

# Freckleton Parish Council

## Minutes of Full Council Meeting held on Monday 3<sup>rd</sup> December 2018

**Present:** Councillor, Mrs. M Whitehead (Chair)

Councillors, Mrs. S Delany St J Greenhough, K McKay, L Rigby, T Threlfall, Mrs J Cartmell, Mrs L Willis, P Walton and Mrs N Griffiths.

### 1) To accept Apologies for Absence.

Councillor– Mrs P Holt - Other business, T Fiddler - Another meeting

It was resolved to accept the reasons for being absent.

### 2) Open Forum –

#### Public participation.

It was reported that the Lancs transport plan had a 32% improvement and would be allocated more funding for road improvements.

It was also reported that the chief of highways would visit Strike lane school to see the issues with parking and road safety at the school. It was requested that photo be sent to the clerk and he would forward them to the highways department.

Also, several issues with pot holes and blocked drains were discussed.

#### Police

It was reported that the Police were unable to attend the meeting and the Clerk read out the Police report.

### 3) To record Declaration of interest from members in any item to be discussed.

All Councillors, as landlords, declared an interest in 6c & 6.d - the Rawstorne centre  
Councillor L Rigby declared a personal interest in item 6c & 6d

### 4) To read and approve the minutes of:-

a) The Parish Council meeting held on Monday 5<sup>th</sup> November 2018

b) The Fabrics committee meeting held on Monday 19<sup>th</sup> November 2018

It was resolved that the above mentioned minutes, previously circulated, be approved.

### 5) To review the Clerk's report

The contents were noted.

The Clerk reported:-

1. The Cricket club has requested if a banner, to recruit new players, could be placed on the Cenotaph railings.

It was agreed that the Cenotaph railing should not be used but suggested the railings near the Spar shop.

2. The LBKVC committee have suggested that 2 meetings should be held to explain to Villages how the judging was undertaken.

It was agreed that Freckleton should volunteer to host one of the meetings.

3. Another Circus has requested permission to use the Bush lane sports field to hold a Circus in 2019.

It was agreed not to hold more than one Circus each year.

### 6) Finance

#### a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk. See Appendix A

#### b) Monthly budget statements

The monthly budget statements were noted – See Appendix B

#### c) To consider a request from the Bar committee to pay for the installation of an illuminated brewery sign

It was resolved to reject this request as the Council does not use public money to promote advertising.

In addition, it was resolved that the Council refuses permission for this sign to be erected as it is not in keeping with the spirit of the original donation of the land and the Council objects to a Commercial advertising sign being erected on a Council owned building. (Section 2.f of the lease agreement refers)

It was further resolved that the Management committee should be informed that all future requests for financial support should come through them and not the individual Sections or sub-committees.

**d) To consider a request from the Bar committee to pay for the xmas tree lights**

It was resolved to reject this request as it would create a precedent for other Organisations to put in similar requests.

**e) To consider a request to provide contractors with “Parish Council” Hi-Viz jackets.**

It was resolved to purchase Hi-Viz jackets, with the words “Freckleton Parish Council” on the back, for all Council contractors.

**7) To receive updates from the Chairman of the Committees.**

**Fabrics Committee** – New flooring has been installed in the Scout hut and damaged tiling has been replaced with plastic sheeting.

**8) To receive an update from meetings held with other Organisations and Bodies**

**1. Village hall committee**

There has been a number of fund raising activities, including a recent Lancashire evening, which have raised funds for improvements in the kitchen and hall. All the work is done by a group of unpaid volunteers

**2. C of E school Governors meeting**

There was concern raised at the slippery leaves that were on pavements outside the School and Village hall. Cllr. Threlfall agreed to ask FBC to clean them up.

**3. Freckleton Library**

On 09/01/19, there will be a celebration in the Library to mark the 1<sup>st</sup> anniversary of the Library opening

BAE has promised a donation for the Heritage display in the Library.

**4. Natural England**

At a recent meeting it was stated that funds have been made available to open up all the coastal paths in the UK. Work will shortly start on the paths around Freckleton.

**5. Rawstorne Centre.**

The Clerk raised concerns about the request from the Centre to have a permanent item on the Council’s agendas to discuss the Rawstorne Centre. The Centre has been informed that this already exists.

The Clerk raised concerns about incorrect information being reported in the latest minutes about him stating that the Parish Councillors do not have a vote on the Management committee. He has spoken to the Secretary and asked for the minutes to be corrected before their next meeting.

In addition, there was a lengthy discussion about the continuous abusive and derogative comments that have been made by a member of the bar committee about some Councillors and the Clerk.

It was agreed that the Council would not tolerate any further actions of this kind and if they were repeated then the Council would seek legal advice and would not rule out involving the Police.

The Clerk agreed to ask the secretary of the Centre to report this at the next Management committee meeting.

**9) To receive an update from the FBC Councillors.**

It was reported that the Christmas tree collection point after Christmas would be from the Rawstrone center.

**10) To agree the date of the next meeting**

It was agreed that the next meeting will be on Monday 03/12/18.

