

Freckleton Parish Council

Minutes of the Parish Council Meeting held on Monday 7th September 2015, in the Rawstone Centre.

Present: Councillor T Fiddler, (Chairman)

Councillors, St J Greenhough, T Threfall, C Robb, P Walton Mrs M Whitehead, L Rigby, K McKay, Mrs P Holt and Mrs N Griffiths.

1) To accept Apologies for Absence.

Councillors Mrs S Delany (sick) and Mrs J Cartmell (other commitments).

It was resolved to accept the reasons for absence.

Also, N Bibby, Committee Clerk (sick)

2) Open Forum

a) **Police Update** – There was no Police present.

The Clerk read out the following report.

03/08/2015 WA1509993 Theft OLD ROAD- CLOSED Offenders have entered an insecure vehicle parked on residential street and property taken.

05/08/2015 WA1510103 Criminal Damage LOWER LANE- CLOSED Security chain/padlock cut off gate to field and left in place once gone

05/08/2015 WA1510095 Burglary LOWER LANE- CRIME UNDER ACTIVE INVESTIGATION Offenders have crushed fence and broken into some stables and stolen a number of saddles and more.

07/08/2015 WA1510307 Criminal Damage KIRKHAM ROAD- CLOSED Damaged to vehicle.

10/08/2015 WA1510306 Assault --ADDRESS SANITISED--- NO FURTHER ACTION Domestic assault both parties known.

15/08/2015 WA1510603 Assault LYTHAM ROAD- CRIME UNDER ACTIVE INVESTIGATION Assault between known parties.

20/08/2015 WA1510992 Racist Incident GREEN LANE- NO FURTHER ACTION Offender known to victim has made racist comments towards her.

21/08/2015 WA1511003 Theft OLD ROAD- CLOSED

Unknown entry made to vehicle by offender and searched for possibly things to take.

21/08/2015 WA1511001 Theft LOWER LANE- CLOSED

Offender entered unattended vehicle parked on residential drive and searched glove box.

It was reported that the local milkman has had quantities of milk stolen from doorsteps on a number of occasions. It was agreed that the Clerk should write to the Police Commissioner and Inspector Thackeray-Scott expressing the Council's concern at the lack of rural policing.

b) Public Participation

Members of the public:-

- Enquired what action is being taken to tidy-up the Naze Court area where the properties had been demolished.
It was agreed that the Clerk should write to Progress housing and the Chief housing officer, at FBC to express the Council's concern at the lack of action to clear this site.
- The residents of 39, Polperro drive expressed their thanks for sorting out the problem with the tree roots encroaching into their garden from the bye pass.
- It was agreed that the hedge in front of Derwent Close and on the northern side of the Bye-pass (although the responsibility of LCC) should be cut back by the Council's contractor

3) To record Declaration of interest from members in any item to be discussed.

Councillor T Threlfall declared an interest in Item 6.d. Councillor T Fiddler declared an interest in 6.e

4) To read and approve the minutes of the following meetings:

a) The Parish Council meeting held on Monday 20th July 2015

It was resolved that the minutes of the above meeting, previously circulated, be approved and signed by the Chairman.

Councillor Threlfall reported that the new pickup has been purchased and the watering tank and system has been installed.

5) To review the Clerk's report

The contents were noted.

- It was agreed that councillors T Fiddler and T Threlfall should attend the meeting with Inspector Mark Thackeray on 30th September 2015.

6) Finance

a) **Ratification of accounts paid by Clerk**

It was resolved that the accounts should be approved – see Appendix A

b) **Monthly budget statements**

Noted. – see appendix B

The Clerk reported an overspending on LAPTC (111%) and Training (324%).

c) To Approve the External Auditors report.

The Clerk reported that the Asset register had not been updated with the Blue plaque (£300) and the Defibrillator and box (£1K).

It was resolved to approve the External Auditors report.

d) **To consider the quotations for replacing the electrics in the Cenotaph.**

The Chairman explained that it was important that specifications are prepared for all quotations in order that Contractors can supply estimates on a like for like basis.

It was resolved to accept quotation A at a price of £1,035.

e) **To consider the quotations for the replacement of Windows and doors of the Guide Hut.**

It was resolved to accept the quotation from Avalon Windows for £2,172.

f) **To consider the quotations for installing new drainage on the Bush lane allotments**

Councillor L Rigby reported his dissatisfaction at the way the specification had been prepared. He stated that it was amateurish. Therefore, he did not want to be associated with any decision that was made.

