

Freckleton Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 13th May 2013

Present: Councillor Mrs L Willis, (Chair),
Councillors, Mrs M Whitehead, Mrs S Delany, T Fiddler, St J Greenhough, C Robb, K McKay, P Walton and T Threlfall,

1) To Elect the Chairman

Councillor Mrs. L Willis thanked the Vice Chairman, Councillor Mrs. M Whitehead, the Clerk and all the Council members for all the support she had received over the past 12 months.

It was resolved that Councillor St John Greenhough be elected Chairman for the next 12 months.

2) The Chairman to sign the declaration of acceptance of office.

Councillor Mr. St John Greenhough signed the Chairman's declaration of Acceptance of Office, in the presence of the members of the Council.

Councillor St J Greenhough thanked the past Chairman Councillor Mrs L Willis for all her hard work over the past 12 months.

3) To Elect the Vice Chairman

It was resolved that Councillor Mrs S Delany be elected Vice Chairman for the next 12 months.

4) To accept Apologies for absence

Councillor L Rigby

5) To elect the Officials to the committees and to represent the Parish Council on committees of other Organizations and Bodies

It was resolved to elect the following officials:-

Finance Committee

Chairman - Councillor Mrs. M Whitehead,

Vice- Chairman – Councillor K McKay

Members: The full Council

Open Spaces Committee

Chairman - Councillor St. J Greenhough,

Vice- Chairman – Councillor Mrs. L Willis

Members – Councillors Mrs. M Whitehead, T Fiddler, K McKay, P Walton and a member of the Freckleton In Bloom Committee.

Fabrics Committee

Chairman - Councillor Mrs. S Delany

Vice- Chairman – Councillor L Rigby,

Members – Councillors St. J Greenhough, K McKay and P Walton

Planning Committee

Chairman - Councillor C Robb.

Vice-Chairman – Councillor K McKay.

Members: The full Council

Communications Committee

Chairman – Councillor Mrs. L Willis

Vice- Chairman – Councillor C Robb

Members - Councillors L Rigby, St J Greenhough and K McKay

Members on committees of other Organisations and Bodies:

It was resolved to appoint the following representatives:-

Rawstone Sports Centre Management – Councillors Mrs. S Delany, L Rigby, T Fiddler, C Robb and T Threlfall.

Old Peoples' Welfare - Councillors Mrs. M Whitehead, Mrs. L Willis, Mrs. S Delany and P Walton.

LALC - Councillor P Walton

Village Hall Management - Councillors Mrs. L Willis, Mrs. S Delany and St. J Greenhough

Lower Lane Community Centre - Councillors Mrs. M Whitehead and T Threlfall.

Fylde CAB – Councillor P Walton.

Freckleton Charities Trust - Councillors Mrs. S Delany, Mrs. M Whitehead and T Fiddler.

Parish Liaison meeting – Councilor Mrs. S Delany, Mrs. M Whitehead, Louis Rigby and P Walton.

BAE Community Liaison group – Councillors L Rigby, Mrs. L Willis, P Walton and St J Greenhough.
YMCA Rural Splash – Councillor L Rigby and St J Greenhough
SITA Community Liaison Panel – Councillor T Threlfall
Fylde Civic Awareness Group – Councillor L Rigby
Frecklestone Group – Councillors Mrs. S Delany, L Rigby, T Threlfall, C Robb and T Fiddler
Club Day committee – Councillor Mrs. S Delany
Freckleton in Bloom – Councillor St J Greenhough.

6) **To review the Terms of reference for the Committees.**

It was resolved to agree the following terms of reference for committees:

1. All Committees

It was resolved that none of the Committees or sub-committee would have authority to approve any expenditure.

2. Finance

It was resolved that the Finance committee would have full delegated authority for the decisions made. In addition, that it would meet in November.

3. Planning

It was resolved that the Planning committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis.

4. Open Spaces

It was resolved that the Open Spaces committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis between March and July and again in October.

5. Fabrics

It was resolved that the Fabrics committee would have full delegated authority for the decisions made. In addition, that it would meet in February and October.

6. Communications

It was resolved that this would be a “Task and Finishing” group.

It was resolved that this working group would have delegated responsibility for the content, production and distribution of the Newsletter. All other recommendations made by this group would be referred to Council for ratification.

The Chairman will be represented on this committee each year.

In addition, it would meet in March, June, September and December each year.

7) **To approve the dates of the meetings for the next 12 months. – See Appendix A**

It was resolved that the dates be accepted

There being no further business the Chairman closed the meeting.

Signed.....St. J Greenhough, Chairman

Date.....03/06/13.....

Appendix A**Diary of meetings June 2013 to May 2014****June '13**

03/06/13– Full Council - starting 7:00pm
(10/06/13 – Open Spaces Committee - starting 6:30pm
(10/06/13 – Fabrics committee – starting 7:30pm
(17/06/13 – Planning Committee - starting 7:00pm
(17/06/13 - Communications Group- starting directly after planning meeting

July '13

01/07/13 – Full Council - starting 7:00pm
08/07/13 – Planning Committee - starting 7:00pm
15/07/13 – Open Spaces Committee - starting 6:30pm

August '13

05/08/13 – Planning Committee - starting 7:00pm

September '13

02/09/13 – Full Council - starting 7:00pm
(09/09/13 – Planning Committee - starting 7:00pm
(09/09/13 - Communications Group directly after planning meeting
16/09/13 – Open Spaces Committee - starting 6:30pm

October '13

07/10/13 – Full Council - starting 7:00pm
14/10/13 – Planning Committee - starting 7:00pm
(21/10/13 – Open Spaces Committee - starting 6:30pm
(21/10/13 – Fabrics Committee - starting 7:00pm

November '13

04/11/13 – Full Council - starting 7:00pm
11/11/13 – Planning Committee - starting 7:00pm
(18/11/13 – Finance Committee – starting 6:30pm
(18/11/13 – Rawstorne Trust fund – starting 7:30pm

December '13

02/12/12 – Full Council - starting 7:00pm (*FBC full Council meeting*)
(09/12/12 – Planning Committee - starting 7:00pm
(09/12/13 - Communications group – starting directly after planning meeting

January '14

06/01/14 - Full Council - starting 7:00pm
13/01/14 – Planning Committee - starting 7:00pm

February '14

03/02/14 – Full Council - starting 7:00pm
10/02/14 – Planning Committee - starting 7:00pm

March '14

03/03/14 – Full Council - starting 7:00pm
(10/03/14 - Planning Committee - starting 7:00pm
(10/03/13 - Communications group – starting directly after planning meeting
17/03/14 – Open Spaces Committee - starting 6:30pm

April '14

(07/04/14 - Annual Assembly – Meeting of the electorate - starting 6:30pm
(07/04/14 – Full Council - starting 7:00pm
14/04/14 – Planning Committee - starting 7:00pm
22/04/14 – (Tuesday) Open Spaces Committee - starting 6:30pm

May '14

(12/05/14- Annual Parish Council meeting - starting 6:30pm
(12/05/14 - Full Council - starting 7:00pm after the Annual Parish Council meeting
19/05/14 – Planning Committee - starting 7:00pm
27/05/14 - (Tuesday) – Open Spaces Committee - starting 6:30pm