

Minutes of Full Council Meeting held on Monday 3rd February 2020

Present: Councillor, St J Greenhough (Chair)

Councillors K McKay, T Threlfall, Mrs L Willis, Mrs N Griffiths, Mrs F Craig-Wilson, T Fiddler, Mrs N Whalley, Mrs C Thomas, Mrs D Plant and J Graham.

1) To accept Apologies for Absence.

Mrs P Mulholland – Other business

It was resolved to accept the reason for absence.

2) Open Forum

Police

2 PCSO's attended the meeting and gave an update on the crime report for January 2020.

Public participation

CC P Rigby was asked about over bearing trees at the bottom of Polperro Drive. He said he wasn't aware of the issue but would look into it.

He also asked for Council's thoughts on the option of a mobile library visiting the bottom of Lower lane. All the Councillors agreed that they thought it would benefit the residents of the area.

3) To record Declaration of interest from members in any item to be discussed.

- All councillors, as landlords of Bush lane allotments, declared an interest in item 9 – To consider a request from the Bush lane Allotment Holder Association to erect an "Authorised Vehicles Only" sign at the entrance to the Allotments.
- Cllr Mrs C Thomas declared a personal interest in item 8. - To consider a request from the Cricket section for the use of the Cricket field in 2020

4) To read and approve the minutes of:-

- a) The Parish Council meeting held on Monday 6th January 2020
- b) The Finance meeting held on Monday 13th January 2020

It was resolved that the above mentioned minutes, previously circulated, be approved.

5) To review the Clerk's report

The contents were noted.

6) Finance

a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk. See Appendix A

b) Monthly budget statements

The monthly budget statements were noted – See Appendix B

7) To review the Risk Assessment procedures.

It was resolved to approve the review of the Risk Assessment procedures.

8) To consider a request from the Cricket section for the use of the Cricket field in 2020

It was resolved to approve the request from the Cricket section for the use of the Cricket field in 2020 with a review in 12 months.

9) To consider a request from the Bush lane Allotment Holder Association to erect an "Authorised Vehicles Only" sign at the entrance to the Allotments.

It was agreed that this issue should be referred to the Open Spaces committee as there were other concerns over signage in the Village.

Sequence 1822

Initialed

10) To receive an update from meetings held with other Organisations and Bodies

Cllr J Graham gave an update from the Parish Liaison meeting.
Cllr Mrs L Willis gave an update from the Club day committee.

11) To agree the date of the next meeting

It was resolved that the next meeting will be held on Monday 2nd March 2020.

Signed.....St J Greenhough.....

Date.....02/03/2020.....

