

## Freckleton Parish Council

### Minutes of the Parish Council Meeting held on Monday 1<sup>st</sup> October 2012, in the Methodist hall.

**Present:** Councillor Mrs L Willis, (Chairman)

Mrs S Delany, Mrs M Foster, Mrs. M Whitehead, L Rigby, K McKay, T Threlfall, St J Greenhough, D Chambers, and C Robb.

County Councillor Councillor P Rigby

#### 1) To accept Apologies for Absence.

Councillors – P Walton (not well) and T Fiddler (other Commitments)

It was resolved that the reasons for absence should be accepted.

#### 2) Open Forum

##### a) Police Update – Attended by PCSO Kate Heaton

#### Figures: for 01/08/2012 to 31/08/2012

Location	Total Incidents	Total Crimes
Freckleton West	20	1
Freckleton East	55	3
Lower Lane/The Mede	27	3

The figures show a total of **7** crimes recorded for the month of August 2012.

The crimes for August 2012 are made up as follows; 4x thefts, 2x assaults and 1x public order. This compares to a total of **15** crimes recorded for the same period last year, which again is a significant reduction in crime for the area.

#### Figures: for 01/09/2012 to 30/09/2012

Location	Total Incidents	Total Crimes
Freckleton West	23	1
Freckleton East	32	4
Lower Lane/The Mede	10	3

The figures show a total of **8** crimes recorded for the month of September 2012.

The crimes for August 2012 are made up as follows; 4x thefts, 3x burglary and 1x drugs offence. This compares to a total of **12** crimes recorded for the same period last year, which again is a reduction in crime for the area.

Unfortunately the allotments on Croft Butts Lane have been targeted again, despite nightly checks on the allotments and the area surrounding them we are still to identify the offender in question and asked residents in the area to remain vigilant.

Once again we have seen a number of crimes take place where insecure buildings/items have been taken, to prevent similar incidents consideration should be given to the following;

- Make sure you have locked all doors and windows at night – every night.
- Install a movement sensitive light outside your property
- Check all sheds and out-buildings are secure and properly maintained
- Protectively mark your valuable property. You can do this simply by using an ultra-violet pen to mark your property with your full postcode
- Do not leave valuable equipment or property in the open or in an insecure place
- Ensure all bikes are locked/chained and not left in the open

## **Good news**

Operation Pathway has again provided us with significant results. Fixed Penalty Notices issued by NHPT 12x seatbelts, 7x mobile phone, and 11 verbal warnings for minor excess speed following a total of 37 vehicles/drivers spoken with throughout the month.

Speed Enforcement will continue to run on the A584 Preston New Rd between Freckleton and Clifton following numerous complaints of excess speed despite new 50MPH restriction.

Operation Firecrest will run again this year following on from last year's success targeting travelling criminals committing crime in rural areas of Lancashire. This will hopefully again increase Police visibility in the Freckleton area as it did last year.

Councillor Threlfall thanked the Police for the improvement in the Crime figures.

The Police were asked if the CCTV van could be located near to the Croft Butts allotments to try to detect the culprits of the thefts.

The Police confirmed that the CCTV in the Memorial park is still not working. They have requested FBC to repair it.

### **b) Public participation**

There was no public participation.

### **3) To record Declaration of interest from members in any item to be discussed.**

All Councillors, as Trustees, declared an interest in the Rawstone Centre.

### **4) To read and approve the minutes of The Parish Council meeting held on Monday 3<sup>rd</sup> September 2012**

It was resolved that the minutes of the above meeting, previously circulated, be approved and signed by the Chairman.

### **5) To receive the Clerk's report.**

The comments in the Clerk's report, previously circulated, were noted.

### **6) Finance**

#### **a) Ratification of accounts paid by Clerk**

It was resolved that the accounts be approved – *see Appendix A*

#### **b) Monthly budget statements**

The monthly statements were noted – *see Appendix B*

#### **c) To approve the External auditor's report**

It was resolved to approve the External auditor's report.

### **7. To approve the revised Code of Practice for complaints**

It was suggested that the following changes should be made to the document:-

Section A, Paragraph 2 – i.e to be changed to e.g.

Section B. paragraph a)3 – to add the words “or deputy Clerk” after “The Clerk”.