It was resolved to accept the quotation from S Walsh for £6K plus VAT.

g) **To consider a request to attend the Chairmanship course**

The Clerk pointed out that the budget for Training was overspent by £224 and at the last Parish Council meeting it was resolved that the Council should not pay for the two Councillors to attend this Course. (If this decision is to be reviewed within 6 months, it requires 6 Councillors to submit a written request). The two Councillors could attend the course if they paid for it themselves.

It was agreed not to pay for the two Councillors to attend the Chairmanship course.

7) To receive updates from Tony Barlow regarding training of Youths on the Bush lane sport field.

Tony Barlow gave a brief presentation of the work he is undertaking to help local youths who may be going astray by providing training and showing them the true values of life. He is funding the project himself. So far, he has helped 27 youths to move away from a

life of disruption and they are now serving in the armed forces. He currently has 16 youths under his wing.

It was agreed that the Parish Council should support this type of work and asked Tony to email the Clerk with examples of the equipment he would like to be installed on the Bush lane sports field. Once the equipment has been identified an area on the sports field will be allocated for the equipment. In addition, the Council will look at ways to help financially with this project.

The Chairman expressed his thanks to Tony for all the hard work he has put into this project.

8) To consider acknowledging the long service provided in running the Post office.

It was resolved that no action should be taken.

9) To consider what action to take regarding the response to illegal parking on the zig-zag lines on Lytham road, adjacent to the Co-op.

Concern was expressed at the lack of action indicated in the response to the request for LCC to monitor this area for illegal parking.

County Councillor P Rigby agreed progress this issue.

10) To consider a response the LCC's draft corporate strategy

The draft Plan was noted.

11) To receive updates from the Chairman of the Committees.

Fabrics - It has been agreed with the Clerk that all future requests for estimates will be in the form of a written specification to enable like for like quotations.

No response has been received for the request for estimates for painting the band room, scout hut, Guide hut and the Rawstone Centre. Also, for minor repairs to Rawstone centre fascia-boards, roof and gutters.

Councillor Threlfall suggested that we may be able to get help from the BNFL apprenticeship scheme or the Kirkham Prison Community programme.

A check list has been produced for each Council owned property and each item will be inspected on an annual basis.

The approved Contractors list will be updated and submitted to Council for approval.

Finance – The first part of the Council's internal audit procedures will be completed in September 2015.

12) To receive an update from meetings held with other Organisations and Bodies

Rawstone centre – The Clerk reported that he had attended the last Management committee meeting and a Treasurer has been appointed (Councillor Mrs. Holt). It has been agreed that a new bank account will be opened so that the Management committee can look after its own Finances. Once the bank account has been opened the Management committee has been asked to submit a cheque (net of VAT) with any capital improvement invoice sent for payment.

Invoices have been paid for the refurbishment work completed so far, (totaling £8,316), but the monies, from the grant that has been promised, has not been received.

There appears to be nobody Project managing this work to ensure the work is satisfactory and the funding is in place.

13) To receive an update from the FBC Councillors.

Councillor L Rigby reported that FBC will be going paperless

Councillor T Threlfall requested that a letter be sent requesting what action has been taken regarding the street signs that need replacing or repairing.

Councillor T Fiddler reported that the Budget for next year is currently being reviewed and the Local Planning plan is going out for consultation.

14) To agree the date of the next meeting

It was resolved that the meeting will be held on Monday 5th October 2015.

Signed.....T Fiddler, Chairman.....

Date.....05/10/15.....

