

# Freckleton Parish Council

## Minutes of the Meeting held on Monday 7<sup>th</sup> March 2005

### Present:

Councillor L Rigby (Chair)

Councillors Mrs S Delany, Mrs M Whitehead, Mrs. J. Maguire, M/s D. Morriss, Mrs. E Willis, T. Threlfall, T Fiddler, St J Greenhough and C Robb.

**Apologies:** Councillors Mrs. M Foster, Mrs. M Dowling and T Fiddler.

### 1) Open Forum

#### a) Police

PC Scarisbrick reported that the pole for the CCTV camera has now been installed in the memorial park. The camera will be installed in the near future. He also reported that approval has been given for a light to be installed in the alleyway between Bramwell road and Bush lane.

Sgt J Hurst thanked Councillor Robb for the invite to the Parish Plan Open day. She found the contact with the Parishers very useful and informative.

The Chairman then asked for item 5.c Bowling club – lease and annual grant - to be dealt with next.

#### i) Lease

Representatives from the Bowling section requested that the lease be amended to clarify that the Council was responsible for the building and any permanent fittings. It was agreed that the Clerk would draw up a new lease.

The Clerk pointed out that leases did not exist for the other buildings that the Council owned. It was agreed that new leases for these buildings should also be drawn up.

#### ii) Annual grant

Representatives from the Bowling section indicated that one member of the bowling section maintains the green on an ad-hoc basis for a nominal remittance. In addition, other members of the bowling section carry out approximately 1000 unpaid man-hours per year on maintenance work around the green.

They requested that the grant to the Bowling section be reviewed to cover the fees for a professional green keeper (£3000-£4000 per year) and additional costs to cover regular sub contractors work on the maintenance of the green (£400-£500 per year).

It was agreed that this should be referred to the Open spaces committee to be progressed and brought back to Council at the April '05 meeting for a final decision to be made.

### 2) Declaration of interest

There were no declarations of interest.

### 3) To read and approve the minutes of:-

a) The Parish Council meeting held on Monday 7<sup>th</sup> February 2005.

**Resolved: That these be affirmed as a true record and signed by the Chairman.**

Proposed by Councillor Mrs. M Whitehead, seconded by Councillor M/S D Morriss and unanimously accepted.

b) Matters arising

4. Accident on Preston New road

Councillor Whittle reported that the Highways department was still working on a solution to this problem and their recommendation will be available for the April 2005 meeting.

5. c.2 – Band room

The Clerk reported that he had made a number of enquiries, but was unable to establish who owned the band room.

It was agreed that the Council should take responsibility for this building and that the previously agreed alterations should be progressed.

5.c.3 – Scout hut.

The Clerk reported that an estimate had been received for a new-boxed roof, for the extension to the scout hut. See 4.c below.

c. The Planning committee meeting held on Monday 21<sup>st</sup> February 2005.

**Resolved: That these be affirmed as a true record, subject to the following changes, and signed by the Chairman.**

**1. Election of Chairman – “Proposed by Mrs. S Delany, seconded by Mrs. E Willis” should read “Proposed by Mrs. E Willis and seconded by Mrs. S Delany”**

Proposed by Councillor L Rigby, seconded by Councillor M/S. D Morriss and unanimously accepted

**4) Finance**

a) Ratification of accounts paid by clerk

**Precept Account**

KM Armistead - stationery	81.24
KM Armistead - Expenses	77.11
KM Armistead - cartridges	28.56

**Open spaces Account**

G Danson - wages	984.75
PO Ltd - Tax & Insurance	580.64
KM Armistead - salary	449.29
Petromex - fuel	104.67
Allthread- materials	101.50
Andy Thornton - repair to clock	164.50
Time retail (B & Q) – Paint	68.48
Alpha Amenities – football -Whitening	55.46
A & SM Singleton – Mower service	458.99
J Webster - Hedge cutter	229.00

**Community Development Account**

D Turcsanyi - wages	60.84
Wicksteed - Playground equipment - part	8225.00
Natwest - Interest	-291.74

**Parish plan**

C Robb - materials	95.75
Community Futures - sale of number stamp	-30.00

Total 11444.04

**Resolved: That the action of the Clerk be ratified**

Proposed by Councillor Mrs. J Maguire seconded by Councillor Mr. T Threlfall and unanimously accepted

b) **The Monthly budget statements were noted.**

c) Consider estimates for outstanding work.

i) Scout Hut.

An estimate of £2,580 had been received from Wareings for replacing the extension roof with a new-boxed profile roof and replacing the eaves at each end of the building.

