

## Freckleton Parish Council

Minutes of the Parish Council Meeting held on Monday 13<sup>th</sup> May 2013, in the Methodist hall.

**Present:** Councillor St J Greenhough, (Chairman)

Mrs. M Whitehead, T Fiddler, Mrs L Willis, T Threlfall, Mrs S Delany, L Rigby, K McKay,  
P Walton and C Robb.

County Councillor P Rigby

**1) To accept Apologies for Absence.**

There were no apologies for absence.

**2) Open Forum**

**a) Police Update** – attended by PCSO Kate Heaton.

**Figures: for 02/04/2012 to 13/05/2012**

**Last year**

Location	Total Incidents	Total Crimes
Freckleton West	37	6
Freckleton East	61	8
Lower Lane/The Mede	42	15

The figures show a total of 29 crimes recorded for the month of March 2012.

**Figures: for 02/04/2013 to 13/05/2013**

**This year**

Location	Total Incidents	Total Crimes
Freckleton West	31	3
Freckleton East	26	4
Lower Lane/The Mede	43	4

The figures show a total of 11 crimes recorded for the month of April 2013, this is compared to 29 Crimes for the same period of last year.

The crimes for April 2013 are made up as follows Burglary, Theft, vehicle crime, Assaults and criminal damage.

As a neighbourhood team we are urgently asking that you please bear in mind the recent crime of Burglary/theft of vehicle from “The Mede”. The MO for this offence and many recent offences on Fylde area is to try door handles and look for insecurities. Some criminals will try over 300+ door handles a night looking for insecurities. Please don't give these criminals any opportunity. Lock all your doors and windows whenever possible and keep car keys out of public view.

Good News – Speed enforcement has been carried out throughout the month on A584. 1 wanted male arrested within the village. A huge reduction in crime this month in comparison to the same period last year.

**b) Public Participation**

A member of the public reported that a street light was not working in the cul-de-sac off Memory Close. County Councillor Paul Rigby agreed to progress.

County Councillor Paul Rigby reported that he had a small pot of funds available to progress installing bollards on Preston Old road between the traffic lights and the corner adjacent to the Village news. He stated that he would make enquiries for the work to be undertaken.

**3) To record Declaration of interest from members in any item to be discussed.**

All Councillors, as trustees, declared an interest in the Rawstorne centre and Sports field and the Bush lane allotments.

Councillors St J Greenhough and P Walton declared a pecuniary interest in item 6.k – The quotations for the Open Spaces contracts.

Councillor P Walton also declared a pecuniary interest in item 6.j – The cost of repairing the Ransome mower.

**4) To read and approve the minutes of the following meeting:**

- a) The Annual Assembly meeting held on Tuesday 2<sup>nd</sup> April 2013
- b) The Parish Council meeting held on Tuesday 2<sup>nd</sup> April 2013
- c) The Parish Council meeting held on Monday 15<sup>th</sup> April 2013

It was resolved that the minutes of the above meetings, previously circulated, be approved and signed by the Chairman.

**5) To receive the Clerk's report.**

The comments in the Clerk's report, previously circulated, were noted.

It was suggested that a sign should be put on the Rawstorne Centre wall asking drivers not to park on the Football pitch when watching Cricket matches.

**6) Finance**

**a) Ratification of accounts paid by Clerk**

It was resolved that the accounts be approved – *see Appendix A*

**b) Monthly budget statements**

The monthly statements were noted – *see Appendix B*

**c) To review the Internal Auditors report**

It was resolved that the Internal Auditors report be approved

A vote a thanks to the Clerk was expressed for the way he maintained a high standard for the Accounts.

**d) To Approve the Audit Accounting statement for the 2012-13 accounts**

It was resolved that the Audit Accounting statement be approved

**e) To Approve the Audit Annual governance statements for the 2012-13 accounts**

It was resolved that the Audit Annual Governance statement be approved

**f) To Approve the final statement of accounts for 2012-13**

It was resolved that the final statement of Accounts for 2012-13 be approved

**g) To Approve the Assets register as at 31<sup>st</sup> March 2013**

It was resolved that the Assets register be approved

**h) To consider the offer from United Utilities for the purchase of the land on the Bush Lane allotments**

It was resolved that the offer of £35,000 be accepted.

**i) To consider whether it is economically viable to continue to make the Pick up van available for the Contractors use**

The Clerk reported that last year the running costs for the van was £2,666, but it was only used for watering during the summer months and bringing green waste back to the recycling unit. The Council should consider purchasing a small trailer for the watering system (estimated at £600) and compensating the existing Contractor for using its own trailer to bring back the green waste.

It was resolved that the pick-up should be sold, subject to the new contractors being able to cope without it.

