

Freckleton Parish Council

Minutes of the Meeting held on Thursday 10th May 2007

Present:

Councillor T Threlfall, (Chair), followed by Councillor Mrs. M Dowling after the election of Officials.

Councillors Mrs S Delany, Mrs. M. Dowling, Mrs M Foster, Mrs M Whitehead, Linda Burn, Mrs. E Willis, T Fiddler, L Rigby, St J Greenhough and C Robb.

The Chairman welcomed Councillor Linda Burn, the new member and thanked the retiring Councillor M/S Dorris Morriss, for all the work that she had undertaken for the Council. He proposed that a letter of thanks be sent to Councillor Morriss.

Apologies: None

1) Open Forum

a) Police Update – attended by PCSOs Ian Larmouth and Vicki Jackson.

PCSO Jackson informed the meeting that there were no incidents to report since the last meeting, except for the anti-social behaviour on the Memorial park. She stated that the two PCSOs were awaiting training on the use of the CCTV cameras and then they would be able to look at potential incidents.

Councillor Mrs. Willis stated that she had reported an incident of anti-social behaviour on the park, three weeks ago, but was not aware that any action had been taken.

Councillor Fiddler stated that the anti-social behaviour, on the park, had been raised at every Parish Council meeting for the last two years and still no progress has been made to stop these incidents. He suggested that a more visible Police presence was the only way to stop these incidents occurring every weekend.

Councillor Threlfall stated that he had been called out on two separate occasions over the last weekend and he was sickened by the amount of litter and damaged that had been caused in the park. Freckleton is supposed to be an alcohol free area but drinking occurs in the park week in and week out.

The Police agreed to investigate these incidents.

b) Public participation

It was reported that a Nimrod and a Hawk, from BAE Systems, have been over flying the village on a regular basis, during the last month. Councillor Threlfall agreed to report this to BAE systems.

An enquiry was made as to when LCC highways department would be visiting the village to identify and repair the roads that were in need of repair, particularly in Summit Drive. County Councillor Whittle stated that all issues, relating to road repairs, have been referred to Andrew Burrows, LCC, Highways and apart from Summit Drive, the appropriate action has been identified.

Councillor Rigby reported that the road, in front of No. 39, Clifton Place, had sunk and the area regularly flooded. Councillor Whittle agreed to progress.

Councillor Fiddler asked why the Lancashire Locals team were discussing installing flashing lights, adjacent to the junction of Lower lane and Preston new road, when it had already been agreed with the LCC that the lights would be installed.

Councillor Threlfall suggested that a meeting be arrange with the LCC Highways representative so that the road repair issues could be progressed. Councillor Whittle agreed to progress this.

2) Election of Officials

Chairman - Councillor Mrs. M Dowling.

Proposed by Councillor T Fiddler, seconded by Councillor T Threlfall and unanimously accepted.

Vice Chairman - Councillor L Rigby.

Proposed by Councillor Mrs. M Dowling, seconded by Councillor T Threlfall and unanimously accepted.

Committee members

Finance

Chairman - Councillor Mrs. M Foster.

Proposed by Councillor T Threlfall, seconded by Councillor Mrs. M Whitehead and unanimously accepted.

Vice- Chairman – Councillor Linda Burn.

Proposed by Councillor T Threlfall, seconded by Councillor Mrs. M Whitehead and unanimously accepted

Open Spaces

Chairman - Councillor T Threlfall.

Proposed by Councillor Mrs. S Delany, seconded by Councillor Linda Burn and unanimously accepted

Members – Councillors, Linda Burn, Mrs. M Whitehead, Mrs. M Dowling, Mrs. L Willis, T Fiddler, St. J Greenhough and C Robb.

Proposed by Councillor L Rigby, seconded by Councillor Mrs. L Willis and unanimously accepted

Fabrics

Chairman - Councillor L Rigby

Proposed by Councillor Linda Burn, seconded by Councillor Mrs. L Willis and unanimously accepted

Members – Councillors Mrs. M Dowling Mrs. S Delany, Mrs. L Willis, Mrs. M Foster and St. J Greenhough.

Proposed by Councillor Mrs. S Delany, seconded by Councillor Mrs. M Whitehead and unanimously accepted

Planning

Chairman - Councillor St. J Greenhough.

Proposed by Councillor Mrs. M Foster, seconded by Councillor Mrs. L Willis and unanimously accepted

Members – Councillors T Fiddler, Mrs. S Delany, Mrs. M Whitehead, Mrs. E Willis, Linda Burn and C Robb.

Proposed by Councillor T Threlfall, seconded by Councillor Mrs. M Whitehead and unanimously accepted

It was agreed that all members of the Council should be allowed to attend the Planning meetings and have a vote.