**Resolved: That the Estimate from Wareings, for £2,580, be accepted.**

Proposed by Councillor Mrs. J Maguire, seconded by Councillor T Threlfall and unanimously accepted

ii) Clean Memorial stone and plaque.

The clerk reported that an estimate of £350 had been received for the cleaning of the memorial stone and plaque.

**Resolved: That the Estimate be accepted.**

Proposed by Councillor T Threlfall, seconded by Councillor Mrs. J Maguire and unanimously accepted

d) Consider rents for the allotments.

The clerk reported that rents on the Bush lane and Croft Butts lane allotments were due for renewal on 1<sup>st</sup> April 2005 and sought confirmation of the amounts to be charged.

**Resolved: That the rents should be the same as last year.**

Proposed by Councillor Mrs. J Maguire, seconded by Councillor St J Greenhough and unanimously accepted

## 5) Correspondence .

Defra	Clean Neighbourhood & Environment bill	Review & consider action	Noted
Office of the Deputy PM	Citizen Engagement & Public services	Comments	Noted
BAD2 Association	Reunion in July 2006	Request for financial assistance	Consider with 2006 grants. Clerk to check previous grant.
R Cubbins	Fair on club day	Use of site again	Agreed
Lancs. playing Fields assoc.	Annual subscription	Action ?	Agreed. That £11 should be donated.
A McKinless	Croft butts allotment	Terminate plot 12 b	Agreed that this should be offered to next on list- Christine Gates
Email – Irene Povey	Ownership of fence adjoining Park	Action	Clerk to check with solicitor.
Lancs best Kept village	Best kept village competition - 2005	Application form	Agreed that entry should be submitted as per last year.
The standards Board England	A code for the Future	Consultation	No comments.
Email – LCC Resources	Youth centre not required.	What action to take with this building	Refer to Fabrics committee to decide what action should be taken.
Email – LCC Resources	Youth centre not required.	Consider Club day committee using for storage.	Refer to Fabrics committee to decide cost of hiring container.
FBC -	Open spaces grant workshop	Agree attendees	Meeting postponed.
Holy Family Catholic church	Request for grant for new storage unit	Consider	Request declined, as there are other organisations that would support funding.
FBC	Car Park – School	Consider	Request that pathway, in car park

	Lane - improvement		be more central, with parking on both sides, for safety reasons.
Scouts	Invite to St Georges day service & AGM	Consider	Refer to next Chairman
Parochial Church Council	Request for financial support for lighting graveyard.	Consider.	It was agreed that this request should be supported.

6) **Planning**

05/0070	3, Tarnbrick ave	Single storey rear ext. & 1 <sup>st</sup> floor rear dormer	<b>Support</b>	Does not have an undue impact on the amenities of nearby residents or the visual amenities of the area.
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7) **Parish plan**

The Chairman congratulated Councillor Robb on the excellent displays at the Open day. The remainder of the Council supported the chair's comments.

Councillor Robb reported 300 visitors had attended the Open day. Nine service providers also had displays.

The basic actions from the plan have been agreed and the first draft will be produced in the near future. The timetable for delivery of the plan is being considered.

In order to progress the funding of these projects it is thought that a charitable trust will have to be set up, as Parish Council's do not qualify for grants.

8) **Open Spaces supervisor – Remuneration and use of Contractors.**

The Clerk reported that the use of sub-contractors, to do some of the Open spaces workload, had been a success and recommended that this procedure be adopted for the future. It was agreed that this procedure should continue. The Chairman thanked Councillor Delany for setting up this arrangement.

The Clerk reported that he had obtained, from Fylde Borough Council, the national scales for gardeners working for local Councils. These scales include a weekly attendance allowance. He recommended that Open Spaces Supervisor be given a cost of living increase and that he be slotted into the new pay structure. The attendance allowance could be paid annually in December in lieu of the Christmas bonus.

**Resolved; That the Open spaces supervisor be given a 3% increase from 1<sup>st</sup> April 2005, plus a £10 per week attendance allowance, payable annually in December.**

Proposed by Councillor T Threlfall, seconded by Councillor L Rigby, and unanimously accepted.

9) **Date of next meeting.**

The next meeting will be the Annual Assembly followed by the monthly Council meeting.

Concern was expressed about the use of the Rawstorne Centre for future meetings.

**Resolved: That the next meeting should be held at the Rawstorne centre, on 4<sup>th</sup> April 2005 commencing at 7:00pm.**

Proposed by Councillor L Rigby, seconded by Councillor T Threlfall and accepted by a majority decision.

**There being no further business the Chairman closed the meeting.**

**Signed.....Louis Rigby, Chairman .....**

**Date.....4<sup>th</sup> April 2005.....**