

## Freckleton Parish Council

### Minutes of the Meeting held on Monday 11<sup>th</sup> February 2008 to discuss the procedures at the Rawstorne Centre

**Present:** Councillor Mrs. M Dowling, (Chair)

Councillors L Rigby, T Fiddler, St J Greenhough, Linda Burn, C Robb, Mrs. S Delany  
Mrs. M Whitehead and P Quinn

**Apologies:** Councillors Mrs. M Foster, Mrs. E Willis, and T Threlfall.

#### 1) Declaration of Interest

There were no declarations of interest.

#### 2) To review the Constitution of the Rawstorne centre.

The following amendments were suggested to the Constitution document:-

a) Section 5 (b) & 19(a)

The notice for the Annual general meeting should be displayed on the Community Notice board and other prominent places around the village, as well as in the clubhouse.

This also applies to sections' AGMs (see sections 7(c) and 20(a)).

b) Section 6 (a)

The General committee should have a responsibility to be aware of the maintenance and well being of the ancillary land, the playing fields and the All Weather Surface area, as well as the buildings.

c) Section 6 (d)

Should a quorum of the general committee be seven members or does this figure need to be reviewed?

d) Section 8(b)

The nominated representatives of the Parish Council should report back to the Council after every General committee meeting.

e) Section 10(iii)

This should be reduced from three to one other member of the General committee

f) Section 11(b)

An additional sentence should be added to read "In order for the Rawstorne Centre general committee to appreciate the financial position of each section".

g) Section 12 (d)

The rules should be on display in the Centre.

h) Section 16(b)

Each section should submit a list of their members to the general committee each year. The General committee should hold a full list of all members, comprising of section members and social members of the club.

i) Section 17(d)(iii)

Remove the limitation on 12 functions in one calendar year.

Clarification was required regarding whether a period of notice was still required.

j) Section 21(a)

The quorum for the AGM should be 15 members.

k) Section 21 (b)

The quorum for an extraordinary AGM should be 30 members

l) Section 21 (c)

The quorum for a section's AGM should be 25% of the members.

In addition, the following points were suggested:-

- a) The General committee should periodically review the annual subscription for the social members and the amount to be contributed by each section member.

- b) The General committee, including representatives from all the sections, should be invited to a meeting with the Parish Council to discuss these proposals.

**3. Representatives on the Rawstorne General Committee**

It was confirmed that Councillors T Fiddler, L Rigby, Mrs. S Delany and C Robb represent the Parish Council on the Rawstorne General committee. Councillor P Quinn would be reserve, if any of the above were unable to attend a meeting.

**4. Electricity charges 2007.**

The Clerk reported that the charges at the centre for 2007 were £3,100 plus vat. The Centre had contributed £1,000 towards these costs. The additional costs were mainly due to a faulty cooling system. This has been repaired and the costs for the current year, so far, were in line with previous years.

It was agreed that the excessive charges for the year 2007 should be discussed with the General committee when the meeting is arranged. The Rawstorne centre should be asked to contribute the full amount of the costs in future.

**5. The report from the YMCA for the running of the AWS area.**

It was agreed that the Council could not afford the £16,000 annual charges for running the bookings for the AWS area. There was concern that the YMCA's proposed increase in charges was excessive. In addition, the younger groups may not continue to use the area and therefore the YMCA would not be able to recoup their annual charges.

It was agreed that the Clerk should write to the YMCA to thank them for their offer and suggest that if they wish to use the AWS area, once the repairs have been completed, they may book it through the Clerk.

**6. Job description for the booking Clerk.**

The Clerk reported that he had re-organised the booking arrangements and all groups using the AWS area were now booking and paying in advance. To date £1,131 has been collected in fees. All the groups using the facilities have been given a key to the area and John Garlick is checking daily that the gate is locked and the area is tidy.

It was agreed that the Clerk should continue to supervise the bookings for the AWS area.

**7. Estimates for the repair of the AWS area.**

The Clerk reported that he had received two estimates for cleaning the area and repainting with non-slip paint. One was for £10,250 and the other was for £4,371.25. In addition, one estimate had been received for cleaning the area and applying a 2mm resin, with rubber flakes. This estimate was for £12,000.

It was agreed that the firms should be approached to see if the Council could inspect a recent example of the work they were suggesting. Councillor Quinn agreed to assist the Clerk with these viewings.

**There being no further business the Chairman closed the meeting.**

**Signed..... Mrs. M Dowling, Chairman.....**

**Date.....05/03/08.....**