Communications

Chairman – Councillor C Robb

Proposed by Councillor T Fiddler, seconded by Councillor Mrs. M Foster and unanimously accepted

Members - Councillors L Rigby, St J Greenhough, Mrs. M Foster, and Mrs. L Willis.

Proposed by Councillor T Threlfall, seconded by Councillor Mrs. M Whitehead and unanimously accepted.

Members on other committees:

Rawstone Sports Centre Management – All members of the Council.

Old Peoples' Welfare - Councillors Mrs. M Whitehead and Mrs. L Willis.

LAPTC - Councillors St. J Greenhough and C Robb.

Village Hall Management - Councillors Mrs. M Dowling, Mrs. M Foster, Mrs. L Willis and St. J Greenhough

Lower Lane Community Centre - Councillors Mrs. M Whitehead and T Threlfall.

Fylde CA- Councillor St. J Greenhough.

Freckleton Charities Trust - Councillors Mrs. S Delany, Mrs. M Whitehead and Mrs. M Foster.

Parish Liaison meeting – Councilor Mrs. M Dowling and T Threlfall.

Proposed by Councillor T Threlfall, seconded by Councillor Mrs. L Willis and unanimously accepted

Councillor Mrs. Delany proposed a vote of thanks to the retiring Chairman, Councillor Threlfall, for all the work that he had undertaken during the last 12 months. This was unanimously accepted.

3) Declaration of interest

There were no declarations of interest.

4) Declaration of Gifts and Hospitality.

There were no gifts or hospitality to declare.

5) To read and approve the minutes of:-

a) The Annual Assembly held on Tuesday 10th April 2007.

Councillor Rigby indicated that these minutes should only be approved at the Annual Assembly, to be held in April 2008. He suggested that they should be checked and any issues referred to the Clerk.

b) The Parish Council meeting held on Tuesday 10th April 2007

Resolved: That these be affirmed as a true record and signed by the Chairman,

Proposed by Councillor L Rigby, seconded by Councillor T Threlfall and unanimously accepted.

Matters arising

Item 5, c) – Additional tractor - Councillor Threlfall reported that the tractors that were for sale were not suitable for the work to be undertaken. However, he had been able to purchase a two-year-old pickup van at a very reasonable price of £5,750.

Item 4, b) Dog Order – The Clerk reported that again no progress had been made with this item. Jamie Dixon was still awaiting comments from Clare Holmes, Legal department. Councillor Threlfall agreed to progress.

c) The Planning meeting held on Thursday 12th April 2007

Resolved: That these be affirmed as a true record and signed by the Chairman

Proposed by Councillor L Rigby, seconded by Councillor St J Greenhough and unanimously accepted.

6) Finance

a) Ratification of accounts approved by the Chairman of Finance and paid by Clerk – see Appendix A

The Clerk reported that there were three additional transactions that had been picked up from the bank statement. These were Zurich Insurance – Employers liability Insurance - £525.00. Refund from Scottish Power - £1,002 and a refund of VAT £2,838.04

Resolved: That the payments be ratified.

Proposed by Councillor Mrs. M Whitehead, seconded by Councillor Mrs. S Delany and unanimously accepted.

b) Monthly budget statements– see Appendix B.

The Monthly budget statements were noted.

The Clerk reported that FBC had frozen the Open Spaces budget at £69,050 for the third year running. It stated that this would mean that there would be a shortfall in the Open Spaces income of £6,614. This would have to be made up from the Community Development fund.

c) To consider a request for financial support towards a tractor, from the Cricket section.

Resolved: That a payment of £750 be made.

Proposed by Councillor Mrs. S Delany, seconded by Councillor St J Greenhough and unanimously accepted.

7) Correspondence

Sender	Subject	Requirements	Action Agreed
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Email – Carol Thomas	Equipment for Youth centre	Comments	The Rawstone grant includes the cost of hiring rooms.
NALC	Draft Freedom of Information & data Protection (appropriate to the limit & Fees) regulations 2007 - Consultation	NALC's comments on the recommendations for fees to be charged for information provided by Parish Councils	For information
Email - Graham Watson	Estate Agents board	Should it be removed	The Estate agents signs are the responsibility of FBC, Planning dep't.
Peter Rawstone, Smallholders association	Enclosed area for dog walking.	To consider	The comments are noted.

8) **To approve the new code of Conduct.**

The Clerk gave a summary of the new code of conduct and emphasized that it should be adopted within the next 6 months, either in whole, or with exception of the sections that are not compulsory to Parish Councils.

Resolved: That the new Code of Conduct be adopted, including section 12, (2)

Proposed by Councillor L Rigby, seconded by Councillor Mrs. M Foster and unanimously accepted.

9) **Date of next meeting.**

The next meeting will be held on Monday 4th June 2007, starting at 7:00pm, in the Village hall.

There being no further business the Chairman closed the meeting.

Signed.....Mrs. M Dowling, Chairman.....

