

# Freckleton Parish Council

## Minutes of the Meeting held on Monday 4<sup>th</sup> June 2007

### Present:

Councillor Mrs. M Dowling, (Chair),  
Councillors Mrs S Delany, Mrs M Foster, Mrs M Whitehead, Linda Burn, Mrs. E Willis,  
T Fiddler, T Threlfall, L Rigby, St J Greenhough and C Robb.

### Apologies: None

### 1) Open Forum

#### a) Police Update – attended by PC A Scarisbrick.

PC Scarisbrick informed the meeting that, during the last month, there had been a number of incidents of vandalism and alcohol had been confiscated and thrown away. There had been one incident of graffiti in the Memorial gardens. The park is now being patrolled on a regular basis.

He reported that he had not been able to identify the persons using quad bikes on Bush lane, but he has asked the residents to contact him if anyone is seen.

Councillor Mrs. Whitehead reported that there have been a number of incidents on the Lower lane estate, over the last 3 months, but the Police have previously informed the meeting that no incidents have been logged. PC Scarisbrick stated that he was aware of the incidents and investigations were ongoing.

Councillor Threlfall asked for an update on the progress being made to re-open the Police station. PC Scarisbrick indicated that the work was still being progressed.

#### b) Public participation

A member of the public indicated that football was still being played in the road on The Mede and asked when the “No football” signs would be erected. County Councillor Whittle stated that the LCC was looking for the right sign to be displayed and he would progress this with Karen Gallagher.

Councillor Mrs. Delany reported that an advertising board, at 91, Kirkham road, was protruding out into the pavement and was causing an obstruction. It was agreed that this was a commercial sign on domestic property and the Clerk should write to the Enforcement officer, at Fylde Borough Council.

The Chairman reported that she had attended the “litter picking” fund raising event, organized by the Younger Years committee and all the children had worked hard making the village look tidier. It was agreed that a letter of thanks should be sent to the committee.

### 2) Declaration of interest

There were no declarations of interest.

### 3) Declaration of Gifts and Hospitality.

There were no gifts or hospitality to declare.

### 4) To read and approve the minutes of:-

a) The Parish Council meeting held on Thursday 10<sup>th</sup> May 2007

**Resolved: That these be affirmed as a true record and signed by the Chairman,**

Proposed by Councillor L Rigby, seconded by Councillor Mrs. M Foster and unanimously accepted.

#### Matters arising

1. **Co-opted member** – The Clerk reported that he had received 7 applications for the Council vacancy. It was agreed that a meeting would be on Monday 11<sup>th</sup> June 2007, to interview the candidates.

2. **Annual Report** – The Clerk suggested that the Council should produce an annual report and place it in the Newsletter and on the web site. The format should be an extract of the minutes of the Annual assembly. It was agreed that an Annual report should be produced.

3. **Dog Banning Order** – The Clerk reported that FBC had responded to the request for assistance in setting up a dog banning order on the Bush lane playing fields. They requested that the Council writes to them indicated which of the following preferred options should be progressed:-
- a) A ban on the cricket and football pitches with access allowed to all other parts of the playing field.
  - b) A ban on the north side of the playing fields with access to the south side, but all dogs must be kept on leads.
  - c) A total ban on all parts of the playing fields.

It was agreed that the views of the Rawstorne centre and the sections using the playing fields should be sought. The Clerk agreed to write to the Rawstorne centre.

4. **Meeting with LCC regarding road repairs** – Councillor Threlfall enquired when this meeting would be arranged. Councillor Whittle stated that the LCC were awaiting the budget allocation before this meeting could be progressed
- b) The Planning meeting held on Monday 21<sup>st</sup> May 2007

**Resolved: That these be affirmed as a true record and signed by the Chairman**

Proposed by Councillor Mrs. S Delany, seconded by Councillor St J Greenhough and unanimously accepted.

#### **Matters arising**

Planning application - 07/0463 - Woodys Warehouse, Kirkham road – Councillor Greenhough reported that he and Councillor Mrs. Whitehead had checked the additional paperwork that had been submitted with this application. The only record of sales was in respect of farming materials, for the period between 1997 and 2000.

