

Freckleton Parish Council

Minutes of the Meeting held on Wednesday 5th March 2008

Present: Councillor Mrs. M Dowling (Chair),
Councillors Linda Burn, Mrs. E Willis, Mrs S Delany, Mrs M Whitehead, L Rigby, C Robb, St J Greenhough, Mrs M Foster, T Threlfall, T Fiddler and P Quinn.

Apologies: County Councillor B Whittle and PC Scarisbrick

1) Open Forum

a) Police Update – attended by PCSO Vicki Jackson.

PCSO Vicki Jackson informed the meeting that they had carried out ten test purchases at four premises within the village, to check on the sale of alcohol to under age people. As a result of this exercise, they issued three fixed penalty notices to shop workers.

She also stated that during the past month a considerable amount of alcohol had been confiscated from Youths in the park and two separate fixed penalty notices had been issued. She indicated that these types of exercises would continue.

Councillor Threlfall stated that he had seen CCTV footage of the young girl that had been used to do the test purchases and she had been made up to look over 18 years old. PCSO Jackson indicated that she would pass on his comments to the appropriate person.

Councillor Fiddler reported that he had been informed of two incidents of physical assault, in the park, by large adolescent teenagers. He enquired if it would be possible to change the shift patterns so that the park could be patrolled late at night when these incidents occurred. PCSO Jackson stated that she pass on his comments.

The Clerk enquired if the mobile phone could be made available more often, as he was under the impression that when anyone tried to ring the Police it was very rarely answered. PCSO Jackson indicated that it was always switched on when the PCSOs were on duty, but this excluded late at night and Sunday evenings.

The Clerk stated that when Sgt. Fowler suggested the Parish Council provides a mobile phone for the police he indicated that it would be available all the time. PCSO Jackson indicated that PC Scarisbrick did carry this phone.

It was agreed that the phone should be topped up and its availability would be reviewed during the next few months.

b) Public participation

There were no questions.

2) Declaration of interest

There were no declarations of interest.

3) Declaration of Gifts and Hospitality.

There were no gifts or hospitality to declare.

4) To read and approve the minutes of:-

a. The Planning meeting held on Wednesday 16th January 2008

Resolved: That these be affirmed as a true record and signed by the Chairman.

Proposed by Councillor Linda Burn, seconded by Councillor St. J Greenhough and unanimously accepted.

Matters arising

1. Planning application 07/0463 - Woodys Warehouse, Kirkham road

Councillor Mrs. Whitehead reported that the signs, by the roadside, have been taken down and replaced by smaller ones. The original signs have been put on the buildings. Councillor Fiddler stated that the new signs, by the roadside, were acceptable to Fylde Borough Council.

Councillor Mrs. Whitehead stated that she was concerned that the sign by the Strike lane school was deemed not to be acceptable and had to be taken down, but it was smaller than the new signs put up outside Woodys warehouse.

It was agreed that the Clerk should write to FBC requesting a copy of the ruling used for signs that are acceptable and those that are not.

Councillor Linda Burn enquired whether a copy of the Certificate of lawfulness had been received. The Clerk reported that he had been informed that it was on the FBC's web-site, but he and the Chairman of Planning were unable to find it. It was agreed that the Clerk should request a copy from FBC.

b. The Parish Council meeting held on Monday 4th February 2008.

Resolved: That these be affirmed as a true record and signed by the Chairman.

Proposed by Councillor St. J Greenhough, seconded by Councillor C Robb and unanimously accepted.