Signed.....Mrs. M Whitehead, Chairman.....

Date.....07/01/19.....

**Appendix A**

<b>Freckleton Parish Council</b>						
<b>Schedule of payments November '18</b>						
		<b>Cheque No.</b>	<b>£</b>	<b>VAT</b>	<b>Net of VAT</b>	
<b>Precept Account</b>						
01/11/2018	Salary & Expenses November 2018	6962-64	£2,174.23			£2,174.23
16/11/2018	Sabre Tech - Web-site maintenance	6970	£114.00	£19.00		£95.00
01/11/2018	Methodist Church - Hire of room	6961	£15.40			£15.40
15/11/2018	Freeola - internet domain charge	D/D	£7.20	£1.20		£6.00
05/11/2018	British legion - poppy wreaths	6965	£100.00			£100.00
16/11/2018	Came & co - Council's insurance	6971	£4,367.71			£4,367.71
05/11/2018	Staples - stationery	6966	£189.14	£31.52		£157.62
16/11/2018	IN Trak - PA system for Remembrance Sunday	6969	£210.00	£35.00		£175.00
<b>Open Spaces</b>						
19/11/2018	Golden leaf - Bedding out	6979	£1,018.50			£1,018.50
01/11/2018	M & A Haselden - litter picking & watering	6960p	£671.67			£671.67
01/11/2018	M & A Haselden - grass cutting	6960p	£1,501.66			£1,501.66
16/11/2018	D Taylor - Shrubs	6968p	£330.00			£330.00
01/11/2018	Scottish power - electricity charges	D/D	£28.68	£1.37		£27.31
05/11/2018	Woodys - Materials	6966	£139.78	£23.30		£116.48
16/11/2018	Newgate Nurseries - winter plants	6972	£1,036.80	£172.80		£864.00
16/11/2018	D Taylor - additional work	6968p	£540.00			£540.00
16/11/2018	Rawstorne Centre - Membership	6973	£60.00			£60.00
16/11/2018	Divine signs - banner	6974	£54.00	£9.00		£45.00
16/11/2018	Dnavic Turf - Bowling green maintenance	6976	£1,519.20	£223.20		£1,296.00
16/11/2018	J Rayton - Electrical work at RC	6977	£74.50			£74.50
26/11/2018	FIB - donation for winter plants	cheque	-£360.00			-£360.00
22/11/2018	Kwik Skip - Hire of Skip for RC	6978	£234.00	£39.00		£195.00
26/11/2018	Rawstorne Centre - donation for skip hire	cheque	-£195.00			-£195.00
<b>Allotments</b>						
<b>Community Development Account</b>						
01/11/2018	LCC - Grass cutting payment	D/P	-£2,998.00			-£2,998.00
31/10/2018	Nationwide - interest	D/P	-£33.79			-£33.79
<b>VAT -Refunds</b>						
<b>Total</b>			<b>£10,799.68</b>	<b>£555.39</b>		<b>£10,244.29</b>

## Appendix B

Freckleton Parish Council					
<b>Precept Account November '18</b>					
Budget		Expenditure		Balance	Percentage
Headings	Allocation	November '18	To date	Outstanding	used
Wages	£26,000	£2,174	£17,333	£8,667	67%
Insurance	£4,750	£4,368	£4,409	£341	93%
Stationery	£800	£259	£668	£132	84%
Postage phone & internet					
LAPTC					
Audit fee	£550		£500	£50	91%
Chair Allow	£100		£100		100%
Training	£100			£100	
Civic functions	£600	£190	£519	£81	86%
Election					
Reserve					
equipment	£400			£400	
Grants	£500		£500		100%
Section137	£1,000	£100	£1,000		100%
<b>Open Spaces Account</b>					
Grass cutting & shrub borders	£18,500	£1,502	£12,951	£5,549	70%
Bedding out & Watering	£20,658	£1,853	£14,997	£5,661	73%
Cleansing	£9,500	£672	£6,118	£3,382	64%
Maintaining Buildings	£5,800	£731	£3,296	£2,504	57%
Organisations	£11,632	£1,596	£8,844	£2,788	76%
Electric & rates	£2,700	£27	£2,107	£593	78%
<b>Total</b>	<b>£103,590</b>	<b>£13,471</b>	<b>£73,342</b>	<b>£30,248</b>	<b>71%</b>
<b>Other Accounts November '18</b>					
Account	Opening Bal	Income	Expenditure	Balance	
Croft Butts lane Allotments		£695	£363	£332	
Bush lane Allotments		£1,191	£311	£880	
Allotment - refurbishment	£35,000			£35,000	
Community Development	£48,436	£5,728	£7,158	£47,006	
Memorial park - playground		£2,500	£4,350	-£1,850	
Depreciation fund (car park, etc.)	£19,514	£419		£19,933	
Open spaces	£16,538	£2,998		£19,536	
VAT		£7,084	£6,563	£522	
<b>Total</b>	<b>£119,488</b>	<b>£20,615</b>	<b>£18,745</b>	<b>£121,358</b>	