It was resolved to approve the revised Code of Complaints, subject to the changes mentioned above.

### **8. To approve the revised Standing Orders**

It was resolved that the revised Standing Orders be approved.

### **9. To approve the revised Financial Regulations**

It was resolved that the revised Financial regulations be approved.

### **10. To Consider whether to charge for the use of the Sports ground on Bush Lane playing fields**

It was reported that the pitched would have to be line-marked before each game. (Currently this costs Warton Typhoons £40) and it would require extra rolling.

It was agreed that the Clerk should obtain accurate costings and report back to the Council.

**11. To Consider the fire risk assessment report and what action is required**

It was resolved that the following work should be undertaken by the Council:-

**a) Garage and storeroom**

1. The two windows, between the storeroom and the extension should be boarded up with two layers of fire resistant plaster board.

**b) Guide Hut**

1. The exit door on the east side of the building should be fitted with a thumbscrew lock operated from the inside. (Key locked doors are not suitable for emergency exits) – Councillor Robb agreed to install.

**c) Rawstone Centre**

1. The external emergency exit doors in the kitchen and in the corridor to the away teams changing rooms and toilets should be fitted with thumbscrew locks operated from the inside. (Key locked doors are not suitable for emergency exits) – Councillor Robb agreed to install.
2. The extractor fans from the bar area and the kitchen should be re-sited on an outside wall. Currently they vent into the storeroom. These should be boarded up with two layers of fire resistant plaster board.
3. Emergency signs should be illuminated.

It was resolved that all the other work, identified by the Fire Officer, should be undertaken by the Leaseholders.

**12. To Consider the email received for FBC regarding the sewerage charges in relation to the Tom Croft car park and other sites that are now in ownership of the Parish Council**

It was pointed out that there are no lights on the Tom Croft car park.

It was agreed that the Clerk should arrange a meeting with the Officer from Fylde Borough Council, the three Fylde Borough councillors on the Parish Council and the Clerk, to progress a solution to these charges.

**13. To Consider the document regarding the Consultation on Gambling Policy**

The document was noted

**14. To receive an update from meetings held with other Organisations and Bodies**

- a. BAE quarterly liaison meeting – The report was noted.

**15. To receive an update from the FBC councillors.**

It was reported that FBC will be holding a meeting regarding the proposed Fracking, in the area. Councillor Threlfall requested that the winter grit salt be ordered as it is only six weeks from the start of the winter season.

**16. To make comment on the proposed 20mph speed limit on Kirkham road, adjacent to Strike lane.**

It was resolved that Council should support the Order for a 20mph speed limit on Kirkham road, adjacent to Strike lane.

**17. To consider a solution to the continued problems of running the Rawstone centre and the use of the Sports field.**

In response to an enquiry, the Clerk confirmed that the financial responsibility for the running of the Rawstone Sports centre was with the Management committee. None of the trust funds or Indentures registered with the Charity's Commission required the Parish Council to financially support the Centre.

The Clerk reminded all Councillors that item 34 of the Standing Orders states that "no member of the Council or of any of the committees or sub-committees shall in the name of the Council:

- a) Inspect any lands or premises which the Council has a right or duty to inspect, or
- b) Issue orders, instructions or directions,

Unless authorised to do so by the Council or the relevant committee or sub-committee.

There then followed a general discussion on the observations that the Chairman of the Management committee had presented to Council”.

It was agreed that the present structure of the Rawstorne Centre Management committee was not fit for purpose, as each section was not represented evenly and one section in particular was ignoring instructions for the smooth running of the Centre.

It was resolved that the Clerk should produce a report to assist the Council in pursuing the possibility of an “independent” leasing arrangement, without the Council incurring any extra expenditure.

**18. To agree the date of the next meeting**

It was resolved that the next meeting of the Parish Council will be held on Monday 5<sup>th</sup> November 2012 in the Methodist Church hall, commencing at 7.00pm.

