

Freckleton Parish Council

Minutes of the Meeting held on Monday 6th June 2005

Present:

Councillor T Fiddler (Chair)

Councillors Mrs S Delany, Mrs M Whitehead, Mrs M Foster, Mrs. J. Maguire, Mrs. E Willis, T. Threlfall, L Rigby, St J Greenhough and C Robb.

Apologies: Councillor Mrs. M. Dowling, M/s D. Morriss, County Councillor B Whittle, Sgt J Hirst and PC Scarisbrick.

1) Balderstone road grass verges

The Council met on site to discuss the issue of the play areas in Balderstone road.

Councillor Fiddler gave a history of the planning applications for this development and indicated that in the final application both grass verges had been allocated as play areas. To try to resolve the problem, it was agreed that shrubs and trees should be restored along the boundary with Lodge Close, as and when finances are available. This item will be referred to the Open Spaces committee.

2) Open Forum

a) Public participation

1. Concern was expressed about the hedge over hanging the footpaths at the junction of Kimberley Close and Green lane. The Clerk agreed to write to the occupant requesting that the hedge be cut back.

2. Land adjacent to 2, Bunker St.

It was reported that the remainder of the land had now been fenced off. Councillor Fiddler indicated that the LCC were still progressing the ownership of the land. He also stated that if anyone had any additional information that might resolve this issue then the paperwork should be passed to Councillor B Whittle.

3. Hitting golf on Memorial park

It was reported that youths were hitting golf balls on the park and these were causing damage to nearby property and one ball hit a resident on the head. The Clerk indicated that this has already been reported to the Police and they were monitoring the situation. Councillor Fiddler reported that there was a national byelaw that prohibits the playing of golf in public areas.

4. Bench on the corner of summit drive.

Councillor Greenhough requested that this bench be repaired, as the residents were going to tidy-up this area. The Clerk agreed to progress.

5. Damage to door at Rawstone centre

It was reported that one of the panels on the front door had been damaged from the inside. It was agreed that the Rawstone Centre committee should be asked to repair this door (recovering the costs from the offender, if known), otherwise, the Council will arrange for the repair to be done and the Centre will be asked to pay. The Clerk agreed to inform the Rawstone Centre.

6. Motor bikes using pathway between Bush lane and Bramwell road.

It was reported that youths were riding motor bikes on this pathway and the Police have been informed.

b) Police update

Inspector Darwen reported that:

1. The Police have recently completed an operation that targeted locations within the rural area including Lower lane. He reported that the number of nuisance calls, in this area, have dropped, but some damage has been caused to the CCTV camera and a drainpipe at the Community centre.

2. On Sunday 5th June, the Police were involved in a clean up campaign at Lower lane, as

- part of the World Environment day. The exercise was a success.
3. Councillor Threlfall enquired about an alleged drug arrest in Waxy lane. The Inspector was not aware of this incident, but agreed to make enquiries and update the Council at the next meeting.
 4. There was an enquiry about the progress to restrict the speed on Preston New road, after the recent fatal accident. The Inspector indicated that the Police had passed their report to the LCC and he was of the view that a speed restriction in this area would help.
- 3) Declaration of interest
There were no declarations of interest.
 - 4) To read and approve the minutes of:-
 - a) The Parish Council meeting held on Monday 9th May 2005.
Resolved: That these be affirmed as a true record and signed by the Chairman.
Proposed by Councillor L Rigby, seconded by Councillor St J Greenhough and unanimously accepted.
 - b) matters arising
 - b1. Item 1a)2 - Fencing around the Playground equipment – The Clerk reported that he had held a meeting with the suppliers and FBC to progress minor installation problems. These would be put right in the near future. In addition, signs will be erected on the gates to restrict access for dogs.
The Clerk suggested that the financial statements and other reports should be attached to the minutes as appendices, instead of being embodied in the minutes. It was agreed that this should be progressed for future minutes.
 - c) The Opens Spaces committee meeting held on Tuesday 31st May 2005.
Resolved: That these be affirmed as a true record and signed by the Chairman.
Proposed by Councillor T Threlfall, seconded by Councillor L Rigby and unanimously accepted.
 - d) matters arising
 - 3) Bush lane allotment vacancy
Resolved; that plot 2a should be offered to Mr. A Hasleden of 1, Green lane.
Proposed by Councillor T Threlfall, seconded by Councillor Mrs. L Willis and unanimously accepted.
Councillor Willis reported that Plot 5a was untidy. The Clerk agreed to progress.
 - e) The Planning committee meeting held on Tuesday 31st May 2005.
Resolved: That these be affirmed as a true record and signed by the Chairman.
Proposed by Councillor St J Greenhough, seconded by Councillor Mrs. L Willis and unanimously accepted.
 - 5) Finance
 - a) Ratification of accounts paid by Clerk – see Appendix A
Resolved: That the action of the Clerk be ratified
Proposed by Councillor Mrs. M Whitehead seconded by Councillor Mrs. J Maguire and unanimously accepted.
 - b) Monthly budget statements- see Appendix B.
The Monthly budget statements were noted
 - c) **Resolved: That the Accounts for the Year ended 31st March 2005 be approved.**
Proposed by Councillor Mrs. M Whitehead seconded by Councillor Mrs. J Maguire and unanimously accepted.
 - d) To review the Internal Auditors report.
The Clerk gave the following comments on the auditors report:-
 1. Audit trail
The Clerk agreed to include the cheque number in the minutes.
 2. Reclamation of VAT
New invoices have been obtained, addressed to the Parish Council.

