

## Freckleton Parish Council

### Minutes of the Meeting held on Monday 5<sup>th</sup> June 2006

#### Present:

Councillor T Fiddler, (Chair)

Councillors Mrs S Delany, Mrs. M. Dowling, Mrs M Foster, Mrs M Whitehead, Mrs. J. Maguire M/s D. Morriss, Mrs. E Willis, L Rigby, T. Threlfall, St J Greenhough and C Robb.

#### Apologies: None

#### 1) Open Forum

##### a) Police Update

Sergeant Jackie Hirst informed the meeting that there had been a burglary at Fresh Field farm and two people have been arrested. A mini motor had been driven on the Bush lane playing fields and the driver has been issued with a fixed penalty notice. If the driver is again seen using his vehicle illegally, the vehicle will be seized.

She indicated that this would be her last meeting that she would attend before moving jobs. She thanked the Council for all the support they had given her and her colleagues over the last two years. She stated that her successor would be Sgt. Darrell Shuck and he could be contacted on 01253 604708. The Chairman thanked Jackie for all the support she had given to the Parish Council and wished her well in her new position.

Councillor Mrs. Whitehead enquired if any arrests/prosecutions had been made over the recent problems with youths on the Lower lane estate. She indicated that fixed penalty notices are now issued, instead of arrests and the parents are ultimately responsible for ensure the fines are paid. She will ensure that the details for the last six months are reported back to the Council.

Councillor Mrs. Foster enquired if any prosecutions had been made as a result of the CCTV camera being used in the Memorial park. Sgt. Hirst indicated that the camera was used more as a deterrent rather than to arrest.

##### b) Public participation

1. It was reported that a motor bike had recently been driven through the Memorial park. The Police agreed to investigate.
2. It was reported that footpaths were being blocked, by overgrown hedges, within the village. The Chairman agreed that, this summer, the Council would walk the areas of concern and letters would be issued to the offending households.
3. Councillor Greenhough reported that the Streetwise-parking attendants had visited the village on a Sunday morning and issued a ticket to one person who had parked in the bays adjacent to the Cenotaph, whilst he had been transporting infirmed people to the church. No other cars were parked in these bays at the time. Councillor Fiddler suggested that the Council write to the LCC requesting that the parking restriction be lifted on Sundays, to allow people to use the bays whilst going to church. The Clerk agreed to progress.

##### c) Younger years committee – Update

Councillor Robb circulated the minutes of the Younger years committee meeting held on 11<sup>th</sup> May 2006.

Concern was expressed regarding the items 7 and 11, relating to the land being given to the committee and the peppercorn rent being paid in one lump sump. It was agreed that the Clerk should write to the committee explaining that the Parish Council would retain ownership of the land, but permission would be given for the committee to build on it. The peppercorn rent would be a nominal amount, due annually, purely to confirm that the Council had adopted the building and as owners, they would maintain it.

Councillor Fiddler enquired if there had been any progress with the installation of broadband in the village hall for use by the Youth Club. Councillor Greenhough

reported that he had made enquires to the two main suppliers and both would want to charge business rates for the use of broadband. This would equate to £65-70 per month. It was suggested that the Council should contact Mandy Stott to see how other Youth clubs have overcome this problem.

**2) Declaration of interest**

There were no declarations of interest.

**3) Declaration of Gifts and Hospitality.**

There were no gifts or hospitality to declare.

**4) To read and approve the minutes of:-**

a) The Parish Council meeting held on Wednesday 10<sup>th</sup> May 2006

**Resolved: That these be affirmed as a true record and signed by the Chairman, subject to Councillor Mrs. M Whitehead's name being removed from the Village Hall Management committee.**

Proposed by Councillor L Rigby, seconded by Councillor M/S d Morriss and unanimously accepted.

**Matters arising**

b) Public participation – item 3 – Fence at Lamaleach bridge

The Clerk reported that he had contacted United Utilities and the Environment Agency and both denied ownership of this fence. It was suggested that the fence belonged to LCC Highways department. The Clerk agreed to request them to repair it.

6) a) matters Arising – land at the rear of the Band room

The Clerk reported that Peter Rawstrone had produced documentation that he had bought this piece of land in 1980. Councillor Fiddler suggested that we should invite Peter to a meeting of the Council, once it has been established that a Youth centre will be built. It was agreed that this land should be fenced off. In addition, it was agreed that the Open Spaces committee should look at the possibility of re-siting the green waste bays.

6) a) matters Arising – Playground equipment.

The clerk reported that one of the pieces of equipment had been repaired by FBC and the other will be repaired in the near future.

b) The Fabrics Committee meeting held on Tuesday 23<sup>rd</sup> May 2006

**Resolved: That these be affirmed as a true record and signed by the Chairman**

Proposed by Councillor L Rigby, seconded by Councillor Mrs. M Whitehead and unanimously accepted.

c) The Clean Neighbourhood & Environment Act meeting held on Wednesday 24<sup>th</sup> May 2006.