Schedule of payments July & August '15 Appendix A

July '15		Cheque No.	£	VAT	Net of VAT
Precept Account					
01/07/2015	KM Armistead - Salary	6314	£1,210.81		£1,210.81
01/07/2015	PO ltd - Tax & N/I N Bibby -	6316	£486.77		£486.77
01/07/2015	Salary	6315	£274.57		£274.57
01/07/2015	KM Armistead - expenses	6325	£139.34		£139.34
Open Spaces Account					
20/07/2015	Golden leaf - grass cutting	6329p	£2,000.00		£2,000.00
20/07/2015	Golden leaf - Bedding out & Borders	6329p	£2,000.00		£2,000.00
20/07/2015	Golden leaf - litter picking	6329p	£405.00		£405.00
20/07/2015	Golden leaf watering	6329p	£875.00		£875.00
01/07/2015	Scottish power - electricity charges	D/d	£35.00		£35.00
02/07/2015	FIB - donation for plants & seat	cheques	-£975.00		-£975.00
01/07/2015	Kwik Skip - Skips for Club day & Jubilee	6331	£240.00	£40.00	£200.00
20/07/2015	Townsend's - diesel & petrol	6326	£204.67	£34.11	£170.56
01/07/2015	Newgate nurseries - summer plants	6321	£3,763.02	£627.17	£3,135.85
01/07/2015	Road Safety Services - barriers for club day	6318	£561.60	£93.60	£468.00
01/07/2015	Devine Signs - Dog signs	6322p	£92.46	£15.40	£77.06
01/07/2015	Margaret mason - Wreath for children's grave	6323	£30.00	£5.00	£25.00
01/07/2015	Rigby Taylor - Materials for cricket club	6324	£181.35	£27.90	£153.45
20/07/2015	Newgate nurseries - additional plants	6327	£51.47	£8.58	£42.89
01/07/2015	Sports Systems Ltd- materials for club day	6319	£1,152.00	£192.00	£960.00
01/07/2015	IN Trak - PA system for club day	6317	£1,080.00	£180.00	£900.00
01/07/2015	Northern security - security for club day`	6320	£240.00	£40.00	£200.00
02/07/2015	Club day committee - donations towards materials	cheques	-£3,501.25		-£3,501.25
02/07/2015	Bowling club - petrol	cheque	-£28.88		-£28.88
20/07/2015	Woodys - soil for ER display	6328	£87.60	£14.60	£73.00
20/07/2015	Golden leaf - additional work	6329p	£20.50		£20.50

20/07/2015	Balmers - service Ransome FCR Events - Road traffic	6330	£2,360.57	£393.44	£1,967.13
20/07/2015	management Bank of America - playground	6332	£1,863.30	£222.05	£1,641.25
21/07/2015	fund	cheque	-£62.86		-£62.86

Allotments

22/07/2015	UU -water charges	D/D	£114.99		£114.99
22/07/2015	UU - Water charges	D/D	£41.86		£41.86
01/07/2015	Devine Signs - Dog signs	6322p	£46.20	£7.70	£38.50

Community Development Account

03/07/2015	Cubbins - fair Natwest -	cash	-£600.00		-£600.00
01/07/2015	interest	D/P	-£2.10		-£2.10
01/07/2015	Nationwide - interest	D/P	-£14.07		-£14.07
02/07/2015	In-Trak - hire of barriers	cheque	-£96.00	-£16.00	-£80.00

Rawstorne Centre

22/07/2015	UU - Water charges	D/D	£21.11		£21.11
24/07/2015	British Gas - Rawstorne electric Cubbins - contribution towards	D/D	£338.48		£338.48
03/07/2015	electric	cash	-£160.00		-£160.00
20/07/2015	CNG - Rawstorne gas Talk-talk - line rental &	D/D	£44.84		£44.84
17/07/2015	Broadband	D/D	£22.34		£22.34

VAT -Refunds

04/07/2015	HM Customs - VAT Refund	d/p	-£2,090.95		-£2,090.95
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Total **£12,453.74** **£1,885.55** **£10,568.19**

August '15		Cheque	£	VAT	Net of VAT
Precept Account		No.			
01/08/2015	KM Armistead - Salary PO ltd - Tax &	6333	£1,210.82		£1,210.82
01/08/2015	N/I N Bibby -	6335	£486.76		£486.76
01/08/2015	salary	6334	£274.57		£274.57
01/08/2015	KM Armistead - expenses	6336	£118.12		£118.12
06/08/2015	Freeola - website rental N Bibby - Expenses June & July	dd	£7.20	£1.20	£6.00
01/08/2015	'15 Lancs training Partnership -	6337	£41.14		£41.14
02/08/2015	Training	6338	£50.00		£50.00
01/08/2015	BDO - External audit fees	6339	£480.00	£80.00	£400.00
Open Spaces Account					
01/08/2015	Scottish power - electricity charges	D/D	£35.00		£35.00
12/08/2015	Golden leaf - grass cutting	6342p	£2,000.00		£2,000.00
12/08/2015	Golden leaf - Bedding out & Borders	6342p	£2,000.00		£2,000.00

