

Freckleton Parish Council

Minutes of the Parish Council Meeting held on Monday 5th November 2012, in the Methodist hall.

Present: Councillor Mrs L Willis, (Chairman)

Mrs S Delany, Mrs. M Whitehead, L Rigby, P Walton, K McKay, T Fiddler, T Threlfall, St J Greenhough and C Robb.

1) To accept Apologies for Absence.

Councillors – Mrs M Foster and D Chambers (other Commitments) and County Councillor P Rigby.

It was resolved that the reasons for absence should be accepted.

2) Open Forum

a) Police Update – The Police sent their Apologies for not attending

The Clerk read out the report.

Figures: for 01/10/2012 to 31/10/2012

Location	Total Incidents	Total Crimes
Freckleton West	20	1
Freckleton East	55	3
Lower Lane/The Mede	27	3

The figures show a total of 4 crimes recorded for the month of September 2012

The crimes for September 2012 are made up as follows; 3 x assaults and 1 x fraud.

This compares to a total of 16 crimes for the same period last year.

It was noted that the Council do not receive detection rates for serious crimes. The Clerk agreed to ask for his information.

b) Public participation

There was no public participation.

3) To record Declaration of interest from members in any item to be discussed.

All Councillors, as Trustees, declared an interest in Bush lane sports field and as landlords, an interest in the Rawstorne Centre.

4) To read and approve the minutes of the following meetings:

a) The Parish Council meeting held on Monday 1st October 2012

b) The Communications meeting held on Monday 8th October 2012.

c) The Open Spaces meeting held on Monday 15th October 2012.

It was resolved that all the minutes of the above meetings, previously circulated, be approved and signed by the Chairman.

5) To receive the Clerk's report.

The comments in the Clerk's report, previously circulated, were noted.

The Council expressed its gratitude and thanks to the Clerk for all the hard work and research that had been put in to secure a large reduction in the water charges for the Tom Croft car park.

Councillor Mrs. Delany volunteered to organise the order of the parade for the Remembrance Sunday service. Councillor Greenhough agreed to organise the arrangements in the Cenotaph. It was noted that the BAD2 Organisation would be represented by a member of the Land Registry.

6) Finance

a) Ratification of accounts paid by Clerk

It was resolved that the accounts be approved – *see Appendix A*

b) Monthly budget statements

The monthly statements were noted – *see Appendix B*

c) To consider the quote for the hire of the PA system and lighting for the Carol concert

It was resolved to use the same PA system as per the Remembrance Sunday service and to hire the flood lights from Smith hire.

Councillor Threlfall suggested that the Council should buy its own flood lights for future events.

It was resolved that he should obtain a price.

d) To consider FBC's SLA for the maintenance of the playground equipment for 2013/14

It was resolved that Council should accept the quotation of £1,909.62 and the Clerk should sign the SLA agreement.

7. To consider the Clerk's suggestion for the new leasing arrangement for the Rawstorne Centre.

It was resolved that the Council should hold an extra Ordinary meeting, with the sections that are members of the Centre and the Warton Typhoons, to progress the report.

The Clerk agreed to arrange the meeting.

8. To consider what action to take regarding Warton Typhoons resignation from the Rawstorne Centre management committee

It was resolved the following fees should be applied, on a temporary basis, with immediate effect:-

Use of centre and changing facilities £30 per session.

Use of centre for meetings £20 per meeting.

Use of Football pitch £20 per game.

These fees may be changed as a result of the meeting mentioned in 7 above.

It was resolved that the arrangements for the use of the AWS area would continue and that there would be no charge made, but it would be expected that a donation should be made towards the maintenance costs.

9. To consider whether to include Councillor's email addresses in the Parish Council newsletter

It was resolved that the email addresses of Councillors should be shown in the Newsletter only if the Councillors agreed.

All Councillors were requested to notify Councillor Robb if they wished their email address to be placed in the Newsletter.

10. To review the Carol Service procedures

The procedures for the Carol service were discussed and approved. If the weather is inclement the Carol service will take part in the Village hall. Councillor Greenhough volunteered to provide mince pies and goody bags as per past years. It was agreed to invite the local school choirs to the Carol service.

11. To Consider who is liable for the electricity and water charges in respect of the Tom Croft car park

It was confirmed that the new water charges, negotiated by the Clerk, were acceptable.

It was resolved that Parish Council should only pay for the unmetered electricity on the Tom Crofts car park.

It was reported that Fylde Borough Council has been responsible for the lights in the Memorial park ever since they were installed. Therefore, the Parish Council should not take over this responsibility.

It was further resolved that the Clerk should inform Fylde Borough Council that Parish Council will not pay for the unmetered electricity in the Memorial park.

Councillor Fiddler agreed to progress.

12. To consider an email from FBC regarding the removal of the clothes/bottle banks on the Tom Croft car park

It was reported that there was not the same need for this re-cycling centre as each household has been allocated extra re-cycling bins.

It was resolved that the Re-cycling Centre should be removed from the car park.

It was agreed that a notice to should be placed on the web-site, on the Notice board and in the Newsletter, informing the Parishioners of this decision and indicating where other re-cycling units are located within the Village.

13. To consider the information regarding the Fylde Three Tier Forum

It was resolved that the Fylde three Tier forum should consider funding for the re-vamping of the Memorial park play area as part of the Capital expenditure for 2013/14.

14. To consider the electricity North West survey of Parish & Town Councils

The survey was noted.

15. To consider the playground inspection reports

It was resolved that the Playground inspection report, previously circulated, be approved.

