

**Minutes of Full Council Meeting held on Monday 6<sup>th</sup> September 2021 in the Village Hall**

**Present:** Councillor T Fiddler, (Chair)

Councillors T Threlfall, Mrs L Willis, Mrs F Craig-Wilson, Mrs N Griffiths, Mrs N Whalley, Mrs C Thomas, Mrs D Plant, K McKay, Mrs P Mulholland and J Graham.

**1) To accept Apologies for Absence.**

Councillor– St J Greenhough Other Business.

Assistant Clerk N Bibby – Self isolating

It was resolved to accept the reasons for absence

**2) Open Forum****Police**

The Clerk read out the Police reports for July & August '21. The contents were noted.

**Public participation**

Concerns were raised in respect of gully cleaning by LCC due to the flooding in the recent past. County Councillor Paul Rigby stated that there would be an Open session, at County Hall, in November and everyone would be invited to attend

**3) To record Declaration of interest from members in any item to be discussed.**

There were no declarations.

**4) To read and approve the minutes of:-**

a) **The Parish Council meeting held on Tuesday 6<sup>th</sup> July 2021**

b) **The Planning Committee meeting held on Monday 12<sup>th</sup> July 2021**

c) **The Public meeting held on Monday 2<sup>nd</sup> August 2021**

d) **The Planning Committee meeting held on Monday 16<sup>th</sup> August 2021**

It was resolved that the above mentioned minutes, previously circulated, be approved.

**5) To review the Clerk's report**

The contents of the report were noted.

Concern was raised that the Village Hall Management Committee had agreed there would be no change in ownership.

It was agreed that the Younger Years should be given the 2021 grant of £1,000 from the Robert Rawstone Trust fund.

**6) Finance**

a) **Ratification of accounts paid by Clerk**

It was resolved to approve the accounts paid by the Clerk. See Appendix A

b) **Monthly budget statements**

The monthly budget statements were noted. See Appendix B.

c) **To Approve the External Auditor's report**

It was resolved to approve the External Auditor's report.

Thanks were passed to the Clerk for the professional way he kept the Accounts.

**d) To consider a quote of £185 for the annual maintenance of the Clock.**

It was resolved to accept the quotation of £185 for the annual maintenance of the Clock.

**e) To consider a request for a donation to Victim support**

It was resolved not to give a donation to Victim support.

**7) To review the Boundary Commission Recommendation**

The Clerk thanked all the Volunteers who posted the letters through all the letter boxes in the Village.

He reported that as at the middle of August the Boundary Commission had received 63 communications of which 58 were against the proposals and 5 had suggested only a small part of Freckleton should be included in the new Ward. Since then the Clerk had received copies of a number of other communications and all were against the proposals

**8) To receive an update on the "Post lockdown celebration" day**

It was reported that it was a good day despite the weather. Special thanks were expressed to Carol Thomas for all the hard work that had gone in to organizing the event. Also, thanks were expressed to Peter Walton for organizing the Fireworks display.

**9) To consider installing a Speed Indicator unit**

It was agreed that the cost of the Speed indicators should be obtained. Also, it was agreed that the Councillors should consider the best location for the unit for next month's meeting. County Councillor Paul Rigby indicated that funding may be available to assist with the purchase of this equipment.

**10) To consider a request for speed cameras to be installed on Lytham road.**

County Councillor Paul Rigby indicated that Speed indicators could be installed temporary. He will try to arrange for speed checks to be made in the area.

**11) To review the procedures for Remembrance Sunday**

The Clerk reported that the Band had requested that the Service starts no earlier than 12:15pm. This was agreed. Also, a Highland Piper had asked if he could play at the Service. It was agreed to refer this to the band to see if this could be accommodated.

Volunteers were agreed to set out the procession and the barriers prior to the service taking place

**12) To consider commenting on the Lancashire Fire Brigade's Our Community Risk Management Plan**

It was agreed that the report should be noted.

**13) To Review the use of Social media.**

It was agreed that it would be up to the individual Councillors to decide how to use the social media.

**14) To agree the date of the next meeting**

It was resolved that the date of the next meeting be held on 4<sup>th</sup> October 2021

Signed.....T Fiddler, Chairman .....

Date .....21/10/2021.....

Sequence 1924

Initialed .....