**Resolved: That these be affirmed as a true record and signed by the Chairman**

Proposed by Councillor St J Greenhough, seconded by Councillor Mrs. L Willis and unanimously accepted.

**Matters arising**

Councillor Fiddler suggested that the Council should consider doing it's own Policing of the new control orders. It was agreed that detailed arrangements would be considered after the next meeting with FBC.

d) The Planning Committee meeting held on Tuesday 30<sup>th</sup> May 2006

**Resolved: That these be affirmed as a true record and signed by the Chairman**

Proposed by Councillor Mrs. L Willis, seconded by Councillor St J Greenhough and unanimously accepted.

**Matters arising**

**Minutes of the Extra Parish Meeting held on Wednesday 26<sup>th</sup> April 2006**

The clerk reported that he had received two quotations for a feasibility study/Business Plan for the new Multi-purpose Sports centre. The costs ranged from £5k to £9.5k. It was agreed that the feasibility study should not be progressed. The clerk reported that one of the Consultancies had indicated that an audit review, of all Sporting facilities within the FNBC, had recently been undertaken. He was trying to obtain a copy of this report.

## 5) Finance

- a) Ratification of accounts approved by the Chairman of Finance and paid by Clerk – see Appendix A  
**Resolved: That the payments be ratified.**  
 Proposed by Councillor Mrs. J Maguire, seconded by Councillor Mrs. M Foster and unanimously accepted.
- b) Monthly budget statements– see Appendix B.  
 The Monthly budget statements were noted.  
**Resolved: That the Accounts for the Year ended 31<sup>st</sup> March 2006 be approved.**  
 Proposed by Councillor Mrs. Mrs. J Maguire seconded by Councillor Mrs. M Foster and unanimously accepted.
- c) To review the Internal Auditors report.  
 The Clerk gave the following comments on the Auditors report:-
1. Reclamation of VAT  
 These were invoices received prior to the previous audit report. All new invoices are scrutinised to ensure they are made out to the Parish Council or the Clerk.
  2. Subscriptions  
 This was an isolated payment for £10.
  3. Clerk's salary  
 The procedures have been changed so that the Clerks salary is allocated, in the correct proportion, to both the Precept and Open Spaces accounts.
  4. Budgetary process  
 The procedures will be changed in future, if an overspend occurs within an Account.
  5. Year End Balance  
 The comments are noted.
- d) The Audit Statement of Assurance for the 2005-06 Accounts  
**Resolved: That the statement be approved.**  
 Proposed by Councillor T Threlfall seconded by Councillor L Rigby and unanimously accepted.

## 6) Correspondence

Sender	Subject	Requirements	Action Agreed
Alison Groves	Coastal Path in need of repair.	Comments	Refer to LCC and Ramblers Association
C Robb - Email	Cold callers	comments	No action
LCC	School Governance	Update of new regulations	Passed to C Robb & T Threlfall
LCC -	Lancs. Local - Fylde	Invite to meeting 05/07/06	Councillor Mrs. Delany to attend
FBC	Gambling Act	Comments on draft statement of Principles	No action
Email – C Robb	Footpath from Greenfield park & Traffic lights on Lytham road.	Comments	Comments from LCC noted. C Robb reported that C of E school was liaising with LCC regarding children walking to school.
Lancs & Merseyside village of the Year competition	Application form	To enter the competition	No action
LCC	Temporary Prohibition of traffic - Clitheroes lane – from 08/06 to	For information	Noted

	13/06		
Charter 88	Sustainable Communities Bill	Seeking support	No action
Lancs. Police Authority	Community meeting – 08/06/06	Items for the Agenda	No items for the agenda. T Threlfall to attend the meeting
LCC	Bus Service Contracts failing Guidelines	Comments	No local services affected.
Email – Save the Ribble campaign	Barrage on the Ribble	Additional comments to lottery fund	Noted
FBC	FB local Plan as altered - October 2005	consider	No action
Derek Thompson	Boundary wall – 112, Kirkham road	Consider	No objections to this proposal.
LCC	Lancs. landscape Character Appreciation day	Delegate required	St J Greenhough to attend.

## 7) Planning

There were no plans to consider.

## 8) Standing Orders –A general discussion on the protocol and procedures to be followed.

Council Mrs. Maguire indicated that there had been recent incidents where a Councillor had written directly to an organization within the village and she would like to remind all Councillors that Council correspondence should be directed through the Clerk or the Chairman.

Councillor Rigby suggested that the standing Orders should be reviewed. It was agreed that a special meeting would be held.

## 9) Update from the Parish liaison meeting held on Thursday 11<sup>th</sup> May 2006.

### a) Review of amenity Cleansing Agency agreements

The comments were noted

### b) Playground maintenance

The Clerk reported that the costs for maintaining the equipment in the Memorial park would be £812.66, for the period 1<sup>st</sup> September 2006 to 31st March 2007 and £,1316.34 for the year ending March 2008.

**Resolved: That Fylde Borough Council should be asked to maintain the playground equipment, as per the agreed costs.**

Proposed by Councillor T Threlfall, seconded by Councillor Mrs. L Willis and unanimously accepted.