3. Payment to the Inland Revenue
The employer's portion of the National Insurance contributions is now being shown on the wages statement.
 4. Gifts.
It was agreed that these were only small in comparison to the overall budget and it was an accepted practice throughout the country that long service should be acknowledged.
 5. Share holdings
The Clerk agreed to include the number of shares held in the assets register. The Clerk reported that a separate Account has now been set up, within the Community development account, for the interest received from these shares.
 6. Fixed Assets.
The Clerk reported that the register held was for insurance purpose and included items at full replacement value. The Clerk agreed to set up a separate register showing open market values, only.
 7. Presentation of Final accounts
The Clerk agreed to append the Budget statements to the Accounts. The Accounts will be signed by the Chairman and the Responsible Financial officer, when they have been agreed.
 8. Clerks rate of pay.
The Clerk confirmed that the April 2005 minutes shows the point on the scale that was agreed for his salary at the April 2005 review.
- e) The Audit Statement of Assurance for the 2004-05 Accounts
Resolved: That the statement be approved.
Proposed by Councillor Mrs. M Whitehead seconded by Councillor Mrs. J Maguire and unanimously accepted.

6) Correspondence.

Bowland Mountain Rescue Team	Response Time Reduction Project	Request for a donation.	Refer to the meeting when grants are considered
Lancs. Playing fields assoc.	AGM – 17/06/05	Invite to meeting	No action.
Irene Povey – email	Fence adjoining memorial park	Damaged by Youths.	Border with shrubs will be considered, when funds are available. Refer to Open Spaces
LCC	Minerals & Waste development Framework	Comments required	Cllr. Threlfall will review.
CPRE Lancashire Branch	Forming a District Group	Volunteers required	No action.

7) Planning

05/0493	Ashley Nurseries, Preston new Road	Change of use – Greenhouses to caravan storage (Retrospective)	Object - Over intensive use of site
05/0504	Higher Bungalow, Lower lane	Demolish rear porch & erect rear kitchen extension	Support
05/0518	Thornecroft, 156, Lytham road	Demolish rear conservatory & build rear extension	Support

8) Review:

a) Flag flying arrangements.

It was agreed that the flag would be flown on the days shown in Appendix C. The Clerk agreed to instruct the Open Spaces supervisor.

b) Trafalgar weekend – 21st & 22nd October 2005

It was agreed that no action should be taken with this request.

9) Parish plan

Councillor Robb reported that the Plan had gone for printing and will be distributed to every household in the village towards the end of June or early July.

It was agreed that the handover of the Plan to the Parish Council should be arranged for one evening towards the end of June. The Parish Plan Steering committee will be invited, together with Michael Jack and refreshments will be provided.

10) Date of next meeting

The next meeting will be held on Monday 4th July 2005, commencing at 7:00pm.

There being no further business the Chairman closed the meeting.

Signed.....T Fiddler, Chairman.....

Date.....4th July 2005.....

Schedule of payments for May 2005

	Cheque No.	£
Precept Account		
KM Armistead - salary	3814	588.10
KM Armistead - stationery	3823	28.88
Fylde Ins Brokers - Fidelity guarantee policy	3824	630.00
Fylde Ins Brokers - Club day insurance	3829	157.50
KM Armistead - Expenses	3830p	82.32
LAPTC - Internal Audit charges	3831	67.50
Open Spaces Account		
G Danson - wages	3813	1153.35
PO Ltd - tax & N/I	3816	766.85
Cricket Club - Materials	3817	77.15
Alpha Amenity - materials	3819	152.75
Treales trailers - Repairs	3820	282.64
Petromex - Fuel	3821	268.57
Grangeland services - gardening	3825	506.00
Disley Plumbers - Repairs	3827	41.12
Structural Manufacturing Services - railings	3828	10086.20
KM Armistead - Expenses	3830p	73.72
Kwik Skip - rubbish removal	3832	85.00
ADT Fire & Security - Rawstorne Annual contract	3833	375.64
Denmans - light fittings workman's rooms	3834	131.81
Ribble Fuels - Red Diesel	3835	216.06
A Singleton - Cricket machine service	3826	371.29
A Singleton - Cricket machine service	3840	35.83
Adj - cheque no 3828 - SMS	3828	0.04
Allotments		
Croft Butts - Rents		-30.00
Community Development Account		
Nat West - Interest	D/P	-271.75
D Turcsanyi - wages	3815	60.84
Parish plan		
C Robb - Stationery	3822	225.68
Total		16163.09