**Appendix A**

		<b>Schedule of payments July '21</b>				
			<b>Cheque No.</b>	<b>£</b>	<b>VAT</b>	<b>Net of VAT</b>
<b>Precept Account</b>						
01/07/2021	Salary & Expenses July 2020		BACS	£2,360.00		£2,360.00
15/07/2021	Bt - Internet		D/D	£41.34	£6.89	£34.45
<b>Open Spaces</b>						
01/07/2021	M & A Haselden - litter picking & watering		BACS	£2,454.00		£2,454.00
01/07/2021	M & A Haselden - grass cutting		BACS	£1,539.66		£1,539.66
06/07/2021	D Taylor - Shrubs		BACS	£800.00		£800.00
15/07/2021	EDF - electricity charges		D/D	£23.00	£1.10	£21.90
22/07/2021	DVLA - tax for pickup		BACS	275		275
02/07/2021	Woodys - Materials		BACS	£198.28	£33.05	£165.23
06/07/2021	D Taylor - Extra work		BACS	£400.00		£400.00
22/07/2021	Newgate nurseries - summer plants		BACS	£4,532.40	£755.40	£3,777.00
13/07/2021	Mower Power - Roller for Bowling club		BACS	£725.00	£120.83	£604.17
01/07/2021	Direct365 - pads for defribulator in Cenotaph		BACS	£84.41	£14.07	£70.34
08/06/2021	Bank of America - playground fund		cheque	-£265.06		-£265.06
01/07/2021	G Smith - Repair to Bandroom & Storeroom roof		BACS	£1,860.00	£310.00	£1,550.00
06/07/2021	Chub - Annual contract for storeroom		BACS	£159.89	£26.65	£133.24
01/07/2021	Threlfall Electric - repair to Cenotaph lights		BACS	216	£36.00	£180.00
13/07/2021	Bowling club - donation for roller		cheque	-£604.17		-£604.17
23/07/2021	Local Toilet Hire - Toilets for Celebration day		BACS	£516.00	£86.00	£430.00
22/07/2021	Newgate nurseries - fib plants		BACS	£2,050.99	£341.83	£1,709.16
<b>Allotments</b>						
28/07/2021	Waterplus - water charges		D/D	£99.16		£99.16
28/07/2021	Waterplus - water charges		D/D	£164.61		£164.61
<b>Community Development Account</b>						
01/07/2021	Balmers - Major repairs to John Deere		BACS	£6,089.81	£1,014.97	£5,074.84
26/07/2021	BGR Surfacing - resurface Village hall car park		BACS	£9,332.52	£1,555.42	£7,777.10
30/06/2021	Natwest - interest		D/P	-£0.08		-£0.08
30/06/2021	Nationwide - interest		D/P	-£2.75		-£2.75
13/07/2021	Kirkham vets - Hire of AWS		Cheque	-£108.00	-£18.00	-£90.00
<b>VAT</b>						
04/07/2021	HM Customs - VAT Refund		d/p	-591.41		-591.41
<b>Total</b>				<b>£32,350.60</b>	<b>£4,284.20</b>	<b>£28,066.40</b>

		<b>Schedule of payments August '21</b>				
		<b>Cheque No.</b>	<b>£</b>	<b>VAT</b>	<b>Net of VAT</b>	
<b>Precept Account</b>						
02/08/2021	Salary & Expenses August 2020	BACS	£2,340.05			£2,340.05
06/08/2021	Freeola - website rental	dd	£7.20	£1.20		£6.00
15/08/2021	Bt - Internet	D/D	£41.34	£6.89		£34.45
27/08/2021	FBC - Precept grant	D/P	-£52,801.00			-£52,801.00
<b>Open Spaces</b>						
15/08/2021	EDF - electricity charges	D/D	£23.00	£1.10		£21.90
05/08/2021	Golden leaf - Bedding out June & July	BACS	£1,000.00			£1,000.00
02/08/2021	M & A Haselden - litter picking & watering	BACS	£1,803.50			£1,803.50
02/08/2021	M & A Haselden - grass cutting	BACS	1539.66			1539.66
02/08/2021	J Rayton - Repair to fans in Bowling hut	BACS	£65.50			£65.50
05/08/2021	Woodys - materials	BACS	£243.25	£40.54		£202.71
05/08/2021	D Taylor - Contract work	BACS	£650.00			£650.00
05/08/2021	D Taylor - extra work	BACS	£835.00			£835.00
17/08/2021	M Garner - remove trees in car park border	BACS	£594.00	£99.00		£495.00
05/08/2021	Intrak - sound system for Celebration day	BACS	£840.00	£140.00		£700.00
05/08/2021	Ashtons - hanging baskets	BACS	£1,200.00	£200.00		£1,000.00
05/08/2021	Disleys - repair to pipe in Cenotaph & new Cistern in Bc	BACS	£221.00			£221.00
05/08/2021	Divine Signs - Bannaers for Celebration day	BACS	144	£24.00		£120.00
07/08/2021	Carol Thomas - Refreshments for Celebration day	BACS	£55.00			£55.00
06/08/2021	Donation towards new bnwch in park	D/P	-£60.00			-£60.00
09/08/2021	FIB - Donation towards Plants & watering	Cheque No	-£3,903.16			-£3,903.16
10/08/2021	Kwik Skip - Hire of skip for Celebration day	BACS	£160.00	£26.67		£133.33
12/08/2021	Craggs - Red diesel	BACS	£714.53	£34.03		£680.50
27/08/2021	FBC - Playground maintenance	D/P	1971.32			1971.32
27/08/2021	FBC - bus shelter cleaning grant	D/P	-280			-280
<b>Community Development Account</b>						
05/08/2021	Granthams - Print flyer for Boundary changes	BACS	£236.42	£1.90		£234.52
30/07/2021	Natwest - Interest	D/P	-£0.08			-£0.08
30/07/2021	Nationwide - Interest	D/P	-£2.84			-£2.84
<b>Total</b>						
			<b>-£42,362.31</b>	<b>£575.32</b>		<b>-£42,937.63</b>