Matters arising

The Clerk reported the following:-

- a) **Quality Parish status.** – He has registered for the course run by LAPTC, commencing in 29th April 2008 (6 sessions at monthly intervals). The cost of course is £150. The cost of the exam is now £150 and re-sits are £115.
- b) **Burial ground** – Eve Munro has responded by indicating that they are still waiting for the seismograph to be undertaken.
- c) **Speeding on Kirkham road** – Karen Gallaway has sent an email to Inspector Darwen asking when the speed indicator signs will be installed on Kirkham road. He has reminded Inspector Darwen that this item is still outstanding, but no response has been received.
- d) **Opening Fair on Club day Sunday** – The Half marathon committee have responded by indicating that there is too much risk to have the fair open on Sunday. It was agreed that the reason given for not opening the fair were not acceptable. It was suggested that the Fair should open from 6:00pm to 8:00pm. This should be done on a trial basis and reviewed to see if it was successful. In addition, a member of the half-marathon committee should inform the fair staff when it was safe to open. The Clerk agreed to inform the half marathon committee.
- e) **Bush lane allotments** – Councillor Rigby has met with Peter Rawstone regarding the use of water. It has been established that there was no leak around the meter and it was functioning correctly. It was agreed that the United Utilities should be contacted to see if they can determine the source of the leak. If they are unable to assist then a local plumber would be asked to undertake the check.

c. The extra Parish Council meeting held on 11th February 2008.

Resolved: That these be affirmed as a true record and signed by the Chairman.

Proposed by Councillor T Fiddler, seconded by Councillor St J Greenhough and unanimously accepted.

Matters Arising

1. **AWS quotations** – The Clerk reported that he had not received a response, for a site visit to recently undertaken work, from one firm. Another had promised to send some recent references and the third has supplied a sample of the resurfacing work.

d. The Planning meeting held on Monday 18th February 2008

Resolved: That these be affirmed as a true record and signed by the Chairman.

Proposed by Councillor Linda Burn, seconded by Mrs. S Delany and unanimously accepted.

g. The Open Spaces meeting held on Monday 25th February 2008

Resolved: That these be affirmed as a true record and signed by the Chairman,

Proposed by Councillor T Threlfall, seconded by Councillor St. J Greenhough and

unanimously accepted.

Matters arising.

The Clerk reported that he had received the figures from Councillor Mrs. Willis. Although there has been an improvement in the amount of dog fouling, there continues to be some deposits that have to be picked up, on a regular basis. In addition, the football section reported four deposits that had to be cleared up before the game on Saturday.

In addition, the dog warden had reported that she had issued another fixed penalty notice, to a person failing to pick up on Lytham road. A fixed penalty notice and a prosecution letter will be issued to one of the residents who had previously received a final warning letter.

Councillor Fiddler stated that we should endeavour to publicise, wherever possible, that the scheme is working to ensure that people are made aware of the consequence of not cleaning up after their dog.

5. Finance

- a) **Ratification of accounts approved by the Chairman of Finance and paid by Clerk – see Appendix A**

Resolved: That the payments be ratified.

Proposed by Councillor T Fiddler, seconded by Councillor Mrs. M Foster and unanimously accepted.

- b) **Monthly budget statements– see Appendix B.**

The Monthly budget statements were noted

- c) **To consider the request for additional credit for the Police mobile**

See notes in Police update.

Resolved: That a credit of £10 should be put on the mobile.

Proposed by Councillor L Rigby, seconded by Councillor Mrs. M Foster and unanimously accepted.

- d) **To consider a request for financial support from the Village Memorial hall charity.**

Councilor Fiddler stated that the Parish Council should support the upkeep of the village hall because it is a thriving Community building used by many Organisations within the Village.

The Clerk indicated that money was available in the Community development account.

Resolved: That a grant of £6,500 should be made to the Village hall memorial charity.

Proposed by Councillor T Threlfall, seconded by Councillor Mrs. M Foster and accepted by a majority of 11 for and 1 against.

- e) **The annual rents for the Bush lane allotments.**

The Clerk reported he had received a request, from the allotment holders association, to defer the rent increases until the leak had been resolved.

Resolved: That the rents should not be increased from the 1st April 2008 and reviewed again after the leak had been sorted out.