16. To consider email regarding the campaign to implement the Sustainable Communities Act

The contents were noted.

17. To receive an update from meetings held with other Organisations and Bodies

It was reported that the club day committee would like to put a storage container on the Rawstone centre car park or adjoining area.

It was agreed that a meeting should be held with the Club day committee.

18. To receive an update from the FBC councillors.

It was reported that FBC will be reviewing two local Planning applications on Wednesday 07/11/12.

19. To review the salaries of the Administrative staff

The Clerk reported that he had held discussions with the Deputy Clerk and she indicated that, due to family commitments, she would not wish to take on any extra work in the evenings. Some of her work had reduced due to changes in the workload.

It was resolved that the Deputy Clerk's workload should be reviewed to reflect the number of hours now being worked.

It was further resolved that the Clerk's remuneration should be increased by two hours per week, to reflect the extra work and responsibility.

20. To agree the date of the next meeting

The next meeting will be held on Monday 03/12/12.

Signed.....Mrs. L. Willis, Chairman.....

Date.....03/12/12.....

Schedule of payments Oct-12

	Cheque No.	£	VAT	Net of VAT
Precept Account				
KM Armistead - Salary	5662	£1,011.34		£1,011.34
PO ltd - Tax & N/I	5664	£340.91		£340.91
J Winstanley - salary	5663	£379.05		£379.05
KM Armistead - expenses	5671	£116.64		£116.64
Methodist hall - hire of room	5669	£98.00		£98.00
Kirbys - Wreath for grave	5673	£25.00		£25.00
Methodist hall - hire of room	5,677	£42.00		£42.00
Open Spaces Account				
Golden leaf - Bedding out & Borders	5661	£600.00		£600.00
Grangeland Services - grass cutting	5660p	£830.00		£830.00
Grangeland Services watering	5660p	£292.00		£292.00
Grangeland Services- litter picking	5660p	£548.17		£548.17
Scottish power - electricity charges	D/D	£33.00		£33.00
FBC - water charge for Tom croft Car park	5666	£1,316.70		£1,316.70
Van's Dutch Bulb co - Bulbs	5670	£338.77	£55.27	£283.50
Kirby's - compost & baskets	5672	£601.22	£100.20	£501.02
Townsend's - Diesel & petrol	5674	£150.09	£25.02	£125.08
Smalley - service				
Ransome	5675	£533.62	£88.94	£444.68
FIB - donation for compost & baskets, etc	cheque	-£760.50		-£760.50
Allotments			£0.00	
PO ltd - water charge - Bush lane	5678p	£55.00	£0.00	£55.00
PO ltd - water charge - Croft Butts lane	5678p	£34.10	£0.00	£34.10
Community Development Account				
Nolan Hardman - new boiler for Rawstorne centre	5665	£2,991.60	£498.60	£2,493.00
SMS - post and chains for Cenotaph	5667	£876.00	£146.00	£730.00
J Noye - repairs to Allotment lane	5668	£6,576.00	£1,096.00	£5,480.00
Bank of America - interest	cheque	-£9.77		-£9.77
Natwest - Interest	D/P	-£9.25		-£9.25
Rawstorne Centre				
British Gas - Rawstorne electric	D/D	97.62	16.27	81.35
FBC - Rates	D/D	£120.00		£120.00
UU - surface water charges	D/D	£74.24		£74.24
British Gas - Rawstorne gas	D/D	£39.49	£6.58	£32.91
Cricket club - membership fees	cheque	-£30.00		-£30.00
Hire of room	cheque	-£150.00		-£150.00
UU - water charge (July - Sept '12)	D/D	£102.85		£102.85

VAT					
HM Customs - VAT Refund		D/P	-£3,407.65	-£3,407.65	
Total			£13,856.24	£2,032.88	£11,823.36

**Freckleton Parish Council
Precept Account**

Oct-12

Appendix B

Budget		Expenditure		Balance	Percentage
Headings	Allocation	Oct-12	To date	Outstanding	used
Wages	£21,000	£1,731	£12,119	£8,881	58%
Insurance	£6,000	£0	£67	£5,934	1%
Stationery	£1,000	£0	£415	£585	42%
Postage	£1,800	£117	£905	£895	50%
LAPTC	£600	£0	£532	£68	89%
Audit fee	£650	£0	£620	£30	95%
Chair Allow	£100	£0	£100	£0	100%
Training	£100	£0	£0	£100	0%
Civic functions	£500	£165	£319	£181	64%
Election	£0	£0	£0	£0	
Reserve	£700	£0	£0	£700	
equipment	£600	£0	£31	£569	5%
Grants	£3,500	£0	£3,500	£0	100%
Section137	£420	£0	£400	£20	95%
Open Spaces Account					
Grass cutting & shrub borders	£21,600	£1,275	£10,314	£11,286	48%
FIB - Bedding out & Watering	£18,027	£1,041	£18,590	-£563	103%
Cleansing	£6,500	£548	£3,801	£2,699	58%
Maintaining Buildings	£2,700	£0	£1,912	£788	71%
Organisations	£9,000	£0	£6,942	£2,058	77%
Electric & rates	£2,000	£1,350	£1,555	£445	78%
Total	£96,797	£6,227	£62,121	£34,676	64%

Other Accounts Oct-12

Account	Income	Expenditure	Balance
Croft Butts lane Allotments	£0	£224	-£224
Bush lane Allotments	£835	£263	£572
Rawstone centre	£5,898	£3,756	£2,142
Community Development	£16,227	£18,932	-£2,705
VAT	£6,378	£7,033	-£654
Total	£29,338	£30,207	-£869