**j) To consider whether to repair the Ransome grass cutting machine.**

*Councillor P Walton left the room.*

The Clerk reported that the Ransome was thirteen years old and would cost £3,480 to make it serviceable. In addition it did not have a roll bar. The cost of purchasing a similar machine would be at least £20k.

It was resolved not to have the machined repaired and to look at alternative ways of cutting the cricket outfield, including leasing a machine for 6 months of the year or using an outside Contractor with its own machine.

- k) To consider the quotations for the three Open Spaces contracts, due to the existing contractor terminating the contracts due to ill health.**

*Councillor St. J Greenhough left the room.*

It was resolved to accept the following quotations:-

Grass cutting – Golden leaf - £11,250 per annum

Watering – Golden Leaf at an Hourly rate of £10 per hour.

Litter picking – Golden Leaf at an hourly rate of £15 per hour.

The Clerk confirmed that new contracts would be draw up commencing from 01/06/13, on a pro –rata basis for the remainder of the year.

*Councillors P Walton and St. J Greenhough rejoined the meeting.*

- l) To consider the quotations for the re-pointing of the Cemetery wall and the rebuilding the re-cycling unit.**

The Clerk reported that he had only been able to obtain one quote for each job.

It was agreed that at least one additional quotation should be obtained. The Clerk agreed to obtain an additional quotation.

- m) To consider what action to take regarding the extra costs involved in having to clear the sludge, left in the Rawstone Centre radiators after the new boiler was installed**

It was resolved that the Council should learn by its mistakes and be more careful when using outside Contractors to undertake one off jobs.

**7. To review the applications for the Council vacancies**

The Chairman reported that an additional candidate has expressed an interest in apply for the position, now that the Council had extended the closing date.

It was resolved that additional candidates may apply and the Clerk agreed to arrange a suitable date for interviews.

**8. To consider the questions received from Carole Erdem email on behalf of the Frecklestone Project**

It was resolved to ask the Project's representatives to attend the next Council meeting to explain what progress has been made and what their objectives were.

**9. To consider a request to put up warning notices on the Bush Lane sports field fence, adjacent to the rear gardens on Ribble Avenue**

It was resolved to install three warning signs on the fence backing onto the Ribble Ave properties.

**10. To consider the email regarding yellow lines on Douglas Drive**

It was resolved to support the Lancashire County Council's recommendations.

**11. To consider the information regarding the Consultation on CPRE Membership fees and Package**

It was resolved to accept the current fees.

**12. To receive an update from meetings held with other Organisations and Bodies**

It was reported that everything was in hand for this year's club day events. There was no news on the installation of the storage container.

**13. To receive an update from the FBC councillors.**

It was reported that FBC had produced the Local Planning Plan for the period upto 2030.

It was reported that FBC staff are helping the Friends of the Memorial park to apply for funding.

**14. To agree the date of the next meeting**

It was resolved that the next meeting will be held on Monday 3<sup>rd</sup> June 2013, starting at 7:00 pm.

Signed.....St. J Greenhough, Chairman

Date.....03/06/13.....

**Schedule of payments April '13**

Appendix A

	Cheque	£	VAT	Net of VAT
<b>Precept Account</b>				
KM Armistead - Salary	5779	£1,130.27		£1,130.27
PO ltd - Tax & N/I	5782	£391.24		£391.24
J Winstanley - salary	5780	£284.29		£284.29
KM Armistead -	5776	£101.37		£101.37
FBC - Precept grant	D/P	-£49,800.00		-£49,800.00
Parochial Church	5787	£500.00		£500.00
Air Ambulance - S137	5788	£200.00		£200.00
The Fylde Hospice -	5789	£200.00		£200.00
LALC - annual	5773	£614.17		£614.17
Delivered NW - printing Newsletter	5783	£130.00		£130.00
Rural Splash - donation	5791	£2,000.00		£2,000.00
KM Armistead - Internet	5774	£64.99		£64.99
J Winstanley - expenses	5803	£211.38		£211.38
<b>Open Spaces</b>				
NFU mutual - Insurance for tractors	5802p	£515.87		£515.87
NFU mutual - Insurance for pick-up	5802p	£653.30		£653.30
Grangeland Services - grass cutting	5771p	£830.00		£830.00
Grangeland Services	5771p	£292.00		£292.00
Grangeland Services- litter picking	5771p	£548.17		£548.17
Scottish power - electricity charges	D/D	£27.00	£1.29	£25.71
Lancs. Playing fields - annual	5795	£17.00		£17.00
Bank of America - Playground fund	cheque	-10.53		-10.53
Rawstone centre - Annual subscription	transfer	£100.00		£100.00
PO Ltd - Water rates for car park &	5775	£174.19		£174.19
Ribble fuels - red diesel	5778	£429.98	£20.48	£409.50
Snape & Hunter - Repair bowling club	5784	£250.00		£250.00
J Garlick refund of key	cash	-£25.00		-£25.00
Townsend's - diesel, Van service &	5786	£704.24	£110.79	£593.45
Smalleys - New Strimmer & safety	5792	£243.72	£40.62	£203.10
Sports systems - Materials for club day	5793	£612.00	£102.00	£510.00
Team strides - materials for club day	5794	£49.14	£8.19	£40.95
EON - Lighting of car park	5796	£32.56	£1.55	£31.01
D Shawcross - clearing costal path	5797	£100.00		£100.00
J Dewhurst - repairs to Rawstone	5800	£650.00		£650.00
Club day committee - donation towards	cheque	-£550.95		-£550.95