Precept Account		2005/2006			
Budget		Expenditure		Balance	Percentage
Headings	Allocation	May 2005	To date	Outstanding	Used
Wages	3800	£588	£588	£3,212	15%
Insurance	700	£788	£788	-£88	113%
Stationery	400	£25	£97	£303	24%
Postage	650	£82	£141	£509	22%
LAPTC	600		£606	-£6	101%
Audit fee	750	£68	£68	£683	9%
Chair Allow	100			£100	
Training	150			£150	
Civic functions	600			£600	
Grants	200			£200	
Election	0.1			£0	
Reserve	300			£300	
equipment	200		£180	£20	
Section137	1000		£900	£100	
Total	£9,450	£1,550	£3,367	£6,083	36%

Open Spaces Account		2005/2006			
Budget		Expenditure		Balance	Percentage
Headings	Allocation	May 2005	To date	Outstanding	Used
Wages	£19,494	£1,994	£4,349	£15,145	22%
Sub Contractors	£10,300	£506	£996	£9,304	10%
Repairs & Maintenance	£15,623	£9,838	£13,015	£2,608	83%
Energy	£4,944		£911	£4,033	18%
Equipment Furniture & Materials	£2,657	£196	£1,150	£1,508	43%
Miscellaneous e.g. Insurance	£6,911	£320	£1,681	£5,231	24%
Sub Total	£59,930	£12,854	£22,101	£37,828	37%
Freckleton in Bloom	£9,122			£9,122	
Total	£69,051	£12,854	£22,101	£46,950	32%

Parish Plan		2005/2006			
Budget		Expenditure		Balance	Percentage
Headings	Allocation	May 2005	To date	Outstanding	Used
Involving People	£1,536		£609	£927	40%
Consultancy	£900		£75	£825	8%
Data Collection	£456	£192	£619	-£163	136%
Website development	£397			£397	
General publicity	£300		£424	-£124	141%
Final Report	£3,590			£3,590	
Total	£7,179	£192	£1,727	£5,452	24%

TAKING CARE OF YOUR FLAG

We list below a few hints and simple precautions which, if followed, will enable you to get the maximum wearing life from your flag.

DON'T FLY LARGE FLAGS IN STRONG GALES-Ships at sea fly a small flag known as a "STORM" Flag during rough weather; this storm flag offers less resisting area to the wind, and will save wear and lengthen the life of your regular flag. The velocity of the wind varies considerably in different districts — the higher the flag is flying from the ground, the greater will be the wind pressure.

DON'T FLY FLAGS AT NIGHT - this naturally more or less halves the life of the flag and serves no useful purpose as nobody can see it at night. When hauled down in the evening in a wet condition, spread the flag out to dry thoroughly before rolling up. If not required for immediate use, do not fold the flag, this only causes creases - always roll up your flag and stow in a dry place.

CLEANING & REPAIR - Remember the old saying: "A STITCH IN TIME SAVES NINE"; so at the first sign of "fraying" at the fly edge, return it to us for repair - it will not cost much if the damage is caught in its early stages, and will enable you to get a much longer and better service from your flag.

ALWAYS wash the flag in warm soapy water only - NEVER dry clean or boil.

REMEMBER - Carelessness in flying flags on unsuitable days may result in the wearing life being limited to a few weeks; with reasonable care the flag may last many seasons.

FLAGS FLOWN ON SPECIAL OCCASIONS.

Feb.	6	H.M. The Queen's Accession.....	Union Jack
	19	Birthday of The Prince Andrew.....	Union Jack
Mar.	1	St. David's Day (Wales only).....	Welsh Standard
	10	Birthday of The Prince Edward.....	Union Jack
	17	St. Patrick's Day	St. Patrick Cross
	31	Birthday of The Duke of Gloucester	Union Jack
Apr.	21	Birthday of H.M. The Queen	Union Jack
	23	St. George's Day (England only)	St. George Cross
May	8	V.E Day	
June	2	Coronation Day.....	Union Jack
	10	Birthday of H.R.H—Prince Philip.....	Union Jack
		The Day appointed for official Celebration of H.M. The Queen's Birthday and Commonwealth Day.....	Union Jack
		Club Day (3 rd Saturday)	
July	5	Tynwald Day (Isle of Man only).....	Union Jack/Manx flag
Aug	4	Birthday of The Queen Mother.....	Union Jack
	15	Birthday of The Princess Anne.....	Union Jack
	21	Birthday of the Princess Margaret.....	Union Jack
Oct	21	Trafalgar Day	Union Jack
	24	United Nations' Day	United Nations' Flag
Nov.		Remembrance Day (Second Sunday in Nov.)	Union Jack
	14	Birthday of the Prince of Wales.....	Union Jack
	20	Anniversary of H.M. The Queen's Wedding.....	Union Jack
	30	St. Andrew's Day (Scotland only).....	St. Andrew Cross

Where more than one flag is flown, Union Jack always takes precedence.

Where a building has two or more Flag staffs, the appropriate National flag may be flown in addition to the Union Jack, but not in a superior position.

Remembrance Day is the second Sunday in November. **Flags** should be flown right up. all day.

Flags should be flown on this day irrespective of whether or not Her Majesty performs the ceremony in person but only from buildings in the Greater London area.