Appendix A

| | | Freckleton Parish Council | | | | |
|--------------------------------------|---|----------------------------------|-------------------|------------------|------------------|-------------------|
| | | Schedule of payments | Jan-20 | | | |
| | | | Cheque No. | £ | VAT | Net of VAT |
| Precept Account | | | | | | |
| 02/01/2020 | Salary & Expenses January 2020 | | BACS | £2,170.57 | | £2,170.57 |
| 17/01/2020 | LCC - Hire of Library | | BACS | £34.00 | | £34.00 |
| 02/01/2020 | BT Internet | | D/D | £43.19 | £7.20 | £35.99 |
| 17/01/2020 | Staples - Stationery | | BACS | £113.50 | £18.92 | £94.58 |
| Open Spaces | | | | | | |
| 43832 | M & A Haselden - litter picking | | BACS | £416.66 | | £416.66 |
| 02/01/2020 | M & A Haselden - watering | | BACS | 263.33 | | 263.33 |
| 02/01/2020 | M & A Haselden - grass cutting | | BACS | 1509.15 | | 1509.15 |
| 02/01/2020 | D Taylor - Repair to toilets at Bowling club | | BACs | 70 | | 70 |
| 15/01/2020 | Scottish power - electricity charges | | D/D | £23.00 | £1.10 | £21.90 |
| 06/01/2020 | Bank of america - Interest | | Cheque | -£283.24 | | -£283.24 |
| 17/01/2020 | Margaret Mason - Christmas Tree | | BACS | £360.00 | £60.00 | £300.00 |
| 02/01/2020 | Woodys - Materials | | BACS | £81.80 | £13.63 | £68.17 |
| 20/01/2020 | Bowling club - donation towards locks | | cheque | -£205.09 | | -£205.09 |
| 07/01/2020 | Slings - Lock & keys for Bowling club | | BACS | £246.11 | £41.02 | £205.09 |
| Allotments | | | | | | |
| 28/01/2020 | Waterplus - water charges | | D/D | £157.29 | | £157.29 |
| Community Development Account | | | | | | |
| 17/01/2020 | Balmers - New Mower for Bowling Club | | BACS | £6,600.00 | £1,100.00 | £5,500.00 |
| 01/01/2020 | Bowling club - Deposit already paid | | | -£1,000.00 | | -£1,000.00 |
| 20/01/2020 | Bowling club - Donation towards machine | | Cheque No | -£4,500.00 | | -£4,500.00 |
| 20/01/2020 | All Seasons Gardening - Plants in memorial park | | BACS | £1,650.00 | | £1,650.00 |
| 31/12/2019 | Nationwide - interest | | D/P | -34.02 | | -34.02 |
| 02/01/2020 | P Hobins - rent on Open Space area | | D/P | -£5.00 | | -£5.00 |
| VAT | | | | | | |
| 04/01/2020 | HM Customs - VAT Refund | | d/p | -£1,628.74 | | -£1,628.74 |
| Total | | | | £6,082.51 | £1,241.86 | £4,840.65 |

Appendix B

| Freckleton Parish Council | | | | | |
|--|--------------------|--------------------|--------------------|--------------------|-------------------|
| Precept Account Jan-20 | | | | | |
| Budget | | Expenditure | | Balance | Percentage |
| Headings | Allocation | Jan-20 | To date | Outstanding | used |
| Wages & Expenses | £27,000 | £2,171 | £22,073 | £4,927 | 82% |
| Insurance | £4,500 | | £4,246 | £254 | 94% |
| Stationery & web-site rental | £800 | £131 | £861 | -£61 | 108% |
| Audit fee | £524 | | £500 | £24 | 95% |
| Chair Allow | £100 | | £100 | | 100% |
| Training | £100 | | | £100 | |
| Civic functions - Remembrance, carol services, | £750 | £34 | £990 | -£240 | 132% |
| Election | £200 | | £200 | | |
| Reserve | | | | | |
| equipment | £400 | | £14 | £387 | 3% |
| Grants | £500 | | £500 | | 100% |
| Section137 | £750 | | £750 | | 100% |
| Open Spaces Account | | | | | |
| Grass cutting | £19,100 | £1,509 | £15,595 | £3,505 | 82% |
| Bedding out & Shrubberies | £19,950 | | £17,537 | £2,413 | 88% |
| Litter & Watering | £9,000 | £680 | £6,588 | £2,412 | 73% |
| Maintaining Buildings | £5,500 | £138 | £7,079 | -£1,579 | 129% |
| Organisations | £11,725 | £17 | £7,204 | £4,521 | 61% |
| Electric & rates | £2,850 | £22 | £2,124 | £726 | 75% |
| Total | £103,749 | £4,701 | £86,361 | £17,388 | 83% |
| Other Accounts Jan-20 | | | | | |
| Account | Opening Bal | Income | Expenditure | Balance | |
| Croft Butts lane Allotments | | £650 | £708 | -£58 | |
| Bush lane Allotments | | £1,200 | £536 | £664 | |
| Allotment - refurbishment | £35,000 | | | £35,000 | |
| Community Development | £44,730 | £24,897 | £31,152 | £38,475 | |
| Memorial park | | | | | |
| Depreciation fund (car park, etc.) | £19,933 | | | £19,933 | |
| Open Spaces | £18,953 | | | £18,953 | |
| VAT | | £9,919 | £11,883 | -£1,964 | |
| Total | £118,616 | £36,666 | £44,278 | £111,004 | |