Proposed by Councillor L Rigby, seconded by Councillor Mrs. M Whitehead and unanimously accepted.

6. Correspondence

Sender	Subject	Requirements	Action Agreed
Lancs. Best Kept Village competition	Application form – Entry fee - £15	To consider	It was agreed that it should be paid. The Clerk suggested that a sub-committee should review the application form.
Lancs. Playing Fields	Annual subscription - £17.00	To consider	It was agreed that it should be paid.

Association			
Colin Robb – email	Speed control on Naze lane east		It was agreed that the Clerk should write to LCC.
Skipton-East lincs. Rail action partnership	Request to support the re-opening of the Colne to Skipton Railway.	To consider	It was agreed that support should be given to this project, but not financial support.
Village hall trust	Request for financial assistance	To consider	See item 5.d above.
Insp. Darwen	Police Key Individuals Network (PIN) system	For information	It was agreed that this system should be supported in principle.
NW regional Assembly	The Regional Spatial Strategy consultation	To consider	Cllr. Fiddler indicated that he was progressing this item.
Westminster Briefing	Invite to conference on 24/04/08.	To consider	No action
C Robb - email	Request to borrow the Projector for Deaf PACT meeting Consider showing the Terrorism video in the village	To consider	It was agreed that DEFT PACT could borrow the projector It was agreed that this should be deferred.
Club Day committee	Invite to Chairman to present the half marathon prizes	To consider	The invitation was accepted
LCC	Parish Charter – Planning Seminar – 12/04/08	Register interest	No action
LCC Environment	New electronic planning application & checklist	Comments requires by 25/03/08	No action
Lincs Fire Service	Integrated risk management Action plan 2008/09 Outcome	For information	
FBC – Tim Scarles	Complaint re: trees at western edge of Bush lane	To Consider	It has been previously agreed that 50% of the trees would be removed.
LAPTC	Survey on Community Issues	To Consider	
LAPTC	Training Survey for LCC	To Consider	

7) To Review Planning procedures.

Councillor Fiddler stated that the Parish Councils should be more involved in the decisions for Planning applications. He was pleased with the improvements that Freckleton Parish Council has made, in recent months, when considering the applications.

He reported that the Government was looking for 90% of all applications being deferred to the Development officer, without Parish Council consultation, but current arrangements do not allow for this target to be met. The Government has indicated that Parish Councils should be trained in dealing with applications and further training sessions will be arranged.

8) Update from the Rawstrone Centre meeting

Councillor Mrs. Delany reported that the following items were referred to the Parish Council from the recent Rawstorne centre meeting:-

1. The secretary complained about the number of emails sent to him about trivial matters.
2. The All weather surface area was not the responsibility of the Rawstorne committee.
3. The tennis and netball sections have been disbanded because of the charges made for the use of the AWS area.
4. The Garlick brothers were not cleaning around the back of the centre.
5. The football section has applied for a grant of £10k to upgrade the changing rooms.
6. The roof was leaking very badly.
7. The Committee was having plans drawn up for an extension on the first floor. They have applied to the Brewery for a sponsorship grant of £1.5k
8. The view of the committee was that the Parish Council gives little or no support to the Rawstorne centre.

It was agreed that these items should be discussed with the Rawstorne committee when the meeting is arranged to discuss the Constitution document.

In addition, it was agreed that the Clerk should obtain a quote for repairing the roof, from Michael Worden.

It was agreed that the points raised in Councillor Robb’s email would also be discussed with the Rawstorne centre committee.

9) The Clerk’s annual salary review

Councillor Linda Burn reported the Clerk workload had increased considerably in recent times (i.e. more meetings and the responsibility for the bookings for the AWS area). She has reviewed the “NALC and Society of local Councils Clerks” recommended pay structure for Clerks, and was of the opinion that the workload warranted a move to the grade “above the substantive range”, but still within Profile two of the structure.

