

# Freckleton Parish Council

## Minutes of Full Council Meeting held on Monday 21<sup>st</sup> May 2018

**Present:** Councillor, Mrs. M Whitehead (Chair)

Councillors, Mrs. S Delany St J Greenhough, T Fiddler, Mrs. J Cartmell, K McKay, Mrs P Holt, Mrs. L Willis, Mrs N Griffiths, P Walton, T Threlfall and L Rigby.

**1) To accept Apologies for Absence.**

There were no apologies for absence.

**2) Open Forum - Public participation.**

PCSO Christopher Seed introduced himself and gave an update on the various crime figures.

**3) To record Declaration of interest from members in any item to be discussed.**

All Councillors, as landlords of the Rawstorne centre, declared an interest in item 7.a. Councillor Fiddler, as President of the Cricket Club, declared an interest in 7.a

**4) To read and approve the minutes of:-**

a) **The Annual Assembly meeting held on Monday 9<sup>th</sup> April 2018**

b) **The Parish Council meeting held on Monday 9<sup>th</sup> April 2018**

c) **The Communications committee meeting held on Monday 16<sup>th</sup> April 2018**

d) **The Open Spaces committee meeting held on Monday 23<sup>rd</sup> April 2018**

It was resolved that the above mentioned minutes, previously circulated, be approved  
It was resolved to ask the Football club to use the metal barriers on the side of the pitch, instead of permanent wooden barriers. Councillors T Fiddler and T Threlfall agreed to meet with the football club.

**5) To review the Clerk's report**

The contents were noted

**6) Finance**

a) **Ratification of accounts paid by Clerk**

It was resolved to approve the accounts paid by the Clerk. See Appendix A

b) **Monthly budget statements**

The monthly budget statements were noted – See Appendix B

c) **To review the Internal Auditor's report**

It was resolved to accepted the Internal Auditor's report

d) **To approve the final statement of accounts for 2017-18**

It was resolved to approve the final statement of Accounts for 2017/18

e) **To approve the Audit Annual governance statements for the 2017-18 accounts**

It was resolved to approve the Audit Annual governance statements for the 2017-18 accounts

f) **To approve the Audit Accounting statement for the 2017-18 accounts**

It was resolved to approve the Audit Accounting statement for the 2017-18 accounts  
The Chairman of Finance thanked the Clerk for all the work that he had put in to ensure the Accounts were in excellent order.

g) **To agree the allocation of the Council Tax Reduction Scheme grant.**

It was resolved to allocate the £419 from the Council Tax reduction scheme, to the Depreciation fund.

h) **To consider the quotation for phase 3 of the development of Memorial park.**

It was resolved to accept the quotation of £4,350 for part of the Phase 3 development of the Memorial park.

**7) To appoint a Data Controller for the new General Data Protection Regulations.**

The Clerk reported that under the new General Data Protection Regulations the Council has to appoint a Data controller by 25/05/18.

It was resolved that Councillor K McKay should be appointed as the new Data Controller on a temporary basis.

The Clerk reported that some of the smaller Parishes have appointed the Local Council Public Advisory Service has their Data Controller at a fee of £150 per annum.

It was resolved that the clerk should ask the Local Council Public Advisory Services to act as Data Controller for the Council as soon as possible.

**7.a) To review the Children's Sports on Club day.**

A member of the Club day committee informed the meeting that representatives from the Cricket Club had attended their last meeting and informed them that they would be opening the bar at 2:00pm on the Saturday, when the Children's sports were taking place. By a majority of 9 votes to 8 the Club day committee had agreed to the bar being open from 2:00pm on the Saturday. It later transpired that 3 email votes were not acceptable under the Club day committee's constitution. The revised result was 7 votes in favour and 7 votes against. They asked the Council on guidance as whether the bar should be opened when the Children's sports were taking place.

There followed a debate on the merits of sticking with the original arrangements, of not opening the bar until the Children's sport had finished and the advantages of having the bar open during this time.

It was resolved that the Council would recommend that the bar should not open until 6:00pm this year, but the two committees, through the Rawstone management committee, should meet to discuss the arrangements for future years.

**8) To receive an update from meetings held with other Organisations and Bodies.**

**Parish Liaison meeting**

It was reported that FBC were reviewing the way it calculates the charges for Parish/Town Councils if they have a contested seat in future local elections.

**Rawstone Centre**

The Centre is in a financially sound position.

The Centre is owed money from the Holiday club but hopes to recover this over the next few months.

**Freckleton in Bloom**

The planting out will start on 01/06/18.

The poppies will be installed in the Cenotaph for Club day.

**9) To receive an update from the FBC Councillors.**

Councillor T Threlfall reported that the FBC rangers were part of the Park's team and will be attending the next Open Spaces meeting.

Councillor T Fiddler reported the trees on the northern side of the bye-pass, between Kirkham road and the roundabout, need cutting back.

**10) To agree the date of the next meeting**

The next meeting will be held on Monday 04/06/18

Signed.....Mrs. M Whitehead, Chairman.....

Date.....04/06/2018.....

