

Freckleton Parish Council

Minutes of the Annual Parish Council Meeting held on Tuesday 8th May 2012

Present: Councillor Mrs M Foster, (Chair),

Councillors, Mrs M Whitehead, Mrs S Delany, Mrs L Willis, St J Greenhough, C Robb, L Rigby, K McKay, D Chambers, P Walton and T Threlfall,

1) To Elect the Chairman

It was resolved that Councillor Mrs L Willis be elected Chairman for the next 12 months.

2) The Chairman to sign the declaration of acceptance of office.

Councillor Mrs L Willis signed the Chairman's declaration of Acceptance of Office, in the presence of the members of the Council.

Councillor Mrs L Willis thanked the past Chairman Councillor Mrs M Foster for all her hard work over the past 12 months.

3) To Elect the Vice Chairman

It was resolved that Councillor Mrs M Whitehead be elected Vice Chairman for the next 12 months.

4) To accept Apologies for absence

Councillors T Fiddler – Other commitments

5) To elect the Officials to the committees and to represent the Parish Council on committees of other Organizations and Bodies

It was resolved to elect the following officials:-

Finance Committee

Chairman - Councillor St J Greenhough,

Vice- Chairman – Councillor D Chambers

Members: The full Council

Open Spaces Committee

Chairman - Councillor T Threlfall.

Members – Councillors Mrs. M Whitehead, Mrs. L Willis, T Fiddler, St. J Greenhough, D Chambers, K McKay and P Walton.

Fabrics Committee

Chairman - Councillor L Rigby

Members – Councillors Mrs. S Delany, Mrs. M Foster and St. J Greenhough, D Chambers, K McKay and P Walton

Planning Committee

Chairman - Councillor St. J Greenhough.

Vice-Chairman – Councillor C Robb.

Members: The full Council

Communications Committee

Chairman – Councillor C Robb

Members - Councillors L Rigby, St J Greenhough, Mrs. L Willis and K McKay

Members on committees of other Organisations and Bodies:

It was resolved to appoint the following representatives:-

Rawstorne Sports Centre Management – Councillors Mrs. S Delany, L Rigby. T Fiddler, C Robb and T Threlfall.

Old Peoples' Welfare - Councillors Mrs. M Whitehead, Mrs. L Willis, Mrs S Delany and P Walton.

LALC - Councillor P Walton

Village Hall Management - Councillors Mrs. M Foster, Mrs. L Willis and St. J Greenhough

Lower Lane Community Centre - Councillors Mrs. M Whitehead and T Threlfall.

Fylde CAB - Councillor St. J Greenhough and D Chambers.

Freckleton Charities Trust - Councillors Mrs. S Delany, Mrs. M Whitehead and Mrs. M Foster.

Parish Liaison meeting – Councilor Mrs. S Delany, Mrs. M Whitehead, Louis Rigby, T Threlfall and P Walton.

BAE Community Liaison group – Councillors Mrs. M Whitehead, Mrs. L Willis, P Walton and St J Greenhough.

YMCA Rural Splash – Councillor L Rigby and St J Greenhough

SITA Community Liaison Panel – Councillor T Threlfall

Fylde Civic Awareness Group – Councillor L Rigby

Frecklestone Group – Councillors D Chambers, Mrs S Delany, L Rigby, T Threlfall, C Robb and T Fiddler

6) **To review the Terms of reference for the Committees.**

Councillor Rigby challenged the right of committees to be given delegated authority and indicated that, legally, all resolutions passed by Committees should be referred back to the full Council for a decision to be made.

The Clerk informed the meeting that this was not correct and stated that the full Council has the right to delegate authority to committees to make decisions.

It was resolved to agree the following terms of reference for committees:

All Committees

It was resolved that none of the Committees or sub-committees would have authority to approve any expenditure.

Finance

It was resolved that the Finance committee would have full delegated authority for the decisions made. In addition, that it would meet in November.

Planning

It was resolved that the Planning committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis.

Open Spaces

It was resolved that the Open Spaces committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis between March and July and again in October.

Fabrics

It was resolved that the Fabrics committee would have full delegated authority for the decisions made. In addition, that it would meet in February and October.

Communications

It was resolved that this would be a “Task and Finishing” group. It was resolved that this working group would have delegated responsibility for the content, production and distribution of the Newsletter. All other recommendations made by this group would be referred to Council for ratification.

The Chairman will be represented on this committee each year. In addition, it would meet in January, April, July and October each year.

Councillor Rigby stated that he would seek legal advice from the Monitoring Officer and asked that this item be include on next month’s agenda.

7. **To approve the dates of the meetings for the next 12 months. – See Appendix A**

It was resolved that the dates be accepted

There being no further business the Chairman closed the meeting.

Signed.....Mrs. E Willis, Chairman

Date.....11th June 2012.....

June '12

11/06/12– Full Council - starting 7:00pm
18/06/12 – Planning Committee - starting 7:00pm
25/06/12 – Open Spaces Committee - starting 6:30pm
25/06/12 – Fabrics committee – starting 7:30pm

July '12

02/07/12 – Full Council - starting 7:00pm
09/07/12 – Planning Committee - starting 7:00pm
09/07/12 – Communications Group- starting directly after planning meeting
16/07/12 – Open Spaces Committee - starting 6:30pm

August '12

06/08/12 – Planning Committee - starting 7:00pm

September '12

03/09/12 – Full Council - starting 7:00pm
10/09/12 – Planning Committee - starting 7:00pm
17/09/12 – Open Spaces Committee - starting 6:30pm

October '12

01/10/12 – Full Council - starting 7:00pm
08/10/12 – Planning Committee - starting 7:00pm
08/10/12 – Communications Group directly after planning meeting
15/10/12 – Open Spaces Committee - starting 6:30pm
22/10/12 – Fabrics Committee - starting 7:00pm

November '12

05/11/12 – Full Council - starting 7:00pm
12/11/12 – Planning Committee - starting 7:00pm
19/11/12 – Finance Committee – starting 6:30pm
26/11/12 – Rawstone Trust fund – starting 7:30pm

December '12

03/12/12 – Full Council - starting 7:00pm
10/12/12 – Planning Committee - starting 7:00pm

January '13

07/01/13 - Full Council - starting 7:00pm
14/01/13 – Planning Committee - starting 7:00pm
14/01/13 – Communications group – starting directly after planning meeting

February '13

04/02/13 – Full Council - starting 7:00pm
11/02/13 – Planning Committee - starting 7:00pm

March '13

04/03/13 – Full Council - starting 7:00pm
11/03/13 – Planning Committee - starting 7:00pm
18/03/13 – Open Spaces Committee - starting 6:30pm

April '13

01/04/13 - Annual Assembly – Meeting of the electorate - starting 6:30pm
01/04/13 – Full Council - starting 7:00pm
08/04/13 – Planning Committee - starting 7:00pm
08/04/13 – Communications group – starting directly after planning meeting
15/04/13 – Open Spaces Committee - starting 6:30pm

May '13

06/05/13 - Annual Parish Council meeting – To elect the Officials for the next 12 months - starting 6:30pm
06/05/13 – Full Council - starting 7:00pm after the Annual Parish Council meeting
13/05/13 – Planning Committee - starting 7:00pm
20/05/13 – Open Spaces Committee - starting 6:30pm