

Freckleton Parish Council

Minutes of the Parish Council Meeting held on Monday 12th May 2014, in the Rawstone Centre.

Present: Councillor L Rigby, (Chairman)

Councillors Mrs. L Willis, St J Greenhough, Mrs. M Whitehead, Mrs. G Cowell, Mrs. J Cartmell, C Robb, K McKay, and P Walton.

Lancashire County Councillor P Rigby

1) To accept Apologies for Absence.

Councillors Mrs S Delany (on holiday), T Threlfall and T Fiddler (another meeting)

It was resolved to accept the reasons for absence.

2) Open Forum

a) **Police Update** – Attended by Inspector Mark Thackeray Scott.

Inspector Scott gave an update on the revised policing procedures for the Fylde area.

He reported that the police would no longer be covering Club days but would provide cover for Remembrance Sunday services.

Concern was expressed that there had been no Police visible in the Village in recent weeks.

Figures: for 07/04/2014 to 12/05/2014

This year

| Location | Total Incidents | Total Crimes |
|---------------------|-----------------|--------------|
| Freckleton West | 24 | 7 |
| Freckleton East | 38 | 3 |
| Lower Lane/The Mede | 17 | 1 |

The figures show a total of 1 crime recorded for the month of April 2014.

This shows an increase **in 3 crimes** when comparing last year's figures to this year.

The crimes for May 2014 are made up as follows:

Burglary x2. – Two offenders arrested. Clitheroes lane and Clifton Place.

Theft x3 – Shop lifting offence, Offender dealt with. 2 thefts from within a property.

Vehicle Crime – Stones thrown at cars within the Village.

Burglary – Residential caravan broken into, jewellery stolen. Waiting on forensics.

Domestic crimes x2.

Criminal Damage – male arrested.

Assault – Female with mental health problems in nursing home has assaulted staff.

b) Public Participation

A member of the public enquired if the grants were available from Freckleton Charities trust for improvements to the Memorial park. It was stated that the Friends of the Memorial park have been invited to apply for a grant.

County Councillor Rigby reported that there was a gate broken on footpath 14 on the coastal path. He is to investigate before reporting it.

The Clerk informed Councillor Rigby that he had sent a reminder to enquire when the bollards would be installed on Preston Old road/Kirkham road. Councillor Rigby agreed to progress this matter.

3) To record Declaration of interest from members in any item to be discussed.

All Councillors, as Trustees declared an interest in the Bush lane allotment land and the sports field on Bush lane.

Councillor Mrs. L Willis, as a member of the Bush lane Allotment Holders Association, declared an interest in item 7.

4) To read and approve the minutes of the following meeting:

- a) The Annual Assembly meeting held on Monday 7th April 2014
- b) The Parish Council meeting held on Monday 7th April 2014
- c) The Fabrics committee meeting held on Tuesday 15th April 2014

It was resolved that the minutes of the above meetings, previously circulated, be approved and signed by the Chairman.

5) Finance

a) Ratification of accounts paid by Clerk

It was resolved that the accounts should be approved – see Appendix A

b) Monthly budget statements

The statements were noted – see Appendix B

c) To review the Internal Auditors report

It was resolved that the Internal auditors report be accepted.

A vote a thanks was expressed to the Clerk for the way he maintained a high standard for the Accounts.

d) To Approve the Audit Accounting statement for the 2013-14 accounts

It was resolved that the Audit Accounting statement be approved

e) To Approve the Audit Annual governance statements for the 2013-14 accounts

It was resolved that the Audit Annual Governance statement be approved

f) To Approve the final statement of accounts for 2013-14

It was resolved that the final statement of Accounts for 2013-14 be approved and signed by the Chairman and Clerk.

g) To review the banking procedures for the Council's and Robert Rawstorne Trust fund's current and savings accounts.

The Clerk reported that he had negotiated a better rate for the savings accounts and free internet banking, with the NatWest bank,

It was resolved to stay with Natwest bank with the improved interest rates and free internet banking.

6. To review the resolution passed at the Open Spaces meeting, held on 16/09/13, regarding the removal of donkeys from plot 5.a of the Bush lane allotments.

It was resolved that the donkeys should be allowed to stay on plot 5.a

7. To agree the version of the Council's Coat of Arms to be used on the Blue plaque.

It was resolved to use the Coat of Arms that is on the Vice Chairman's chain of office for the blue plaque.

8. To consider a response to LCC's proposals for the Traffic Management Permit scheme.

The comments in the proposals were noted.

9. To consider the complaint, from the Cricket section regarding the grass re-cycling area at the rear of the score box.

It was resolved that Open Spaces committee should hold an emergency meeting to resolve this issue.

10. To consider a request from the Cricket section to repair a broken flag on the patio area, at the Rawstorne Centre.

It was resolved that the Cricket section should pay for the repair of the broken flag on their patio.

