

Freckleton Parish Council

Minutes of Full Council Meeting held on Monday 9th January 2017

Present: Councillor, T Threlfall (Chair)

Councillors Mrs. M Whitehead, Mrs. S Delany, Mrs. P Holt, Mrs. L Willis,
St J Greenhough, L Rigby, Mrs. N Griffiths, Mrs. J Cartmell, P Walton and K McKay.

- 1) To receive declarations from anyone (public or press) if they propose to record the meeting (film or audio) under the Openness of the Local Government Bodies Regulations 2014.**

None

- 2) To accept Apologies for Absence.**

Councillor T Fiddler – Other Meeting

- 3) Open Forum**

a) Police Update

No Report.

Email update from PS 2503 Andrew Hill indicated that the Police would no longer facilitate a regular attendance at the Parish Council Meetings and one of the local PCSOs will attend if they are on duty. Likewise, the monthly reports have now stopped due to the time it took the volunteer to prepare and the resulting information not really providing any real detail or relevant information to the local council. Throughout the month you will be updated with short emails informing you of any significant incidents, crime spikes or information. The comments were noted.

b) Public participation

There was no Public participation

- 4) To record Declaration of interest from members in any item to be discussed.**

No declarations reported.

- 5) To read and approve the minutes of:-**

a) The Parish Council meeting held on Monday 12th December 2016

It was resolved that the above mentioned minutes previously circulated be approved.

- 6) To review the Clerk's report**

The clerk's report was noted

- 7) Finance**

a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk - see Appendix A

b) Monthly budget statements

The monthly budget statements were noted – see Appendix B

- 8) To review the Carol Service and Tree lighting ceremony**

There was no representation from the clergy. It was resolved by the Parish Council to remove the barrier by 6.30pm so the public can get closer to the event.

It was proposed that the audio system played hymns during the lead up to the Christmas lights switch on.

- 9) To adopt the Data Protection Policy**

It was resolved to adopt the Data Protection Policy

10) To approve the revised Standing Orders

It was resolved to approve the revised Standing Orders

11) To approve the revised Financial Regulations

It was resolved to approve the revised Financial Regulations

12) To receive updates from the Chairman of the Committees.

None

13) To receive an update from meetings held with other Organisations and Bodies

It was reported that a FBC subcommittee meeting had been held to discuss CCTV installations in the Fylde.

It was suggested that the Parish Council should install its own system in the park and Cenotaph and a request should be made for a grant from FBC towards the cost.

It was resolved to put it on the Finance committee meeting agenda.

14) To receive an update from the FBC Councillors.

None

15) To agree the date of the next meeting

It was resolved that the next meeting would be held on Monday 13th February 2017

Signed.....T Threlfall, Chairman.....

Date.....13/02/17.....

Schedule of Payments December 2016 Appendix A

		Cheque No.	£	VAT	Net of VAT
Precept Account					
01/12/2016	Salary & Expenses November 2016	6605/08	£1,553.37		£1,553.37
01/12/2016	PO ltd - Tax & N/I	6607	£443.93		£443.93
16/12/2016	LCC Pensions - contributions	D/D	£128.56		£128.56
01/12/2016	Freeola - web-site rental	D/D	£10.80	£1.80	£9.00
15/12/2016	In Trak - PA system for Carol service	6620	£312.00	£52.00	£260.00
15/12/2016	Staples - Equipment	6619	£99.98	£16.66	£83.32
01/12/2016	Staples - Equipment	6612p	£151.97	£25.33	£126.64
01/12/2016	Staples - stationery	6612p	£59.93	£9.99	£49.94
23/12/2016	ICO - renewal fee	D/D	£35.00		£35.00
Open Spaces					
01/12/2016	Golden leaf - grass cutting	6615p	£1,023.04		£1,023.04
01/12/2016	Golden leaf - Bedding out & Borders	6615p	£1,000.00		£1,000.00
01/12/2016	Golden leaf - litter picking	6615p	£390.00		£390.00
15/12/2016	Townsend's - diesel & petrol	6622	£105.86	£17.64	£88.22
01/12/2016	Scottish power - electricity charges	D/D	£46.21	£2.20	£44.01
01/12/2016	MK Illuminations - Xmas Cables	6610	£50.29	£8.38	£41.91
01/12/2016	Sign of The Times - Signs for FIB	6611	£369.60	£61.60	£308.00
01/12/2016	Cardiac Science - replacement batteries	6613	£99.00	£16.50	£82.50
01/12/2016	Goody bags for Carol service	6614	£135.00	£0.00	£135.00
08/12/2016	FIB donation for plaques	cheque	-£308.00	£0.00	-£308.00
15/12/2016	MK Illuminations - Xmas Lights	6617	£668.39	£111.40	£556.99
15/12/2016	Sign Writing	6618	£200.00		£200.00
15/12/2016	Erect Xmas Tree	6621	£50.00		£50.00
15/12/2016	Methodist Church - Room Hire	6623	£169.40		£169.40
Allotments					
Community Development Account					
30/11/2016	NatWest - interest	D/P	-£0.55		-£0.55
30/11/2016	Nationwide - interest	D/P	-£27.03		-£27.03
08/12/2016	In-Trak - Hire of barriers	D/P	-£84.00	-£14.00	-£70.00
Total			£6,682.75	£309.50	£6,373.25

Precept Account December 2016

Budget		Expenditure		Balance	Percentage
Headings	Allocation	December '16	To date	Outstanding	used
Wages	£24,000	£2,126	£17,744	£6,256	74%
Insurance	£4,600		£4,505	£96	98%
Stationery	£500		£399	£101	80%
Postage phone & internet	£1,800	£59	£1,156	£644	64%
LAPTC	£700		£657	£43	94%
Audit fee	£500		£470	£30	94%
Chair Allow	£100		£100	£0	100%
Training	£100			£100	0%
Civic functions	£500	£295	£784	-£284	157%
Election	£0			£0	#DIV/0!
Reserve	£500			£500	
equipment	£400	£210	£210	£190	52%
Grants	£2,500		£500	£2,000	20%
Section137	£500		£400	£100	80%
Open Spaces Account					
Grass cutting & shrub borders	£16,275	£1,111	£13,420	£2,855	82%
Bedding out & Watering	£25,175	£1,000	£17,970	£7,205	71%
Cleansing	£5,900	£390	£3,793	£2,107	64%
Maintaining Buildings	£3,500	£83	£1,028	£2,472	29%
Organisations	£9,850	£1,153	£7,233	£2,617	73%
Electric & rates	£2,200	£44	£1,998	£202	91%
Total	£99,600	£6,471	£72,365	£27,235	73%

Other Accounts December '16				
Account	Opening Bal	Income	Expenditure	Balance
Croft Butts lane Allotments		£695	£211	£484
Bush lane Allotments		£1,151	£5,495	-£4,344
Rawstorne centre	-£444	£444	£0	£0
Allotment - refurbishment		£35,000	£0	£35,000
Community Development	£60,583	£1,099	£7,482	£54,200
Memorial park - playground	£20,275	£0	£275	£20,000
Tom Croft Car park	£16,351	£0	£0	£16,351
Open spaces	£6,012	£3,798	£0	£9,810
VAT		£5,945	£5,602	£343
Total	£102,776	£48,132	£19,065	£131,843