**Signed.....Mrs. L Willis, Chairman.....**

**Date.....05/11/12.....**

	Cheque No.	£	VAT	Net of VAT
<b>Precept Account</b>				
KM Armistead - Salary	5645	£1,011.34		£1,011.34
PO ltd - Tax & N/I	5647	£340.91		£340.91
J Winstanley - salary	5646	£379.05		£379.05
KM Armistead - expenses	5652	£131.61		£131.61
Freeola - website rental	D/D	£10.80	£1.80	£9.00
BDO - External audit fees	5658	£660.00	£110.00	£550.00
staples - cartridges	£5,654.00	£46.48	£7.75	£38.73
FBC - Precept grant	D/P	-£48,398.00		-£48,398.00
<b>Open Spaces Account</b>				
Golden leaf - Bedding out & Borders	5644	£670.00		£670.00
Grangeland Services - grass cutting	5643p	£830.00		£830.00
Grangeland Services watering	5643p	£292.00		£292.00
Grangeland Services- litter picking	5643p	£548.17		£548.17
Scottish power - electricity charges	D/D	£33.00		£33.00
M Rigby - remove and repair dug outs	5648	£678.00	£113.00	£565.00
M Garner - remove trees in Balderstone rd	5649	£1,680.00	£280.00	£1,400.00
J Rayton - Repair to lights in Cenotaph	5650	£37.00		£37.00
Rigby Taylor - Materials for bowling	5655	£65.40	£10.90	£54.50
Bowling club - donation for materials	cheque	-£54.50		-£54.50
Smalleys - materials	5656	£19.70	£3.28	£16.42
Townsend's - petrol & diesel	5657	£225.13	£37.52	£187.61
FBC - Playground maintenance	D/P	£927.00	£0.00	£927.00
<b>Allotments</b>				
<b>Community Development Account</b>				
Goodwin - repair to car	5659	£314.40	£52.40	£262.00
In-Trak - Hire of Barriers	D/P	-£180.00	-£30.00	-£150.00
Dickson Haslam - fees for transfer of land	5651	£962.00	£140.00	£822.00
FBC - grant	D/P	-£280.00		-£280.00
UU - grant for repair of allotment lane	cheque	-£5,480.00		-£5,480.00
<b>Rawstorne Centre</b>				
British Gas - Rawstorne electric		£204.17	£34.03	£170.14
FBC - Rates		£120.00		£120.00
UU -water charges		£74.24		£74.24
Talk-Talk - broadband & calls		£22.11	£3.69	£18.43
<b>Total</b>		-£44,109.99	£764.37	-£44,874.36

## Precept Account

Sep-12

Budget		Expenditure		Balance	Percentage
Headings	Allocation	Sep-12	To date	Outstanding	used
Wages	£21,000	£1,731	£10,388	£10,612	49%
Insurance	£6,000	£0	£67	£5,934	1%
Stationery	£1,000	£39	£415	£585	42%
Postage	£1,800	£141	£788	£1,012	44%
LAPTC	£600	£0	£532	£68	89%
Audit fee	£650	£550	£620	£30	95%
Chair Allow	£100	£0	£100	£0	100%
Training	£100	£0	£0	£100	0%
Civic functions	£500	£0	£154	£346	31%
Election	£0	£0	£0	£0	
Reserve	£700	£0	£0	£700	
equipment	£600	£0	£31	£569	5%
Grants	£3,500	£0	£3,500	£0	100%
Section137	£420	£0	£400	£20	95%
<b>Open Spaces Account</b>			£0		
Grass cutting & shrub borders	£21,600	£846	£9,040	£12,560	42%
FIB - Bedding out & Watering	£18,027	£2,550	£17,549	£478	97%
Cleansing	£6,500	£548	£3,252	£3,248	50%
Maintaining Buildings	£2,700	£602	£1,912	£788	71%
Organisations	£9,000	£927	£6,942	£2,058	77%
Electric & rates	£2,000	£33	£205	£1,795	10%
<b>Total</b>	<b>£96,797</b>	<b>£7,967</b>	<b>£55,894</b>	<b>£40,903</b>	<b>58%</b>

## Other Accounts Sep -12

Account	Income	Expenditure	Balance
Croft Butts lane Allotments	£0	£190	-£190
Bush lane Allotments	£835	£208	£627
Rawstorne centre	£5,718	£3,330	£2,388
Community Development	£16,049	£10,229	£5,820
VAT	£2,971	£5,022	-£2,051
<b>Total</b>	<b>£25,572</b>	<b>£18,979</b>	<b>£6,594</b>