11. To receive an update from meetings held with other Organisations and Bodies

The report from the Parish liaison meeting, previously circulated, was noted.

12. To receive an update from the FBC councillors.

Councillor Rigby reported that FBC would shortly be holding a referendum on the way the Council is run.

13. To agree the date of the next meeting

It was resolved that the next meeting will be held on Monday 2nd June 2014, starting at 7:00 pm.

Signed.....L Rigby, Chairman

Date.....02/06/14.....

Schedule of Payment – April 2014

| | Cheque | £ | VAT | Appendix A Net of VAT |
|---|---------------|-------------|------------|----------------------------------|
| Precept Account | | | | |
| 01/04/2014 KM Armistead - Salary | 6020 | £1,141.33 | | £1,141.33 |
| 01/04/2014 PO ltd - Tax & N/I | 6036 | £390.59 | | £390.59 |
| 01/04/2014 J Winstanley - salary | 6021 | £284.29 | | £284.29 |
| 01/04/2014 KM Armistead - expenses | 6022 | £106.45 | | £106.45 |
| 11/04/2014 FBC - Precept grant | D/P | -£49,800.00 | | -£49,800.00 |
| 07/04/2014 Parochial Church Council - grant | 6026 | £500.00 | | £500.00 |
| 07/04/2014 Air Ambulance - S137 grant | 6027 | £200.00 | | £200.00 |
| 07/04/2014 The Fylde Hospice - S137 grant | 6028 | £200.00 | | £200.00 |
| 01/04/2014 LALC - annual subscription | 6011 | £616.15 | | £616.15 |
| 01/04/2014 Delivered NW - printing Newsletter | 6016 | £143.00 | | £143.00 |
| 07/04/2014 Rural Splash - donation | 6030 | £2,000.00 | | £2,000.00 |
| 01/04/2014 KM Armistead - Internet security | 6012 | £69.99 | | £69.99 |
| 07/04/2014 J Winstanley - expenses | 6025 | £178.12 | | £178.12 |

Open Spaces Account

| | | | | | |
|--------------------------------------|--|----------|-------------------|----------------|-------------------|
| 01/04/2014 | Golden leaf - additional work - | 6015 | £320.00 | | £320.00 |
| 01/04/2014 | Ribble fuels - red diesel | 6017 | £606.38 | £28.88 | £577.50 |
| 01/04/2014 | Newgate Nurseries - plants for | 6019 | £702.60 | £117.10 | £585.50 |
| 07/04/2014 | Farmura - Sprayer for Bowling club | 6023 | £675.00 | £112.50 | £562.50 |
| 07/04/2014 | Woodys - materials & grass seed | 6024 | £87.66 | £0.61 | £87.05 |
| 07/04/2014 | Bowling Club - Open Spaces grant | 6029 | £1,700.00 | | £1,700.00 |
| 14/04/2014 | Nomix-Enviro - New Sprayer & | 6031 | £257.94 | £42.99 | £214.95 |
| 14/04/2014 | Townsend's - diesel, Van service & | 6032 | £20.03 | £3.34 | £16.69 |
| 14/04/2014 | Golden leaf - repair Bunker st corner | 6033 | £400.00 | | £400.00 |
| 14/04/2014 | R Cartmell - repairs to John Deere | 6034 | £66.98 | | £66.98 |
| 14/04/2014 | EON - Lighting for car park | 6037 | £108.05 | £5.15 | £102.90 |
| 14/04/2014 | Sport Systems - Equipment for Club | 6038 | £612.00 | £102.00 | £510.00 |
| 14/04/2014 | Team strides - materials for club day | 6039 | £1,291.14 | £215.19 | £1,075.95 |
| 14/04/2014 | K Armistead - tax for Pickup | 6040 | £220.00 | | £220.00 |
| 14/04/2014 | Came & Co - Insurance for Last | 6041 | £25.00 | | £25.00 |
| 30/04/2014 | Golden leaf - poppies for Cenotaph | 6042 | £100.00 | | £100.00 |
| 01/04/2014 | United Utilities - water charges - | 6014p | £146.02 | | £146.02 |
| 02/04/2014 | United Utilities - water charges - car | 6014p | £34.55 | | £34.55 |
| 01/04/2014 | Screwfix - materials for Guide hut | 6018p | £12.98 | £2.16 | £10.82 |
| 09/04/2014 | Bank of America - Playground fund | cheque | £9.61 | | £9.61 |
| 14/04/2014 | Club day committee - donations | cheque | £1,075.95 | | £1,075.95 |
| 01/04/2014 | FIB - donation for plants | cheque | £585.50 | | £585.50 |
| 09/04/2014 | Bowling Club - donation towards | cheque | £562.50 | | £562.50 |
| 14/04/2014 | Club day committee - donations | cheque | £510.00 | | £510.00 |
| 17/04/2014 | Club day committee - donations | cheque | £25.00 | | £25.00 |
| 01/04/2014 | Lancs. Playing fields - annual | 6010 | £17.00 | | £17.00 |
| 20/04/2001 | Scottish power - electricity charges | D/D | £25.00 | £1.19 | £23.81 |
| 01/04/2014 | LCC donation for ROW maintenance | D/P | £200.00 | | £200.00 |
| 11/04/2014 | FBC - Bus shelters grant | D/P | £280.00 | | £280.00 |
| 11/04/2014 | FBC - Playground maintenance | D/P | £983.00 | | £983.00 |
| 01/04/2014 | FBC - Rates for Storeroom | 6013 | £1,024.43 | | £1,024.43 |
| 01/04/2014 | Rawstorne centre - Annual | transfer | £120.00 | | £120.00 |
| Allotments | | | | | |
| 18/04/2014 | UU - Croft butts water charges | D/D | £36.51 | | £36.51 |
| 10/04/2014 | Bush lane rents | cheques | £1,126.00 | | £1,126.00 |
| 14/04/2014 | Bush lane rents | cheques | £25.00 | | £25.00 |
| Community Development Account | | | | | |
| 11/04/2014 | FBC - Council tax reduction grant | D/P | £9,194.00 | | £9,194.00 |
| 01/04/2014 | Natwest - interest | D/P | £9.16 | | £9.16 |
| Rawstorne Centre | | | | | |
| 20/04/2014 | CNG - Rawstorne gas | D/D | £87.37 | £4.16 | £83.21 |
| 20/04/2014 | British Gas - Rawstorne electric | D/D | £84.93 | £4.04 | £80.89 |
| 18/04/2014 | UU_ water & waste water | D/D | £65.70 | | £65.70 |
| 01/04/2014 | UU - surface water & drainage | D/D | £6.71 | | £6.71 |
| 01/04/2014 | Screwfix - materials | 6018p | £39.38 | £6.56 | £32.82 |
| 17/04/2014 | Football club - subscription | cash | £10.00 | | £10.00 |
| 01/04/2014 | Parish Council – annual subscription | transfer | £120.00 | | £120.00 |
| VAT - Refunds | | | | | |
| 10/04/2014 | HM Customs – VAT refund | D/P | £1,492.61 | | £1,492.61 |
| Grand Total | | | £49,319.05 | £645.87 | £49,964.92 |

