

Freckleton Parish Council

Minutes of Full Council Meeting held on Monday 5th November 2018

Present: Councillor, Mrs. M Whitehead (Chair)

Councillors, Mrs. S Delany St J Greenhough, K McKay, L Rigby, T Threlfall, T Fiddler, Mrs J Cartmell, Mrs L Willis, P Walton and Mrs N Griffiths.

1) To accept Apologies for Absence.

Councillor– Mrs P Holt - Other business,

It was resolved to accept the reason for being absent.

2) Open Forum –

Public participation.

A number of the members of the public raised concerns regarding the change of use of 16, Wyndene Grove from residential to a children's home. It was confirmed that the planning application had not yet been received and it will be discussed at the Council's Planning meeting when the public will be able to attend and make comment. The Parish Council can only make comment on the application and the final decision will be with FBC. It was confirmed that the public would be able to make comment when the application is considered at the FBC Planning meeting.

A representative from The Rawstone centre stated that they had actioned the concerns raised by the Fabrics committee and have removed the rubbish from the storeroom and the entrance to the changing rooms. In addition, the plastic, adjacent to the score box has been moved.

Police

It was reported that the Police were unable to attend the meeting and the Clerk read out the Police report.

3) To record Declaration of interest from members in any item to be discussed.

All Councillors, as landlords, declared an interest in 6c - the Rawstone centre, 6.d – The playground area, 6h – Scout hut.

Councillor Mrs. N Griffiths declared a personal interest in item 9 – Memory Close.

Councillors Mrs. S Delany, T Fiddler and T Threlfall declared a personal interest in item 9 – Kirkham road.

4) To read and approve the minutes of:-

a) The Parish Council meeting held on Monday 1st October 2018

b) The Fabrics committee meeting held on Monday 15th October 2018

It was resolved that the above mentioned minutes, previously circulated, be approved.

5) To review the Clerk's report

The contents were noted.

6) Finance

a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk. See Appendix A

b) Monthly budget statements

The monthly budget statements were noted – See Appendix B

c) To consider the membership of the Rawstone Centre for the 2018/19 financial year.

It was resolved that the following members would become members of the Rawstone Centre for the 2018/19 financial year:-

Mrs. P Holt, Mrs. N Griffiths, T Fiddler, L Rigby, St. J Greenhough and P Walton.

The Clerk agreed to pay the subscriptions totaling £60.

- d) To approve the 2019/20 contract price of £3,824.27 (arise of 3.6%) for the maintenance of the Playground equipment**
It was resolved to accept the contract price of £3,824.27 from FBC, for the maintenance of the playground equipment for 2019/20.
- e) To consider delaying the setting of the 2019/20 budget and the Rawstorne Trust grants' applications until January 2019.**
It was resolved that the setting of the Budget and the Rawstorne trust grants will be delayed until January 2019.
- f) To consider the proposals for the charges for contested seats in the 2019 local elections.**
It was resolved to accept the proposals, submitted to the Parish liaison meeting in October '18, for the charges for the contested seats in the 2019 local elections.
- g) To consider a request to transfer the management of the Robert Rawstorne Trust portfolio from Hargreaves Hale to Canaccord.**
It was resolved to accept the request for the transfer of the management of the Robert Rawstorne trust fund portfolio from Hargreaves Hale to Canaccord.
- h) To consider screeding and laying vinyl in the scout hut, at a cost of £496, as per recommendations for the Fabrics committee.**
It was resolved to accept the quotation of £496 for the screeding and laying vinyl in the Scout hut.
- i) To consider the quotations for the Council's Insurance.**
It was resolved to accept the quotation of £4,367.71 per annum, for a three year contract, for the Council's insurance.
- 7) To finalise the arrangements for the Remembrance Sunday service.**
The Clerk confirmed that there would be a short procession from the Holy Trinity church to the Cenotaph and the Councillors were asked to assemble at the Church no later than 10:15am. A banner has been ordered to advertise the revised time of the service and will be placed on the Cenotaph railings. Volunteers were requested to organize the drinks after the service.
- 8) To consider the arrangements for the Tree lighting & Carol service.**
It was agreed that the arrangements would be the same as last year. Councillor T Threlfall confirmed that he would check the lights to ensure they were working as soon as possible. New lights will be ordered if required.
- 9) To consider proposals for Traffic management on Memory Close and Kirkham road, adjacent to Strike lane.**
Kirkham road
It was reported that there had been a near miss accident when a lady was hit on the elbow by a passing car.
It was agreed that LCC should be asked to attend the site, at the time when schools are going in, to review the situation. It was recommended that there should be a speed restriction when the schools are going in and coming out.
County Councillor Paul Rigby agreed to arrange a meeting with representatives from LCC.
- Memory Close**
A number of residents complained that on several occasions the road had been blocked by cars parking on both sides and the emergency services had been unable to gain access to the residents in the Close. It was reported that the road was too narrow.
It was suggested that double yellow lines should be placed on one side of the road.
County Councillor Paul Rigby agreed to arrange a meeting with representatives from LCC.