**Resolved: That the Council object to this application because, on the information supplied with the application, there was no evidence that building materials were sold from these premises from 1997 to 2000.**

Proposed by Councillor St J Greenhough, seconded by Councillor Mrs. S Delany and unanimously accepted.

#### **5) Finance**

- a) Ratification of accounts approved by the Chairman of Finance and paid by Clerk – see Appendix A

**Resolved: That the payments be ratified.**

Proposed by Councillor T Fiddler, seconded by Councillor Linda Burn and unanimously accepted.

- b) Monthly budget statements– see Appendix B.  
The Monthly budget statements were noted.

- c) To Approve the Accounts for the Year ended 31<sup>st</sup> March 2007.

**Resolved: That the Accounts for the Year ended 31<sup>st</sup> March 2007 be approved.**

Proposed by Councillor Mrs. M Foster, seconded by Councillor St J Greenhough and unanimously accepted.

- d) To review the Internal Auditors report

The Clerk reported that the External auditors were asking for an explanation of any Reserves held that were in excess of two times the annual Precept amount. It was agreed that a Finance meeting should be held on 18<sup>th</sup> June 2007 to agree what action should be taken with the Reserves.

The Clerk reported that the Internal Auditor had asked for an explanation of all the items of expenditure where the Council had paid for capital equipment for a section and they had contributed to purchase. It was agreed that, in future, these purchase should be noted in the minutes.

The Clerk reported that the Cricket section had requested that the Council purchase a new roller for £2,350 and they will donate £2,000. It was agreed that this purchase should be made.

- e) To approve the Audit statement of Assurance for the 2006-07 Accounts

**Resolved: That the statement be approved.**

Proposed by Councillor T Threlfall seconded by Councillor L Rigby and unanimously accepted.

6) **Correspondence**

Sender	Subject	Requirements	Action Agreed
S Wilkinson	Quad bikes on Bush lane – sign required	To Consider	The comments were noted. The Police have been informed
LCC	Notification of work on Strike lane		Noted
LCC	Planning application – Strike lane school	Application approved	Noted
FBC - Planning	Request for copy of Parish plan	To be considered for new Local development framework	The Parish plan was sent to Mark Sims, FBC when first completed.
Lancs. Police	Community Meeting – 14/06/07 - Lytham	Items for the agenda	Councillors T Threlfall & Mrs. M Whitehead will attend the meeting.
Email -Ian Curtis - FBC	Standards committee vacancy	To consider	Councillor Linda Burn was nominated.
LCC	Invite to a meeting on Parish Charter for Lancashire	To agree delegates.	Councillors St J Greenhough & C Robb to attend.
Email – Mrs. L Salthouse	Change of use of shop	Comments	The comments were noted, but unfortunately there is no law to limit the number of food outlets within a particular area
Email – Carol Thomas	Equipment for Youth centre	Comments	The comments were noted. It was agreed to invite Carol to the Finance meeting on 18/06/07.

7) **Date of next meeting.**

The next meeting will be held on Monday 2<sup>nd</sup> July 2007, starting at 7:00pm, in the Village hall.

**There being no further business the Chairman closed the meeting.**

**Signed.....Mrs. M Dowling, Chairman.....**

**Date.....02/07/07.....**

Freckleton Parish Council

Appendix A

**Schedule of payments for**

**May 2007**

	<b>Cheque No.</b>	<b>£</b>
<b>Precept Account</b>		
KM Armistead - salary	4319p	416.67
FIB - Fidelity Insurance	4305	630.00

Staples - stationery	4306	78.88
LAPTC - Additional fees	4310	4.00
KM Armistead - expenses	4330p	54.35
KM Armistead - St Georges flag	4337	26.61
Mrs M Dowling - Chairman's allowance	4342	100.00