Resolved: That the Clerk’s salary should be set within Scale LC2, at level SCP 38

Proposed by Councillor Linda Burn seconded by Councillor Mrs. M Foster and unanimously accepted

10) Date of next meeting

It was agreed that the next meeting would be the Annual Assembly and would be held on Monday 7th April 2008, commencing at 6:30pm. The full Council meeting would follow the Annual Assembly.

There being no further business the Chairman closed the meeting.

Signed..... Mrs. M Dowling, Chairman.....

Date.....07/04/08.....

Schedule of payments for February 2008

	Cheque No.	£
Precept Account		
KM Armistead - salary	4558p	416.67
KM Armistead - expenses	4564p	58.30
Staples - Stationery	4553	45.63
Staples - Stationery	4563	36.80
Open Spaces Account		
E4B - Electric charges - Rawstorne centre	D/D	467.58
Scottish power - electricity charges	D/D	33.00
KM Armistead - salary	4558p	435.51
PO Ltd - Tax & N/I	4559	324.39
K Armistead - Expenses	4564p	52.71
Grangeland Services - grass cutting	4556p	1105.83
Grangeland Services -Borders	4556p	387.50
J Garlick - litter picking	4557	458.34
G Beesley - service Boiler Rawstorne Centre	4551	94.00
A Watkinson - repair to lights at Cenotaph	4552	105.23
SPN - materials for notice boards	4554	23.79
Braithwaite - Service Strimmer & Blower	4561	156.32
Grangeland Services -repairs to Notice boards, AWS & borders	4560	420.00
Woody Warehouse - materials for fence	4562	69.77
Allotments		
Community Development Account		
Natwest - Interest	D/P	-377.43
Rawstorne - rent for AWS	cheque	-124.84
Rawstorne - rent for AWS	cheque	-14.98
Playground Fund		
VAT		
Total		4174.12

Precept Account 2007/2008

Budget		Expenditure		Balance Outstanding	Percentage used
Headings	Allocation	February 2008	To date		
Wages	£5,000	£417	£4,583	£417	92%
Insurance	£650	£0	£630	£20	97%
Stationery	£400	£70	£347	£53	87%
Postage	£700	£58	£738	-£38	105%
LAPTC	£600	£0	£563	£37	94%
Audit fee	£650	£0	£610	£40	94%
Chair Allow	£100	£0	£100	£0	100%
Training	£150	£0	£72	£78	48%
Civic functions	£400	£0	£720	-£320	180%
Grants	£0	£0	£0	£0	
Election	£0	£0		£0	
Reserve	£0	£0	£0	£0	
equipment	£200	£0	£185	£15	93%
Section137	£900	£0	£900	£0	100%
	£0				
Total	£9,750	£545	£9,449	£301	97%

Open Spaces Account 2007/2008

Budget		Expenditure		Balance Outstanding	Percentage used
Headings	Allocation	February 2008	To date		
Grass cutting	£17,440	£1,106	£15,756	£1,685	90%
Borders & Plants	£10,302	£521	£11,122	-£819	108%
Watering	£2,659	£0	£2,585	£74	97%
Cleansing	£5,665	£458	£5,042	£623	89%
Maintaining Buildings	£8,350	£685	£5,304	£3,046	64%
Outside Contractors	£7,690	£0	£5,744	£1,946	75%
Civic events	£1,413	£0	£1,414	-£1	100%
Indirect costs	£22,144	£1,244	£18,795	£3,349	85%
Reserves		£0	£0	£0	
Total	£75,664	£4,013	£65,761	£9,903	87%

Other Accounts February 2008

Account	Income	Expenditure	Balance
Croft Butts lane Allotments	£347	£908	-£561
Bush lane Allotments	£761	£1,185	-£424
Community Development	£26,691	£16,265	£10,426
Playground Fund	£1,482	£0	£1,482
VAT	£6,807	£5,077	£1,730
Total	£36,087	£23,435	£12,653