

# Freckleton Parish Council

## Minutes of Full Council Meeting held on Monday 6<sup>th</sup> March 2017

**Present:** Councillor, T Threlfall (Chair)  
Councillors Mrs. M Whitehead, Mrs. L Willis, T Fiddler, Peter Walton, St J Greenhough,  
L Rigby, Mrs. N Griffiths and Mrs. J Cartmell.

### 1) To accept Apologies for Absence.

Councilors - K McKay - Away on business. Mrs. S Delany – other business. Mrs. P Holt – Holiday.

It was resolved to accept the reasons for absence.

### 2) Open Forum - Public participation.

A request was made for a copy of the September new letter to be put on the web site.  
It was agreed that the Clerk would email a copy to the council webmaster to upload.

### 3) To record Declaration of interest from members in any item to be discussed.

Cllr Mrs N Griffiths declared a personal interest in item 6d.

### 4) To read and approve the minutes of:-

a) The Parish Council meeting held on Monday 13<sup>th</sup> February 2017

It was resolved that the above mentioned minutes previously circulated be approved.

### 5) To review the Clerk's report

The contents were noted.

It was agreed to check with the Club day committee before approving the Fair opening times on the Club day weekend. Cllr. Mrs L Willis to progress.

It was agreed that the Communications meeting, scheduled for 13/03/17 should be postponed until 17/04/17 to allow the Chairman's and Chairman of Finance's report to be published.

FBC has issued an invoice for the £20k due for the Parish Council's contribution towards the installation of the new children's play area.

### 6) Finance

#### a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk - see Appendix A

It was resolved to send a letter of thanks to Thomas Garlick and Margaret Mason for their help in purchasing and installing the Christmas tree.

#### b) Monthly budget statements

The monthly budget statements were noted – see Appendix B

#### c) To approve the Fixed Assets register

It was resolved to approve the Fixed Assets register.

#### d) To consider approving the LALC annual subscription payment of £606.85

The LALC annual subscription was noted – it was resolved to take no action.

#### e) To ratify that the Council's internal audit procedures have been carried out for 2016/17

It was noted and approved that the Council's internal audit procedures have been

carried out for 2016/17

**f) To nominate two Councillors to have authority to instruct Hargreave Hale**

It was agreed to nominate the Chairman Freckleton Parish Council and the Chairman of Finance along with the Clerk to have authority to instruct Hargreave Hale.

**7) To consider what action to take to commemorate the end of WW1 on 11/11/18**

What action to take to commemorate the end of WW1 on 11/11/18 was considered and noted – No Action will be taken.

**8) To receive updates from the Chairman of the Committees.**

Fabrics.

Rawstrone center roof is still an issue. Struggling to get tradesmen down to inspect and quote for repair work to be carried out.

The floor needs replacing in the Brownie hut. Fabrics chairman to get quotes for council to consider.

**9) To receive an update from meetings held with other Organisations and Bodies**

Names have been submitted for the senior football team. 7 of 16 live in the village. The junior football team have not submitted any names of players or any financial information.

**10) To receive an update from the FBC Councillors.**

A subcommittee meeting was held at Fleetwood and CCTV was discussed. (9k to erect a pole for the camera) A contact of Cllr Walton will be contacting the clerk to discuss the villages CCTV requirements

3 sites have been suggested for additional public rubbish bins. Cllr Threlfall asked for confirmation of the sites

**11) To agree the date of the next meeting**

It was resolved that the next meeting would be held on Monday 10<sup>th</sup> April 2017