Bowling Club - Open Spaces grant	5790	£1,700.00		£1,700.00
Team strides - materials for club day	5801	£5,394.00	£899.00	£4,495.00
Club day committee - donation towards	cheque	-£4,495.00		-£4,495.00
J Garlick - contract work upto 18/04/13	5804p	£647.00		£647.00
J Garlick - contract work upto 18/04/13	5804p	£297.00		£297.00
FBC - Bus shelters grant	D/P	-£280.00		-£280.00
FBC - Playground	D/P	£955.00		£955.00
<b>Allotments</b>				
PO Ltd - Croft butts water charges	5798	£13.21		£13.21
Bush lane rents	cash	-£33.00		-£33.00
Bush lane - rents	cheques	-£687.00		-£687.00
G Parker - repair to fence	5799	£155.00		£155.00
<b>Community Development Account</b>				
Threlfall electric	5772	£490.92	£81.82	£409.10
Chamjet - lay new drain by bowling	5777	£3,376.80	£562.80	£2,814.00
FBC - Council tax reduction grant	D/P	-£10,549.00		-£10,549.00
<b>Rawstorne Centre</b>				
British Gas - Rawstorne	D/D	£261.66	£12.46	£249.20
Robert Rawstorne trust donations	cheques	-£3,625.00		-£3,625.00
FBC - Rates refund	D/P	-£3,318.88		-£3,318.88
British Gas - Rawstorne electric	D/D	£38.22	£1.82	£36.40
Parish Council - Annual subscriptions	transfer	-£100.00		-£100.00
AWS electric & pool table money	cash	-£19.30		-£19.30
Fred Hughes - new kettle	5785	£20.00		£20.00
UU- water & waste	D/D	£37.86		£37.86
UU - surface water & drainage charge	D/D	£6.30		£6.30
FBC - Rates	D/D	£120.54		£120.54
VAT	D/P	-£824.25		-£824.25
<b>Total</b>		<b>-£48,747.52</b>	<b>£1,842.81</b>	<b>-£50,590.33</b>

## Precept Account April '13

Appendix B

Headings	Budget		Expenditure		Balance Outstanding	Percentage used
	Allocation	April '13	To date			
Wages	£22,500	£1,806	£1,806		£20,694	8%
Insurance	£5,000				£5,000	0%
Stationery	£1,000	£130	£130		£870	13%
Postage	£1,800	£378	£378		£1,422	21%
LAPTC	£550	£614	£614		-£64	112%
Audit fee	£650				£650	0%
Chair Allow	£100				£100	0%
Training	£100				£100	0%
Civic functions	£500				£500	0%
Election	£70				£70	
Reserve	£1,200				£1,200	
equipment	£300				£300	0%
Grants	£2,500	£2,500	£2,500		£0	100%
Section137	£480	£400	£400		£80	83%
<b>Open Spaces Account</b>						
Grass cutting & shrub borders	£16,760	£3,274	£3,274		£13,486	20%
Bedding out & Watering	£24,400	£665	£665		£23,735	3%
Cleansing	£7,080	£845	£845		£6,235	12%
Maintaining Buildings	£2,700	£1,000	£1,000		£1,700	37%
Organisations	£9,710	£2,672	£2,672		£7,038	28%
Electric & rates	£2,200	£220	£220		£1,980	10%
<b>Total</b>	<b>£99,600</b>	<b>£14,504</b>	<b>£14,504</b>		<b>£85,096</b>	<b>15%</b>

## Other Accounts April '13

Account		Income	Expenditure	Balance
Croft Butts lane Allotments			£168	-£168
Bush lane Allotments		£720		£720
Rawstorne Centre		£7,063	£470	£6,593
Community Development			£3,223	-£3,223
Memorial park - playground	£10,000	£5,275		£15,275
Tom Croft Car park		£5,274		£5,274
Open spaces -capital	£3,600			£3,600
VAT		£824	£1,843	-£1,019
Total	£13,600	£19,156	£5,704	£27,052