

Freckleton Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 2nd May 2017 in the Methodist Hall

Present: Councillor T Threlfall, (Chair),
Councillors St J Greenhough, Mrs S Delaney, Mrs. J Cartmell, Mrs. P Holt, Mrs. M Whitehead,
K McKay and L Rigby

1) To Elect the Chairman

It was resolved that Councillor Mrs S Delaney be elected Chairman for the next 12 months.

2) The Chairman to sign the declaration of acceptance of office.

Councillor Mrs S Delaney signed the Chairman's declaration of Acceptance of Office, in the presence of the members of the Council.

Councillor Mrs S Delaney thanked the past Chairman for the hard work over the past 12 months. She also thanked all the various committee Chairmen and members for their hard work over the past 12 months.

3) To Elect the Vice Chairman

It was resolved that Councillor Mrs. M Whitehead be elected Vice Chairman for the next 12 months.

4) To accept Apologies for absence

Councillors, T Fiddler and Mrs L Willis. Holiday

It was resolved to accept the reasons for absence.

No apologies were received from councillors Mrs. N Griffiths and P Walton.

5) To elect the Officials to the committees and to represent the Parish Council on committees of other Organizations and Bodies

It was resolved to elect the following officials:-

Chairman – Councillor Mrs. S Delany.

Vice Chairman - Councillor Mrs. M Whitehead

Finance Committee

Chairman - Councillor ST J Greenhough

Vice- Chairman – Councillor K McKay

Members: The full Council

Open Spaces Committee

Chairman - Councillor T Threlfall,

Vice- Chairman – Councillor Mrs E Willis.

Members – Councillors ST J Greenhough, Mrs. P Holt, K McKay, Mrs. J Cartmell and a member of the Freckleton in Bloom Committee.

Fabrics Committee

Chairman - Councillor Mrs. M Whitehead,

Vice- Chairman – Councillor Mrs. S Delany

Members – Councillors St. J Greenhough, K McKay, Mrs. J Cartmell and P Walton

Planning Committee

Chairman - Councillor Mrs. P Holt.

Vice-Chairman – Councillor. K McKay

Members: St. J Greenhough, K McKay, Mrs. J Cartmell, P Walton, Louis Rigby, Mrs. S Delany, Mrs. M Whitehead, Mrs. L Willis and Mrs. N Griffiths. T Fiddler may attend in an advisory position due to his position on FBC planning committee.

Communications Committee

Chairman – Councillor K McKay.

Vice- Chairman – Councillor Mrs. P Holt.

Members - Councillors L Rigby, St J Greenhough and Mrs. S Delany.

Members on committees of other Organisations and Bodies:

It was resolved to appoint the following representatives:-

Rawstone Sports Centre Management – Councillors T Fiddler, L Rigby, Mrs. N Griffiths and Mrs. P Holt.

Old Peoples' Welfare - Councillors Mrs. M Whitehead, Mrs. J Cartmell, Mrs. S Delany, P Walton and Mrs E Willis.

Village Hall Management - Councillors Mrs. S Delany, Mrs. J Cartmell, Mrs. L Willis and St. J Greenhough

Fylde CAB – Councillor P Walton.

Freckleton Charities Trust - Councillors Mrs. S Delany, Mrs. M Whitehead and T Fiddler.

Parish Liaison meeting – Councillors Mrs. M Whitehead, Mrs. J Cartmell, Mrs. P Holt, L Rigby and P Walton.

BAE Community Liaison group – Councillors L Rigby, K McKay, P Walton Mrs. L Willis and St J Greenhough.

SITA Community Liaison Panel – Councillor T Threlfall

Fylde Civic Awareness Group – Councillor L Rigby

Club Day committee – Councillor Mrs. L Willis

Freckleton in Bloom – Councillor Mrs. J Cartmell

Friends of the Memorial park – Councillor T Threlfall.