| Budget | | Expenditure | | Balance Outstanding | Percentage used |
|----------------------------|----------------|----------------|----------------|---------------------|-----------------|
| Headings | Allocation | April '14 | To date | | |
| Wages | £23,000 | £1,816 | £1,816 | £21,184 | 8% |
| Insurance | £4,600 | | | £4,600 | 0% |
| Stationery | £1,000 | £143 | £143 | £857 | 14% |
| Postage | £2,000 | £355 | £355 | £1,645 | 18% |
| LAPTC | £620 | £616 | £616 | £4 | 99% |
| Audit fee | £500 | | | £500 | 0% |
| Chair Allow | £100 | | | £100 | 0% |
| Training | £100 | | | £100 | 0% |
| Civic functions | £800 | | | £800 | 0% |
| Election | £0 | | | £0 | |
| Reserve | £1,200 | | | £1,200 | |
| equipment | £600 | | | £600 | 0% |
| Grants | £2,500 | £2,500 | £2,500 | £0 | 100% |
| Section137 | £480 | £400 | £400 | £80 | 83% |
| Open Spaces Account | | | | | |
| Grass cutting & shrub | £16,275 | £1,226 | £1,226 | £15,049 | 8% |
| Bedding out & Watering | £25,175 | £587 | £587 | £24,588 | 2% |
| Cleansing | £5,900 | £237 | £237 | £5,663 | 4% |
| Maintaining Buildings | £2,700 | £11 | £11 | £2,689 | 0% |
| Organisations | £9,850 | £590 | £590 | £9,260 | 6% |
| Electric & rates | £2,200 | £3,025 | £3,025 | -£825 | 137% |
| Total | £99,600 | £11,506 | £11,506 | £88,094 | 12% |

Other Accounts April '14

| Account | | Income | Expenditure | Balance |
|----------------------|----------------|----------------|-------------|----------------|
| Croft Butts lane | | £0 | £37 | -£37 |
| Bush lane Allotments | | £1,151 | | £1,151 |
| Rawstone Centre | | £130 | £269 | -£139 |
| Community | | £0 | -£9 | £9 |
| Memorial park - | £15,275 | £5,000 | | £20,275 |
| Tom Croft Car park | £5,274 | £4,194 | | £9,468 |
| Open spaces -capital | £6,932 | | | £6,932 |
| VAT | | £1,493 | £646 | £847 |
| Total | £27,480 | £11,968 | £943 | £38,505 |