

Freckleton Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 21st May 2018 in the Methodist Hall

Present: Councillor Mrs S Delany, (Chair),
Councillors T Threlfall, T Fiddler, St J Greenhough, Mrs L Willis, K McKay, Mrs. J Cartmell, Mrs. P Holt, Mrs. M Whitehead, Mrs. N Griffiths and P Walton. Councillor L Rigby arrived part way through the meeting

1) To Elect the Chairman

It was resolved that Councillor Mrs M Whitehead be elected Chairman for the next 12 months.

2) The Chairman to sign the declaration of acceptance of office.

Councillor Mrs M Whitehead signed the Chairman's declaration of Acceptance of Office, in the presence of the members of the Council.

Councillor Mrs M Whitehead thanked the past Chairman and all the various committee Chairmen and members for the hard work over the past 12 months.

3) To Elect the Vice Chairman

It was resolved that Councillor Mrs. D Delany be elected Vice Chairman for the next 12 months.

4) To accept Apologies for absence

There were no apologies for absence.

It was resolved to elect the following officials:-

Chairman – Councillor Mrs. M Whitehead.

Vice Chairman - Councillor Mrs. S Delany.

Finance Committee

Chairman - Councillor Mrs. P Holt

Vice- Chairman – Councillor Mrs. J Cartmell

Members: The full Council

Open Spaces Committee

Chairman - Councillor T Threlfall,

Vice- Chairman – Councillor St J Greenhough.

Members – Councillors, Mrs. P Holt, K McKay, Mrs. J Cartmell, Mrs E Willis and a member of the Freckleton in Bloom Committee.

Fabrics Committee

Chairman - Councillor Mrs. S Delany,

Vice- Chairman – Councillor P Walton

Members – Councillors St. J Greenhough, K McKay and Mrs. J Cartmell

Planning Committee

Chairman - Councillor K McKay

Vice-Chairman – Councillor Mrs. L Willis

Members: St. J Greenhough, Mrs. J Cartmell, P Walton, L Rigby, Mrs. S Delany, Mrs. M Whitehead, Mrs. L Willis and Mrs. N Griffiths. T Fiddler may attend in an advisory position due to his position on FBC planning committee.

Communications Committee

Chairman – Councillor Mrs. N Griffiths.

Vice- Chairman – Councillor Mrs. P Holt.

Members - Councillors L Rigby, St J Greenhough K McKay and Mrs. S Delany.

Members on committees of other Organisations and Bodies:

It was resolved to appoint the following representatives:-

Rawstone Sports Centre Management – Councillors T Fiddler, L Rigby, Mrs. N Griffiths and Mrs. P Holt.

Old Peoples' Welfare - Councillors Mrs. M Whitehead, Mrs. J Cartmell, Mrs. S Delany, P Walton and Mrs E Willis.

Village Hall Management - Councillors Mrs. S Delany, Mrs. J Cartmell, Mrs. L Willis and St. J Greenhough

Fylde CAB – Councillor P Walton.

Freckleton Charities Trust - Councillors Mrs. S Delany, Mrs. M Whitehead and T Fiddler.

Enquiries would be made to see if Councillor T Threlfall could also represent the Council on this body.

Parish Liaison meeting – Councillors Mrs. M Whitehead, Mrs. J Cartmell, Mrs. P Holt, L Rigby and P Walton.

BAE Community Liaison group – Councillors L Rigby, K McKay, P Walton Mrs. L Willis and St J Greenhough.

SITA Community Liaison Panel – Councillor T Threlfall

Fylde Civic Awareness Group – Councillor L Rigby

Club Day committee – Councillor Mrs. L Willis

Freckleton in Bloom – Councillor P Walton

Friends of the Memorial park – Councillor T Threlfall.

Governor of Strike Lane School – Councillor P Walton

Governor of C of E School – St J Greenhough was proposed. The Clerk agreed to make enquiries to see if he could be co-opted on to the Governors.

5) To review the Terms of reference for the Committees.

It was resolved to agree the following terms of reference for committees:

1. All Committees

It was resolved that none of the Committees or sub-committee would have authority to approve any expenditure.

2. Finance

It was resolved that the Finance committee would have full delegated authority for the decisions made. In addition, that it would meet in November.

3. Planning

It was resolved that the Planning committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis.

4. Open Spaces

It was resolved that the Open Spaces committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis between March and July and again in October. In addition the Chairman may call additional meetings.

5. Fabrics

It was resolved that the Fabrics committee would have full delegated authority for the decisions made. In addition, that it would meet in June and October. In addition the Chairman may call additional meetings.

6. Communications

It was resolved that this would be a “Task and Finishing” group.

It was resolved that this working group would have delegated responsibility for the content, production and distribution of the Newsletter. All other recommendations made by this group would be referred to Council for ratification.

The Chairman will be represented on this committee each year.

In addition, it would meet in April and October each year.

7) To approve the dates of the meetings for the next 12 months. – See Appendix A

It was resolved that the dates be approved.

There being no further business the Chairman closed the meeting.

Signed.....Mrs. M Whitehead, Chairman.....

Date.....04/06/2018.....

Appendix A

Diary of meetings June 2018 to May 2019 To be held in the Methodist Hall

(Subject to change if any Full Council meeting clashes with FBC Group meetings)

June '18

04/06/18– Full Council - starting 7:00pm
11/06/18 – Planning Committee - starting 7:00pm
18/06/18 – Open Spaces Committee - starting 6:30pm

July '18

02/07/18 – Full Council - starting 7:00pm
09/07/18 – Planning Committee - starting 7:00pm
16/07/18 – Fabrics Committee - starting 6:30pm

August '18

06/08/18– Planning Committee - starting 7:00pm

September '18

03/09/18 – Full Council - starting 7:00pm
10/09/18 – Planning Committee - starting 7:00pm
17/09/18 – Open Spaces Committee - starting 6:30pm

October '18

01/10/18 – Full Council - starting 7:00pm
(08/10/18 – Planning Committee - starting 7:00pm
(08/10/18 - Communications Group directly after planning meeting
15/10/18 – Fabrics Committee - starting 6:30pm

November '18

05/11/18 – Full Council - starting 7:00pm
12/11/18 – Planning Committee - starting 7:00pm
19/11/18 – Finance Committee – starting 6:30pm
19/11/18 - Rawstone Trust fund – starting 7:30pm

December '18

03/12/18 – Full Council - starting 7:00pm
10/12/18 – Planning Committee - starting 7:00pm

January '19

07/01/19 - Full Council - starting 7:00pm
14/01/19 – Planning Committee - starting 7:00pm

21/01/19 – Fabrics Committee - starting 6:30pm

February '19

04/02/19 – Full Council - starting 7:00pm

11/02/19 – Planning Committee - starting 7:00pm

March '19

04/03/19 – Full Council - starting 7:00pm

11/03/19 - Planning Committee - starting 7:00pm

18/03/19 – Open Spaces Committee - starting 6:30pm

April '19

(01/04/19 - Annual Assembly – Meeting of the electorate - starting 6:30pm

(01/04/19 – Full Council - starting 7:00pm

(08/04/19 – Planning Committee - starting 7:00pm

(08/04/19 - Communications group – starting directly after Planning meeting

15/04/19 - Open Spaces Committee - starting 6:30pm

22/04/19 – Fabrics Committee - starting 6:30pm

May '19

(13/05/19- Annual Parish Council meeting - starting 6:30pm

(13/05/19 - Full Council - starting 7:00pm after the Annual Parish Council meeting

20/05/19 – Planning Committee - starting 7:00pm

27/05/19 – Open Spaces Committee - starting 6:30pm