## Appendix A

### Schedule of payments

April '18

		Cheque No.	£	VAT	Net of VAT
<b>Precept Account</b>					
01/04/2018	Salary & Expenses April 2018	6852-53 & 6859	£2,161.67		£2,161.67
13/04/2018	FBC - Precept grant	6862	-£51,795.00		-£51,795.00
09/04/2018	Parochial Church Council - grant	6863	£500.00		£500.00
43199	Air Ambulance - S137 grant	6864	£200.00		£200.00
09/04/2018	The Fylde Hospice - S137 grant	6865	£200.00		£200.00
09/04/2018	Rural Splash - S137 grant	6866	£500.00		£500.00
01/04/2018	Methodist church - hire of room Jan & Feb '18	6856	£77.00		£77.00
03/04/2018	Freeola - Web-site renewal	D/D	£11.75	£1.96	£9.79
<b>Open Spaces</b>					
15/04/2018	Scottish power - electricity charges	D/D	£31.60	£1.50	£30.10
09/04/2018	Golden leaf - litter picking	6861	£409.05		£409.05
20/04/2018	M Haselden - Grass cutting	6873	£1,341.66		£1,341.66
20/04/2018	D Taylor - repair to gutters	6871	£60.00		£60.00
01/04/2018	Craggs Energy - Fuel	6855	£636.17	£30.29	£605.88
01/04/2018	LBKVC - Entry fee	6845	£25.00		£25.00
09/04/2018	Eon - Electricity for car park Newgate Nurseries - feed for plants	6867	£183.90		£183.90
09/04/2018	Woodys - materials	6858	£127.18	£21.20	£105.98
09/04/2018	Cricket club - donation towards roller	6860	£59.03	£9.84	£49.19
03/04/2018		cheque	-£3,500.00		-£3,500.00
01/04/2018	EKM - Roller for Cricket Club	6854	£4,200.00	£700.00	£3,500.00
09/04/2018	Battersby Sports - Cricket	6868	£200.94	£33.49	£167.45
20/04/2018	NFU Mutual - Insurance	6872	£983.21		£983.21
13/04/2018	FBC - Bus shelters grant	D/P	-£280.00		-£280.00
13/04/2018	FBC - Playground maintenance	D/P	£1,849.00		£1,849.00
09/04/2018	FBC - Rates for Storeroom	6857	£1,176.00		£1,176.00
15/04/2018	UU - water charges for Storeroom	D/D	£354.98		£354.98
15/04/2018	UU - water charges for car park	D/D	£46.10		£46.10
16/04/2018	Bank of America - Playground fund	cheque	-£141.48		-£141.48
09/04/2018	Bowling club - Open spaces grant	6866	£1,700.00		£1,700.00
<b>Allotments</b>					
29/04/2018	Waterplus - water charges	D/D	£80.77		£80.77
29/04/2018	Waterplus - water charges	D/D	£311.43		£311.43
30/04/2018	Bush lane rents	cheques	-£1,151.00		-£1,151.00
<b>Community Development Account</b>					
13/04/2018	FBC - Council tax reduction grant Robert Rawstorne fund - Park upgrade	D/P	-£419.00		-£419.00
01/04/2018		D/P	-£2,500.00		-£2,500.00
31/03/2018	NatWest - interest	D/P	-£0.37		-£0.37
31/03/2018	Nationwide - interest	D/P	-£25.27		-£25.27
<b>VAT -Refunds</b>					
06/04/2018	HM Customs - VAT refund	D/P	-£1,194.30		-£1,194.30
			-		-
<b>Total</b>			<b>£43,579.98</b>	<b>£798.28</b>	<b>£44,378.26</b>

## Appendix B

### Precept Account April '18

Budget		Expenditure		Balance Outstanding	Percentage used
Headings	Allocation	April '18	To date		
Wages	£26,000	£2,162	£2,162	£23,838	8%
Insurance	£4,750			£4,750	0%
Stationery	£800	£10	£10	£790	1%
Postage phone & internet	£0				
LAPTC	£0				
Audit fee	£550			£550	0%
Chair Allow	£100			£100	0%
Training	£100			£100	0%
Civic functions	£600	£77	£77	£523	13%
Election	£0			£0	
Reserve	£0			£0	
equipment	£400			£400	0%
Grants	£500	£500	£500	£0	100%
Section137	£1,000	£900	£900	£100	90%
<b>Open Spaces Account</b>					
Grass cutting & shrub borders	£18,500	£2,931	£2,931	£15,569	16%
Bedding out & Watering	£20,658			£20,658	0%
Cleansing	£9,500	£109	£109	£9,391	1%
Maintaining Buildings	£5,800	£1,726	£1,726	£4,074	30%
Organisations	£11,632	£1,726	£1,726	£9,906	15%
Electric & rates	£2,700	£1,791	£1,791	£909	66%
<b>Total</b>	<b>£103,590</b>	<b>£11,931</b>	<b>£11,931</b>	<b>£91,659</b>	<b>12%</b>

### Other Accounts April '18

Account	Opening Bal	Income	Expenditure	Balance
Croft Butts lane Allotments		£0	£81	-£81
Bush lane Allotments		£0	£311	-£311
Allotment - refurbishment	£35,000			£35,000
Community Development	£48,436	£445	£0	£48,881
Memorial park - playground	£0	£2,500	£0	£2,500
Depreciation fund (car park, etc.)	£19,514		£0	£19,514
Open spaces	£16,538		£0	£16,538
VAT		£1,194	£798	£396
<b>Total</b>	<b>£119,488</b>	<b>£4,139</b>	<b>£1,190</b>	<b>£122,436</b>