

## **Freckleton Parish Council**

### **Minutes of the Open Spaces Committee held on Thursday 5<sup>th</sup> February 2004**

#### **Present:**

Councillor, T. Threlfall (Chair)  
Councillors Mrs S Delany, Mrs J Maguire and B Ellicott,

#### **Apologies:** Councillor T Fiddler.

#### **1. Gardener – Job Description and Remuneration**

After discussions regarding how much work could be covered by the existing Gardener and what work should be delegated to the two sub-contractors, it was agreed that Glyn should be appointed to the position of Open Spaces Supervisor and that he should oversee the work being undertaken by the sub-contractors. It was felt that during the first 12 months that the arrangement would be operated on an ad-hoc basis and will be reviewed after the trial period.

It was agreed that Glyn's salary should be increased £12,360, with effect from 1<sup>st</sup> April 2004, to reflect the new responsibilities.

Delegates from the Freckleton in Bloom committee attended the meeting and it was agreed that the new supervisor should work closely with them to ensure the Village was set out in the best way possible. They will be invited to attend future Open Spaces meetings.

It was also agreed that, on an annual basis, a bouquet of Flowers should be placed in the Memorial gardens at Club day and on the anniversary of the event.

#### **2. Memorial Gardens - Green Flag award**

The Clerk reported that application for the green flag award has to be submitted by 27<sup>th</sup> February 2004 and must include a Management plan for the future development of the site.

It was agreed that the Council should apply for this award in 2005. In the meantime, it was felt that the Management plan should be progressed in tandem with the Parish plan and Councillor Ellicott was asked to review this.

#### **3. Memorial Gardens – Play Area Safety and Inspection report.**

It was agreed that the Gardener should progress the outstanding faults, were possible. It was paramount that if any item was a danger to the public then this should be withdrawn from use.

#### **4. Bush Lane Football pitch –**

The Clerk reported that the football section had requested that the pitch be rolled with a heavy roller and this seemed to contradict the instructions given to the gardener.

The contractors who carried out work on the drainage set out instructions on how the pitch should be maintained. It was agreed that these instructions should be found and the gardener asked to follow them.

It was reported that the junior pitch was being played on when there was water standing on it. It was agreed that the Clerk should liaise with the Football section to see if the pitch was being damaged by playing on during the inclement weather.

5. Correspondence.  
It was agreed that the Clerk should complete the questionnaire from the Directory of Sports and Art Facilities.
6. The next meeting will be held on Monday 15<sup>th</sup> March 2004 at 7:00pm in the village hall.

**There being no further business the Chairman closed the meeting.**

**Signed.....**

**Date.....**