**Signed.....T Threlfall, Chairman.....**

**Date.....10/04/17.....**

**Schedule of Payments      February 2016      Appendix A**

		Cheque No.	£	VAT	Net of VAT
<b>Precept Account</b>					
01/02/2017	Salary & Expenses January 2017	6636-6638	£2,080.56		£2,080.56
01/02/2017	Freeola - internet domain charge	D/D	£7.20	£1.20	£6.00
13/02/2017	Staples - Stationary	6641	£14.18	£2.36	£11.82
<b>Open Spaces</b>					
01/02/2017	Golden leaf - grass cutting	6640p	£1,000.00		£1,000.00
01/02/2017	Golden leaf - Bedding out & Borders	6640p	£1,230.00		£1,230.00
01/02/2017	Golden leaf - litter picking	6640p	£375.00		£375.00
01/02/2017	Scottish power - electricity charges	D/D	£46.21	£2.20	£44.01
20/02/2017	Townsend's - diesel	6644	£88.10	£8.10	£80.00
01/02/2017	M Benson hedge cutting	6639	£420.00	£70.00	£350.00
17/02/2017	FIB - donation towards sign & summer plants	cheques	-£462.90		-£462.90
20/02/2017	Portable toilets - deposit for club day loos	6645	£400.00	£66.67	£333.33
13/02/2017	Woodys - Materials	6642	£47.00	£7.83	£39.17
13/02/2017	Shelley Signs - Sign for FIB	6643	£138.00	£23.00	£115.00
20/02/2017	Freckleton band - repair to door	6646	£185.00		£185.00
20/02/2017	T & E Garlick - supply lifting gear	6647	£60.00	£10.00	£50.00
20/02/2017	Threlfall electrics - re-site defibrillator & fit new light in car park	6648	£712.14	£118.69	£593.45
20/02/2017	Margaret Mason - supply xmas tree	6649	£240.00	£40.00	£200.00
<b>Allotments</b>					
02/02/2017	Croft Butts - water charges July -Oct '16	D/D	£275.06		£275.06
03/02/2017	Croft Butts - water charges Oct - Jan '17	D/D	£39.51		£39.51
02/02/2017	UU Bush lane Allotments water charge	D/D	£1,104.52		£1,104.52
<b>Community Development Account</b>					
31/01/2017	Nationwide - interest	D/P	-£19.57		-£19.57
<b>Total</b>					
			<b>£7,980.01</b>	<b>£350.05</b>	<b>£7,629.96</b>

**Precept Account      February 2016**

<b>Budget</b>		<b>Expenditure</b>		<b>Balance</b>	<b>Percentage</b>
<b>Headings</b>	<b>Allocation</b>	<b>February '17</b>	<b>To date</b>	<b>Outstanding</b>	<b>used</b>
Wages	£24,000	£2,081	£21,927	£2,073	91%
Insurance	£4,600		£4,505	£96	98%
Stationery	£500	£12	£458	£42	92%
Postage phone & internet	£1,800	£6	£1,162	£638	65%
LAPTC	£700		£657	£43	94%
Audit fee	£500		£470	£30	94%
Chair Allow	£100		£100	£0	100%
Training	£100		£0	£100	0%
Civic functions	£500		£684	-£184	137%
Election	£0		£0	£0	
Reserve	£500		£0	£500	
equipment	£400		£210	£190	52%
Grants	£2,500		£500	£2,000	20%
Section137	£500		£500	£0	100%
<b>Open Spaces Account</b>					
Grass cutting & shrub borders	£16,275	£1,039	£15,459	£816	95%
Bedding out & Watering	£25,175	£767	£20,828	£4,347	83%
Cleansing	£5,900	£455	£4,638	£1,262	79%
Maintaining Buildings	£3,500	£828	£1,932	£1,568	55%
Organisations	£9,850	£998	£7,718	£2,132	78%
Electric & rates	£2,200	£44	£2,086	£114	95%
<b>Total</b>	<b>£99,600</b>	<b>£6,230</b>	<b>£83,832</b>	<b>£15,768</b>	<b>84%</b>

<b>Other Accounts      February '17</b>				
<b>Account</b>	<b>Opening Bal</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
Croft Butts lane Allotments		£695	£801	-£106
Bush lane Allotments		£1,151	£6,599	-£5,448
Rawstone centre	-£444	£444	£0	£0
Allotment - refurbishment		£35,000		£35,000
Community Development	£60,583	£3,799	£8,139	£56,243
Memorial park - playground	£20,275	£0	£275	£20,000
Depriciation fund (car park, etc)	£16,351	£0	£0	£16,351
Open spaces	£6,012	£8,111	£0	£14,123
VAT		£6,733	£6,183	£550
<b>Total</b>	<b>£102,776</b>	<b>£55,933</b>	<b>£21,998</b>	<b>£136,712</b>