

Freckleton Parish Council

Minutes of the Communications committee meeting held on Wednesday 12th January 2005

Present:

Councillor C Robb (Chair)

Councillors M/s D. Morriss, Mrs. E Willis, St J Greenhough and L Rigby

Apologies: Councillor Mrs S Delany

1. Declaration of Interests

There were no declarations of interest.

2. Presentation of Parish Plan Questionnaire

Councillor Robb gave a brief presentation of the results and comments made about 'Sources of information'.

3. Requirements for Quality Parish Council Status.

Councillor Robb gave a brief presentation of the requirements needed to meet the Quality Parish plan status. Some requirements were mandatory and others were discretionary. (A full list of requirements will be circulated at the next full Council meeting scheduled for 7th February 2005) It was felt that the mandatory requirements were being met, but some of the discretionary requirements need to be reviewed. Concern was expressed as to whether the Electoral mandate could be met. It is necessary for at least 80% of members to be elected at the time of the first accreditation. Councillor Robb indicated that this was at the time of the last election. The Clerk agreed to investigate.

4. Parish Map

The Clerk indicated that he had obtained a price of approximately £600 for having a map produced and installed but was having difficulties obtaining a suitable map showing a street plan and public right of ways. Councillor Greenhough agreed to see if he could find a suitable supplier. It was also suggested that Tony Donnelly, FBC might be able to assist with this.

5. Additions to Parish Council Web site.

It was suggested that the Council's website should be expanded to give more information (e.g. Major activities throughout the year; The Parish Council's responsibilities and those of the other authorities) and contact points. It was agreed that it was not necessary for Councillors addresses to be shown, but an email address, if applicable may be included. It was agreed to refer this to the next full Council meeting.

6. Annual Parish Council 'Broadsheet'

This item was raised from the comments made in the Parish Plan Questionnaire. It suggested that the Broadsheet should show data about Parish Council, local Organisations, Village facilities, contact points etc. and be delivered to every household in the village. Concern was expressed about the cost and viability of such an exercise. It was agreed that it would not replace the quarterly newsletter.

7. Parish Council Display

Councillor Robb indicated that FBC and LCC, the Police have agreed to display a notice board for the Parish Plan open day on 18th February 2005. He requested that Parish Council and the Freckleton in Bloom should also put on a display. Councillor Greenhough agreed to provide some photographs and the Clerk agreed to prepare the narratives.

There being no further business the Chairman closed the meeting.

Signed.....M Whitehead Vice Chairman.....

Date.....7th February 2005.....