## Appendix B

Precept Account July '21					
Budget		Expenditure		Balance	Percentage
Headings	Allocation	July '21	To date	Outstanding	used
Wages & Expenses	<b>£28,250</b>	£2,360	£8,249	£20,438	29%
Insurance	<b>£4,500</b>		£42	£4,459	1%
Stationery & web-site rental	<b>£1,300</b>	£34	£215	£1,085	17%
Audit fee	<b>£550</b>		£115	£435	21%
Chair Allow	<b>£100</b>		£100		100%
Training	<b>£100</b>			£100	
Civic functions - Remembrance, carol services,	<b>£750</b>			£750	
Election					
Reserve					
equipment	<b>£400</b>			£400	
Grants	<b>£500</b>		£500	£200	71%
Section137	<b>£750</b>		£650	£100	87%
<b>Open Spaces Account</b>					
Grass cutting	£19,500	£1,540	£7,128	£12,372	37%
Bedding out & Shrubberies	£18,500	£6,686	£13,948	£4,762	75%
Litter & Watering	£9,100	£2,729	£4,618	£4,482	51%
Maintaining Buildings	£7,900	£2,099	£2,504	£5,396	32%
Organisations	£9,500	£165	£3,635	£5,865	38%
Electric & rates	£3,055	£22	£1,960	£1,095	64%
<b>Total</b>	<b>£104,755</b>	<b>£15,635</b>	<b>£43,664</b>	<b>£61,938</b>	<b>42%</b>
<b>Other Accounts July '21</b>					
Account	Opening Bal	Income	Expenditure	Balance	
Croft Butts lane Allotments			£99	-£99	
Bush lane Allotments		£1,125	£230	£895	
Allotment - refurbishment	£35,000				
Community Development	£44,730	£4,435	£9,177	£39,987	
Memorial park					
Depreciation fund (car park, etc.)	£19,933			£19,933	
Open Spaces	£18,953		£5,075	£13,878	
VAT		£1,856	£4,876	-£3,019	
<b>Total</b>	<b>£118,616</b>	<b>£7,416</b>	<b>£19,457</b>	<b>£71,575</b>	

<b>Precept Account August '21</b>					
<b>Budget</b>		<b>Expenditure</b>		<b>Balance</b>	<b>Percentage</b>
<b>Headings</b>	<b>Allocation</b>	<b>August '21</b>	<b>To date</b>	<b>Outstanding</b>	<b>used</b>
Wages & Expenses	<b>£28,250</b>	£2,340	£10,589	£18,098	37%
Insurance	<b>£4,500</b>		£42	£4,459	1%
Stationery & web-site rental	<b>£1,300</b>	£40	£256	£1,044	20%
Audit fee	<b>£550</b>		£115	£435	21%
Chair Allow	<b>£100</b>		£100		100%
Training	<b>£100</b>			£100	
Civic functions - Remembrance, carol services,	<b>£750</b>			£750	
Election					
Reserve					
equipment	<b>£400</b>			£400	
Grants	<b>£500</b>		£500	£200	71%
Section137	<b>£750</b>		£650	£100	87%
<b>Open Spaces Account</b>					
Grass cutting	£19,500	£2,220	£9,348	£10,152	48%
Bedding out & Shrubberies	£18,500	£77	£14,025	£4,685	75%
Litter & Watering	£9,100	£1,804	£6,422	£2,678	71%
Maintaining Buildings	£7,900	£149	£2,653	£5,247	34%
Organisations	£9,500	£2,980	£6,614	£2,886	70%
Electric & rates	£3,055	£22	£1,982	£1,073	65%
<b>Total</b>	<b>£104,755</b>	<b>£9,632</b>	<b>£53,296</b>	<b>£52,306</b>	<b>51%</b>
<b>Other Accounts August '21</b>					
<b>Account</b>	<b>Opening Bal</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>	
Croft Butts lane Allotments			£99	-£99	
Bush lane Allotments		£1,125	£230	£895	
Allotment - refurbishment	£35,000			£35,000	
Community Development	£44,730	£4,437	£9,411	£39,756	
Memorial park					
Depreciation fund (car park, etc.)	£19,933			£19,933	
Open Spaces	£18,953		£5,075	£13,878	
VAT		£1,856	£5,451	-£3,595	
<b>Total</b>	<b>£118,616</b>	<b>£7,419</b>	<b>£20,266</b>	<b>£105,768</b>	