### c) Equitable taxation

The new models for the current financial year were discussed.

**Resolved: That the Council will not accept the principle of Equitable taxation, until the confusion about the use of this procedure is cleared up by Fylde Borough Council**

Proposed by Councillor L Rigby, seconded by Councillor T Fiddler and unanimously accepted.

### d) LCC Highways presentation

No comment until after it has been discussed with County Councillor Whittle.

## 10) Date of next meeting.

The next meeting will be held on Monday 10th July 2006, starting at 7:10pm, in the village hall.

There being no further business the Chairman closed the meeting.

Signed.....T Threlfall.....

Date.....10/07/06.....

**Schedule of payments for May 2006**

**Appendix A**

	Cheque No.	£
<b>Precept Account</b>		
KM Armistead - salary	4062	737.19
Fylde Insurance Brokers - Fidelity Guarantee cover	4072	630.00
KM Armistead - Expenses	4079p	52.88
<b>Open Spaces Account</b>		
S Delaney - wages	4063	60.84
PO Ltd - Tax & N/I	4064	389.46
Grangeland services - Tidying up around new extension	4066p	420.00
A Watkinson - electrical repair - Cenotaph	4067	39.02
P Wright - Cover for window - Cricket pavilion	4070	145.00
A & SM Singleton - cricket machinery - service	4068	364.52
Ribble fuels - Diesel for machinery	4069	118.39
JMS Consultancy - Cricket - artificial surface - service	4071	470.00
SPN - materials	4073	4.70
ADT Fire & Security - Rawstorne alarm maintenance	4074	384.65
Braithwaites hire - machinery	4075	74.55
Kwik Skip - Rubbish removal	4076	170.00
Garrett Electricals - safety check - Rawstorne Centre	4077	690.31
Danvic Turf care - Football pitch maintenance	4078	1316.00
KM Armistead - Expenses	4079p	75.30
KM Armistead - petrol for machines	4080	16.00
Ribble fuels - Diesel for machinery	4082	129.15
G Danson -Grass cutting	4083p	1091.66
G Danson - Borders	4083p	100.00
J Garlick - litter picking	4084	458.33
KM Armistead - Battery charger for trailer	4085	30.95
NFU - Annual subscription	d/d	41.50
<b>Allotments</b>		
<b>Community Development Account</b>		
Grangeland Services - drains for new extension	4066p	886.00
Rawstorne centre - Electric refund	Cheque	-208.56
Woody's warehouse - materials for new extension	4081	716.99
Natwest - Interest	D/P	-263.45
<b>Playground Fund</b>		
<b>VAT</b>		
<b>Total</b>		9141.38

# Freckleton Parish Council

Appendix B

## Precept Account      2006/2007

Budget		Expenditure		Balance	Percentage
Headings	Allocation	May 2006	To date	Outstanding	used
Wages	£3800	£737	£737	£3,063	19%
Insurance	£700	£630	£630	£70	90%
Stationery	£400	0	£100	£300	25%
Postage	£650	£53	£107	£543	16%
LAPTC	£600	0	£581	£19	97%
Audit fee	£750	0	0	£750	0%
Chair Allow	£100	0	0	£100	0%
Training	£150	0	0	£150	0%
Civic functions	£600	0	0	£600	0%
Grants	£200	0	0	£200	0%
Election	£0	0		0	0%
Reserve	£300	0	0	£300	0%
equipment	£200	0	0	£200	0%
Section137	£1,000	0	£900	£100	90%
<b>Total</b>	<b>£9,450</b>	<b>£1,420</b>	<b>£3,055</b>	<b>£6,395</b>	<b>32%</b>

## Open Spaces Account      2006/2007

Budget		Expenditure		Balance	Percentage
Headings	Allocation	May 2006	To date	Outstanding	used
Grass cutting	£18,926	£1,341	£4,757	£14,169	£0
Borders & Plants	£8,567	£126	£226	£8,341	£0
Watering	£2,625	£0	£0	£2,625	£0
Cleansing	£5,500	£458	£917	£4,583	17%
Maintaining Buildings	£11,550	£1,612	£1,647	£9,903	14%
Outside Contractors	£5,809	£1,975	£4,257	£1,552	73%
Civic events	£1,135	£0	£0	£1,135	0%
Overheads	£15,000	£567	£3,366	£11,634	22%
Reserves	£2,011	£0	£0	£2,011	0%
<b>Total</b>	<b>£71,123</b>	<b>£6,080</b>	<b>£15,170</b>	<b>£55,953</b>	<b>21%</b>

## Other Accounts      2006/2007

Account		Income	Expenditure	Balance
Croft Butts lane Allotments		£317	£13	£304
Bush lane Allotments		£794	£230	£564
Community Development		£6,930	£11,024	-£4,094
Playground Fund		£473	£0	£473
VAT		£808	£2,644	-£1,836
<b>Total</b>		<b>£9,322</b>	<b>£13,91</b>	<b>-£4,588</b>