### Open Spaces Account

S Delaney - wages	4320	60.84
PO Ltd - Tax & N/I	4321	191.55
KM Armistead - salary	4319p	435.51
Battersby Sports - Materials for cricket	4311	170.97
Rawstorne Sports centre - new lock for AWS	4317	56.25
Grangeland services - new bench for cricket	4318p	100.00
Grangeland services - repairs to machinery	4318p	90.00
Grangeland services - new grass area & clean rose garden area	4318p	320.00
Grangeland Services - grass cutting	4323p	1105.83
Grangeland Services -Borders	4323p	387.50
J Garlick - litter picking	4322	458.34
A & SM Singleton - repair to ransome	4324	113.08
Ribble Fuels - red diesel	4325	129.15
NFU - Mutual - Insurance for tractors	5327	607.63
Rawstorne centre - Contribution towards Electric	cheque	-400.00
E4b - Electric charges - Rawstorne centre	D/D	200.29
Scottish power - electricity charges	D/D	37.00
Woodys warehouse - cricket bench materials	4329	162.10
KM Armistead - expenses	4330p	57.17
ADT security - Rawstorne Alarm contract	4331	399.25
KM Armistead - Cleaning materials	4332	74.85
SPN - top soil for Green lane west	4333	44.42
Braithwaites - Repair to grass box	4334	41.13
NFU - Annual subscription	d/.d	41.50
SMS - Repair to Kubota	4336	141.00
KM Armistead - fuel & punctures	4338	35.80
A Watkinson - repair to Cenotaph lights	4341	35.68
FIB - Club day cover	4344	157.50

### Allotments

PO ltd - water charges - Croft Butts	4307p	21.70
PO Ltd - water charges - Bush lane	4307p	263.68
Grangeland services - put up new signs on allotments	4318p	10.00
Granthams - signs for Bush lane	4326	61.81
Croft butts -rent	Cheque	-30.00
Bush lane - rent	Cheque	-33.00

### Community Development Account

Natwest -interest	D/P	-317.36
H Boardman - Pickup vehicle	4328	6756.25
PO ltd - Tax for pickup	4335	175.00
NFU - Insurance for pickup	4339	453.80
Cricket club - grant towards tractor	4340	750.00
Divine Signs - Signs for Pickup	4343	60.00

### Playground Fund

### VAT

**Total** **14736.73**

## Freckleton Parish Council

Precept Account

2007/2008

Appendix B

Budget		Expenditure		Balance	Percentage
Headings	Allocation	May 2007	To date	Outstanding	used
Wages	£5,000	£417	£833	£4,167	17%
Insurance	£650	£630	£1,155	-£505	178%
Stationery	£400	£67	£67	£333	17%
Postage	£700	£54	£113	£587	16%
LAPTC	£600	£4	£563	£37	94%
Audit fee	£650			£650	0%
Chair Allow	£100	£100	£100	£0	100%
Training	£150			£150	0%
Civic functions	£400			£400	0%
Grants					
Election					
Reserve					
equipment	£200	£23	£23	£177	11%
Section137	£900		£900	£0	100%
<b>Total</b>	<b>£9,750</b>	<b>£1,295</b>	<b>£3,754</b>	<b>£5,996</b>	<b>39%</b>

Open Spaces Account

2007/2008

Budget		Expenditure		Balance	Percentage
Headings	Allocation	May 2007	To date	Outstanding	used
Grass cutting	£17,440	£2,236	£3,631	£13,809	21%
Borders & Plants	£10,302	£388	£775	£9,527	8%
Watering	£2,659	£0	£0	£2,659	0%
Cleansing	£5,665	£458	£917	£4,748	16%
Maintaining Buildings	£8,350	£790	£1,749	£6,601	21%
Outside Contractors	£7,690	£392	£2,192	£5,498	28%
Civic events	£1,413			£1,413	0%
Indirect costs	£22,144	£815	£1,994	£20,150	9%
Reserves					
<b>Total</b>	<b>£75,664</b>	<b>£5,079</b>	<b>£11,257</b>	<b>£64,407</b>	<b>15%</b>

Other Accounts

2007/2008

Account		Income	Expenditure	Balance
Croft Butts lane Allotments		£317	£22	£295
Bush lane Allotments		£728	£326	£402
Community Development		£7,458	£10,812	-£3,354
Playground Fund		£482		£482
VAT		£2,838	£1,864	£974
<b>Total</b>		<b>£11,823</b>	<b>£13,024</b>	<b>-£1,201</b>