	Allocation	Jan '14	To date		
Wages	£22,500	£1,908	£18,266	£4,234	81%
Insurance	£5,000		£4,457	£543	89%
Stationery	£1,000	£22	£565	£435	56%
Postage	£1,800	£154	£1,588	£212	88%
LAPTC	£550		£614	-£64	112%
Audit fee	£650		£470	£180	72%
Chair Allow	£100		£100	£0	100%
Training	£100		£25	£75	25%
Civic functions	£500	£134	£778	-£278	156%
Election	£70		£70	£0	100%
Reserve	£1,200		£0	£1,200	0%
equipment	£300		£0	£300	0%
Grants	£2,500		£2,500	£0	100%
Section137	£480		£480	£0	100%
<b>Open Spaces Account</b>					
Grass cutting & shrub	£16,760	£4,394	£17,469	-£709	104%
Bedding out & Watering	£24,400	£1,235	£22,729	£1,671	93%
Cleansing	£7,080	£502	£4,294	£2,787	61%
Maintaining Buildings	£2,700	£20	£3,114	-£414	115%
Organisations	£9,710		£7,932	£1,778	82%
Electric & rates	£2,200	£27	£1,703	£497	77%
<b>Total</b>	<b>£99,600</b>	<b>£8,396</b>	<b>£87,154</b>	<b>£12,446</b>	<b>88%</b>

**Other Accounts Jan '14**

<b>Account</b>		<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
Croft Butts lane		£680	£2,627	-£1,947
Bush lane Allotments		£788	£404	£384
Rawstorne Centre		£9,004	£4,126	£4,878
Community Development		£5,014	£16,144	-£11,131
Memorial park -	£10,000	£5,275		£15,275
Tom Croft Car park		£5,274		£5,274
Open spaces -capital	£3,600	£3,332		£6,932
VAT		£7,464	£7,687	-£223
<b>Total</b>	<b>£13,600</b>	<b>£36,829</b>	<b>£30,988</b>	<b>£19,441</b>