12/08/2015	Golden leaf - litter picking	6342p	£405.00		£405.00
12/08/2015	Golden leaf watering	6342p	£665.00		£665.00
12/08/2015	Townsend's - petrol	6343	£219.37	£36.56	£182.81
12/08/2015	Smalley - materials	6340	£9.60	£1.60	£8.00
12/08/2015	Woodys - materials	6341	£97.73	£16.29	£81.44
12/08/2015	Craggs - red diesel	6344	£498.75	£23.75	£475.00
20/08/2015	FIB - donation towards plants & watering	cheque	-£645.00		-£645.00
12/08/2015	Golden leaf - additional work	6342p	£243.50		£243.50
14/08/2015	Club day committee - donation towards toilets	cheque	-£200.00		-£200.00
17/08/2015	NFU - Additional insurance for new pick-up	6348	£86.24		£86.24

Community Development

Account

17/08/2015	Michael Tett - Pick-up	6346	£9,000.00	£1,500.00	£7,500.00
17/08/2015	K M Armistead - Water tank	6347p	£60.00		£60.00
17/08/2015	DVLA - Tax for Pick-up	6347p	£227.50		£227.50
24/08/2015	AWS bookings (may & June '15)	cash	-£84.00	-£14.00	-£70.00
21/08/2015	Michael Tett - old pick-up	D/P	-£960.00	-£160.00	-£800.00
31/07/2015	Nationwide - Interest	D/P	-£52.46		-£52.46
31/07/2015	Natwest - interest	D/P	-£0.40		-£0.40

Rawstorne Centre

26/08/2015	British Gas - electric	D/D	£141.19		£141.19
20/08/2015	CNG - Gas	D/D	£33.95		£33.95
17/08/2015	Talk-talk - line rental & Broadband	D/D	£22.20		£22.20
17/08/2015	Kirkham Windows - Alterations	6345	£6,972.20	£1,162.03	£5,810.17
20/08/2015	Cricket club - donation towards electricity	Cheque	-£284.13		-£284.13
03/08/2015	Club day committee - subscription	cheque	-£260.00		-£260.00
05/08/2015	Pool table & AWS Lights	cash	-£49.00		-£49.00
24/08/2015	Younger Years - subscriptions	cheque	-£60.00		-£60.00
24/08/2015	Social members - subscription room	cash	-£10.00		-£10.00
24/08/2015	bookings	cash	-£30.00		-£30.00

Total			£22,750.85	£2,647.43	£20,103.42
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Budget		Expenditure		Balance	Percentage
Headings	Allocation	July & August '15	To date	Outstanding	used
Wages	£23,000	£1,972	£9,786	£13,214	43%
Insurance	£4,600	£0	£42	£4,559	1%
Stationery	£1,000	£0	£378	£622	38%
Postage	£1,800	£165	£717	£1,083	40%
LAPTC	£620	£0	£689	£-69	111%
Audit fee	£500	£400	£470	£30	94%
Chair Allow	£100	£0	£100	£0	100%
Training	£100	£50	£324	£-224	324%
Civic functions	£500	£0	£195	£305	39%
Election	£2,000	£0	£0	£2,000	
Reserve	£0	£0	£0	£0	
equipment	£280	£0	£133	£147	48%
Grants	£2,500	£0	£500	£2,000	20%
Section137	£500	£0	£400	£100	80%
Open Spaces Account					
Grass cutting & shrub borders	£16,275	£2,886	£12,798	£3,477	79%
Bedding out & Watering	£25,175	£2,211	£11,742	£13,433	47%
Cleansing	£5,900	£405	£2,266	£3,634	38%
Maintaining Buildings	£2,700	£0	£416	£2,284	15%
Organisations	£9,850	£-200	£4,803	£5,047	49%
Electric & rates	£2,200	£35	£1,775	£425	81%
Total	£99,600	£7,924	£47,535	£52,065	48%

Other Accounts July & August '15

Account		Income	Expenditure	Balance
Croft Butts lane Allotments		£0	£131	£-131
Bush lane Allotments		£1,151	£182	£969
Rawstone Centre	£7,944	£3,029	£7,038	£3,936
Community Development	£67,318	£285	£1,128	£66,475
Memorial park - playground	£20,275	£0	£0	£20,275
Tom Croft Car park	£8,692	£8,193	£0	£16,885
Open spaces -capital	£10,263	£3,798	£7,788	£6,274
VAT		£3,536	£6,024	£-2,488
Total	£114,492	£19,992	£22,291	£112,193