Governor of Strike Lane School – Councillor T Threlfall

6) To review the Terms of reference for the Committees.

It was resolved to agree the following terms of reference for committees:

1. All Committees

It was resolved that none of the Committees or sub-committee would have authority to approve any expenditure.

2. Finance

It was resolved that the Finance committee would have full delegated authority for the decisions made. In addition, that it would meet in November.

3. Planning

It was resolved that the Planning committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis.

4. Open Spaces

It was resolved that the Open Spaces committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis between March and July and again in October. In addition the Chairman may call additional meetings.

5. Fabrics

It was resolved that the Fabrics committee would have full delegated authority for the decisions made. In addition, that it would meet in June and October. In addition the Chairman may call additional meetings.

6. Communications

It was resolved that this would be a "Task and Finishing" group.
It was resolved that this working group would have delegated responsibility for the content, production and distribution of the Newsletter. All other recommendations made by this group would be referred to Council for ratification.
The Chairman will be represented on this committee each year.
In addition, it would meet in April and October each year.

7) To approve the dates of the meetings for the next 12 months. – See Appendix A

It was resolved that the dates be approved.

There being no further business the Chairman closed the meeting.

Signed.....Mrs. S Delany, Chairman.....

Date.....05/06/17.....

Appendix A

**Diary of meetings June 2017 to May 2018
To be held in the Methodist Hall**

(Subject to change if any Full Council meeting clashes with FBC full Council meeting)

June '17

- 05/06/17– Full Council - starting 7:00pm
- 12/06/17 – Planning Committee - starting 7:00pm
- 19/06/17 – Open Spaces Committee - starting 6:30pm
- 26/06/17 – Fabrics Committee - starting 6:30pm

July '17

- 03/07/17 – Full Council - starting 7:00pm
- 10/07/17 – Planning Committee - starting 7:00pm

August '17

- 07/08/17– Planning Committee - starting 7:00pm

September '17

- 04/09/17 – Full Council - starting 7:00pm
- 11/09/17 – Planning Committee - starting 7:00pm
- 18/09/17 – Open Spaces Committee - starting 6:30pm

October '17

- 02/10/17 – Full Council - starting 7:00pm
- (09/10/17 – Planning Committee - starting 7:00pm
- (09/10/17 - Communications Group directly after planning meeting
- 16/10/17 – Fabrics Committee - starting 6:30pm

November '17

06/11/17 – Full Council - starting 7:00pm
13/11/17 – Planning Committee - starting 7:00pm
(20/11/17 – Finance Committee – starting 6:30pm
(20/11/17– Rawstone Trust fund – starting 7:30pm

December '17

11/12/17– Full Council - starting 7:00pm (FBC Full Council 04/12/17)
18/12/17 – Planning Committee - starting 7:00pm

January '18

08/01/18 - Full Council - starting 7:00pm
17/01/18 – Planning Committee - starting 7:00pm

February '18

12/02/18 – Full Council - starting 7:00pm (FBC Full Council 05/02/18)
19/02/18 – Planning Committee - starting 7:00pm

March '18

12/03/18 – Full Council - starting 7:00pm (FBC Budget meeting 05/03/18)
19/03/18 - Planning Committee - starting 7:00pm
26/03/18 – Open Spaces Committee - starting 6:30pm

April '18

(09/04/18 - Annual Assembly – Meeting of the electorate - starting 6:30pm
(09/04/18 – Full Council - starting 7:00pm
(16/04/18 (Tuesday) – Planning Committee - starting 7:00pm
(16/04/18 - Communications group – starting directly after planning meeting
23/04/18 - Open Spaces Committee - starting 6:30pm

May '18

(14/05/18- Annual Parish Council meeting - starting 6:30pm
(14/05/18 - Full Council - starting 7:00pm after the Annual Parish Council meeting
21/05/18 – Planning Committee - starting 7:00pm
28/05/18 – Open Spaces Committee - starting 6:30pm