10) Consider a response to the Joint Lancashire Minerals and Waste Local Plan review.
It was resolved that no action should be taken.

11) To receive updates from the Chairman of the Committees.

Fabrics committee – The Rawstorne centre and the surrounding areas have been inspected and action will be taken on the faults found.

Communications – The newsletter has been issued. Cllr. Mrs. Delany thanked the Committee Clerk for all the hard work that had been put in with compiling the Newsletter.

12) To receive an update from meetings held with other Organisations and Bodies

In Bloom – It was reported that The Village had won a Gold award this year. Cllr. Threlfall stated that he was pleased with the work undertaken with the new Contractors and Golden Leaf.

Concern was raised at the lack of awards in the Lancashire Best Kept Village competition. The judge's report raised issues that did not directly link to the 10 categories that we had entered. It was agreed that the Open Spaces committee should consider a response.

13) To receive an update from the FBC Councillors.

It was reported that the local plan had now been finalised and adopted. It was suggested that we should obtain a copy of the Plan for future reference when commenting on Planning applications.

14) To agree the date of the next meeting

It was agreed that the next meeting will be on Monday 03/12/18.

Signed.....Mrs. M Whitehead, Chairman.....

Date.....03/12/18.....

Appendix A

Schedule of Payments October '18

		Cheque No.	£	VAT	Net of VAT
Precept Account					
01/10/2018	Salary & Expenses October 2018	6950-52	£2,161.73		£2,161.73
11/10/2018	Methodist church - Hire of room	6959	£107.80		£107.80
Open Spaces					
11/10/2018	Golden leaf - Bedding out	6958	£1,000.00		£1,000.00
01/10/2018	M & A Haselden - litter picking & watering	6953p	£1,349.10		£1,349.10
01/10/2018	M & A Haselden - grass cutting	6953p	£671.67		£671.67
05/10/2018	Cricket Club - Donation towards replacement fan	cheque	-£522.20		-£522.20
20/10/2018	Scottish power - electricity charges	D/D	£30.50	£1.45	£29.05
01/10/2018	T Jolly - Materials for cooling fan at RC	6957	£192.60	£32.10	£160.50
01/10/2018	Threlfall Electric - Additional work of Flood lights	6954	£60.00	£10.00	£50.00
05/10/2016	B of A - Children's playground donation	cheque	-£191.09		-£191.09
01/10/2018	T Jolly - repair to cooling fan at RC	6955	£434.00	£72.33	£361.67
01/10/2018	Woodys bolts for benches in park	6956	£9.00	£1.50	£7.50
Allotments					
24/10/2018	Rent - Croft butts lane	cheques	-£695.00		-£695.00
Community Development Account					
29/09/2018	Natwest - Interest	D/P	-£0.76		-£0.76
30/09/2018	Nationwide - Interest	D/P	-£32.68		-£32.68
VAT -Refunds					
04/10/2018	HM Customs - VAT Refund	d/p	-£2,628.02		-£2,628.02
Total			£1,946.65	£117.39	£1,829.26

Appendix B

Precept Account October '18

Budget		Expenditure		Balance	Percentage
Headings	Allocation	October '18	To date	Outstanding	used
Wages	£26,000	£2,162	£15,159	£10,841	58%
Insurance	£4,750		£42	£4,709	1%
Stationery	£800		£410	£390	51%
Postage phone & internet					
LAPTC					
Audit fee	£550		£500	£50	91%
Chair Allow	£100		£100		100%
Training	£100			£100	
Civic functions	£600	£108	£328	£272	55%
Election					
Reserve					
equipment	£400			£400	
Grants	£500		£500		100%
Section137	£1,000		£900	£100	90%
Open Spaces Account					
Grass cutting & shrub borders	£18,500	£672	£11,449	£7,051	62%
Bedding out & Watering	£20,658	£1,000	£13,145	£7,513	64%
Cleansing	£9,500	£1,349	£5,446	£4,054	57%
Maintaining Buildings	£5,800	£57	£2,565	£3,235	44%
Organisations	£11,632	-£191	£7,248	£4,384	62%
Electric & rates	£2,700	£29	£2,081	£619	77%
Total	£103,590	£5,186	£59,873	£43,717	58%

Other Accounts October '18

Account	Opening Bal	Income	Expenditure	Balance
Croft Butts lane Allotments		£695	£363	£317
Bush lane Allotments		£1,191	£381	£810
Allotment - refurbishment	£35,000			£35,000
Community Development	£48,436	£5,694	£7,158	£46,972
Memorial park - playground		£2,500	£4,350	-£1,850
Depreciation fund (car park, etc.)	£19,514	£419		£19,933
Open spaces	£16,538			£16,538
VAT		£7,084	£6,007	£1,077
Total	£119,488	£17,583	£18,260	£118,797