Date.....04/06/2007.....

Freckleton Parish Council

Appendix A

Schedule of payments for April 2007

	Cheque No.	£
Precept Account		
KM Armistead - Salary	4290p	416.67
C Robb – 6 monthly rental for web-site	4295	21.16
LAPTC - Subscription	4300	558.75
KM Armistead - expenses	4308p	40.67
Parochial Church Council - grant	4313	500.00
NW Air ambulance - grant	4314	200.00
Fylde hospice - Grant	4315	200.00
FBC - half yearly grant	D/P	-4875.00
Zurich - Employers liability Insurance	4287	525.00

Open Spaces Account

E4b - Electric charges - Rawstorne centre	D/D	200.29
Grangeland Services - grass cutting	4282p	1105.83
Grangeland Services -Borders	4282p	387.50
J Garlick - litter picking	4229	458.34
A Watkinson - repair lights -cenotaph	4284	120.06
KM Armistead - materials	4285	15.76
Woodys - Materials	4286	9.80
KM Armistead - Salary	4290p	435.51
Lancashire lawnmowers ltd - Pipe for mower	4293	83.74
Michael Worden - new roof Cricket scoreboard	4296	176.74
PO ltd - Tax & N/I	4294	324.39
Lancs. Playing Field assoc. - annual Subscription	4301	17.00
FBC - Rates on Storeroom	4302	241.94
Mrs S Delaney - wages	4303	60.84
PO ltd - Tax & N/I	4304	341.55
KM Armistead - expenses	4308p	66.69
KM Armistead - Petrol, & puncture	4312	25.90
Bowling Club - grant	4316	1800.00
FBC - half yearly grant	D/P	51788.00
FBC - Playground maintenance	D/P	830.00
Scottish power - electricity charges	D/D	520.00
Scottish power - refund of electricity charges	D/D	-1002.00

Allotments

Croft Butts - rents	cheques	-242.00
Bush lane - rents	cheques	-728.00
Croft Butts - rents	cheques	-45.00

Community Development Account

Cleveleys Sheds - Bowling shelters	4289	1425.00
Club day committee - donation towards container	cheque	-835.00
Natwest - Interest	D/P	-348.76
Michael Worden - new roof Cricket scoreboard	4297	1774.25
Ribble fuels - red diesel	4299	423.45
Bowling Club - contribution towards shelters	cheque	-1212.76
Rawstorne centre - AWS fees	cash	-158.00
Rawstorne centre - Electric meter	cash	-59.00
KM Armistead - New mowing machine	4309	635.00
FBC - half yearly grant	D/P	-505.00
FBC - half yearly grant	D/P	-4046.00

Playground Fund

Bank of America - Interest	cheque	-481.74
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VAT

-2838.04

Total

-55,222.47

Freckleton Parish Council
Precept Account 2007/2008

Appendix B

Budget		Expenditure		Balance	Percentage
Headings	Allocation	April 2007	To date	Outstanding	used
Wages	£5,000	£417	£417	£4,583	8%
Insurance	£650	£525	£525	£125	81%
Stationery	£400	£0	£0	£400	0%
Postage	£700	£59	£59	£641	8%
LAPTC	£600	£559	£559	£41	93%
Audit fee	£650	£0	£0	£650	0%
Chair Allow	£100	£0	£0	£100	0%
Training	£150	£0	£0	£150	0%
Civic functions	£400	£0	£0	£400	0%
Grants	£0	£0	£0	£0	
Election	£0	£0		£0	
Reserve	£0	£0	£0	£0	
equipment	£200	£0	£0	£200	0%
Section137	£900	£900	£900	£0	100%
Total	£9,750	£2,459	£2,459	£7,291	25%

Open Spaces Account 2007/2008

Budget		Expenditure		Balance	Percentage
Headings	Allocation	April 2007	To date	Outstanding	used
Grass cutting	£17,440	£1,394	£1,394	£16,046	8%
Borders & Plants	£10,302	£388	£388	£9,915	4%
Watering	£2,659	£0	£0	£2,659	0%
Cleansing	£5,665	£458	£458	£5,207	8%
Maintaining Buildings	£8,350	£960	£960	£7,391	11%
Outside Contractors	£7,690	£1,800	£1,800	£5,890	23%
Civic events	£1,413	£0	£0	£1,413	0%
Overheads	£22,144	£1,178	£1,178	£20,966	5%
Reserves	£0	£0	£0	£0	
Total	£75,664	£6,178	£6,178	£69,486	8%

Other Accounts 2007/2008

Account		Income	Expenditure	Balance
Croft Butts lane Allotments		£287	£0	£287
Bush lane Allotments		£728	£0	£728
Community Development		£7,141	£3,624	£3,517
Playground Fund		£482	£0	£482
VAT		£2,838	£657	£2,181
Total		£11,476	£4,281	£7,195